



Class Teacher - Job Description

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document.

Every teacher will be expected to meet the professional standards set out in the Department for Education's Teachers' Standards Document.

This job description may be reviewed at any time following discussion between the Head teacher and member of staff.

Areas of responsibility and key tasks:

A Planning

Plan teaching to achieve progression in pupils' learning through:

- identifying clear teaching and learning objectives and specifying how they will be taught and assessed
- setting tasks, including homework, which challenge pupils and ensure a high level of interest
- setting appropriate and demanding expectations for pupils' learning, motivation and presentation of work
- setting clear targets building on prior attainment
- identifying the needs of individuals and groups within the class, taking note of individual education plans and the requirements of the SEN Code of Practice
- making effective use of assessment information when planning lessons
- planning opportunities to contribute to pupils' personal, spiritual, moral, social and cultural development
- the use of support staff both school based, from the LA and from other external bodies as required.

B Teaching and Class Management

- establish and maintain a safe environment and purposeful working atmosphere which supports learning and in which pupils feel secure and confident
- set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships
- provide clear structures for lessons maintaining pace, motivation and challenge
- use a variety of teaching methods which sustains the momentum of pupils' work and keep all pupils engaged
- select appropriate learning resources and develop skills through ICT and other sources
- critically evaluate teaching to improve effectiveness.

C Monitoring, Assessment, Recording and Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- mark and monitor pupils' work and set targets for progress
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- prepare and present oral and written informative reports to parents and stakeholders.

D Other Professional Requirements

- to set a good example to the pupils, through personal and professional conduct which at all times is in keeping with the Jewish religious ethos of the school.
- have a working knowledge of teachers' professional duties and legal liabilities
- operate within the stated policies and practices of the school and take part in whole school policy reviews
- establish effective working relationships with children, parents/carers and staff
- endeavour to give every child the opportunity to reach their potential and meet high expectations
- contribute to the life of the school through effective participation.
- take responsibility for professional development and duties in relation to school policies and practices
- liaise effectively with parents/carers and governors as necessary
- in addition to carry out other duties as reasonably required by the Headteacher.