



Bridgetown Primary School

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Mrs J Tailby
Head Teacher

Job Description For Classroom Teacher (Primary)

Post: Class teacher for Year 5, KS2 class
School: Bridgetown Primary School
Responsible to: Key Stage 2 leader

Introduction

This job description should be read in conjunction with the September 2013 “School Teachers’ Pay and Conditions Document” and the provisions of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the KS2 leader and the KS2 leader will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post. The school’s grievance procedure will be used to resolve any dispute arising out of the job description.

You will be expected to carry out the professional duties of a teacher as outlined in the “School Teachers’ Pay and Conditions Document” currently in operation.

Key tasks

- Contribute to the school’s statutory duty to safeguard and promote the welfare of children. An Enhanced DBS check with Barred List check is mandatory for this role.
- To teach within the context of the National Curriculum
- To attend weekly staff training and additional CPD training as reasonable and necessary
- To plan and provide materials to deliver a creative curriculum, in line with the school’s long-term planning
- To teach a class, implementing the school relationships and behaviour policy to maintain good order and discipline and to foster good relationships between pupils and teacher
- To provide a safe and stimulating classroom environment
- To demonstrate an understanding and comply with the school’s health and safety policy, the Teacher Standards and the School’s staff behaviour policy

Please note: If this letter asks for consent, you have the right to withdraw it, in writing, at any time.



- To complete annual reports, assessments and records in line with school procedures and analyse data in Pupil Progress meetings three times a year.
- To liaise with external agencies as appropriate
- To set targets for pupils
- To undertake a range of administrative duties in relation to the class
- To support the school in developing positive links with the local community, parents and governors
- To supervise Teaching Assistants within the class
- To take appropriate responsibility for own health, safety and welfare and the health and safety of pupils, visitors and work colleagues in accordance with the requirements of legislation and locally adopted policies; including taking responsibility for raising concerns with the Head teacher in relation to any safeguarding issues