



Job description for a Class teacher – KS1/KS2

Purpose of the job

- To enable children to make good progress in their learning by building upon the skills they have.
- To assist all pupils to develop emotional security, self-belief and mature social skills.
- To assist all children to develop a love of learning and an excitement about coming to school each day.

All class teachers are accountable for the progress that the pupils they teach make during an academic year.

Responsibilities of the job

A) Teaching and Learning

1. Provide children quality learning experiences through quality teaching.
2. Plan, prepare and deliver challenging and stimulating lessons in line with the schools framework and that meet the needs of all learners in your class.
3. Setting exciting and challenging tasks for whole class learning, small group learning and self- initiated, exploratory learning both inside and outside; setting clear targets for pupils' learning that build on prior attainment, identifying pupils who:
 - have special educational needs
 - are high attainers
 - are not yet fluent in EnglishEnsuring that learning is appropriately differentiated so that the learning is well pitched and all pupils are challenged at their current level of understanding.
4. Create a high quality, rich, stimulating and enabling learning environment that will capture pupils' attention and lead to independent exploration.
5. Plan opportunities to develop pupils' wellbeing and spiritual, moral, social and cultural development, identifying clear learning objectives and learning content, appropriate to the subject matter and the pupils being taught.
6. Set high expectations for pupils' behaviour through well focused, engaging teaching and through positive and productive relationships.
7. Establish a safe, stimulating and secure learning environment which promotes pupils' confidence:
 - offering rich, captivating learning activities
 - setting the highest expectations for all pupils
 - clearly establishing a purpose for learning, placing it within a context

- effective questioning that includes open and closed questions, together with the use of probing, supplementary questions
 - providing frequent opportunities for pupils to learn through talk and interaction
 - stimulating intellectual curiosity and communicating enthusiasm for learning
 - matching the teaching approaches used to the subject matter and the age of the pupils being taught
 - modelling good language use to children
 - modelling good social skills to children
 - clear instruction, effective modelling and accurate explanation
 - listening carefully to pupils, analysing their responses and responding constructively in order to take their learning forward
 - selecting and making good use of ICT and other learning resources which enable learning objectives to be met
 - providing opportunities to develop pupils' wider understanding by relating their learning to 'real life'.
9. Work collaboratively with others to identify and maximise the learning potential of all children including those with SEND and more able children. Take responsibility for managing, co-ordinating and building on any additional support or intervention for individual children.
10. Direct and support the work of T.A's to ensure they are clear in their role.
11. Evaluate your own teaching critically and use this to improve your effectiveness.

B) Monitoring and Assessment

1. To apply the principles of assessment for learning in particular giving quality feedback to children and using information gathered to plan next steps.
2. Maintain good organisation and accurate assessments in pupil profiles so that they offer a clear record of pupils' progress.
3. Be familiar with the statutory assessment and reporting requirements and know how to prepare and present informative reports to parents.
4. Understand the expected demands of pupils in relation to your class age group.

C) Parents

1. Create an atmosphere of trust and cooperation between home and school by working and communication with parents/carers
2. Report to parents in line with whole school policy and national requirements

D) Whole School

1. Comply with health and safety and undertake Risk Assessments where appropriate
2. Promote the aims and visions of the school and implement all whole school policies proactively.
3. Contribute to the corporate life of the school through effective and positive participation in whole school events.
4. Liaise effectively with parents, governors, external agencies and all colleagues;
5. Understand the importance of good communication between home and school but recognising that a certain professional 'distance' must be maintained along with

- confidentiality and personal information about yourself and any other colleagues or the children in your care. This includes using social networking sites with due care and consideration of the school's reputation and not to interact with pupils of the school;
6. To actively promote and safeguard the welfare of pupils
 7. To be a member of a curriculum team or lead a curriculum area taking responsibility (according to experience) for aspects of development.
 8. To accept joint responsibility with colleagues for the school environment, including public areas.
 9. Show commitment to the school's Equal Opportunity Policy and be proactive in its implementation.

E) School Development

1. Take on any additional tasks and responsibilities which might from time to time be determined by the headteacher.
2. Actively participate in professional development keeping up to date with developments in primary education
3. To implement whole school strategies and improvements and contribute effectively to the delivery of school improvement plan.

F) Colleagues

1. To establish and maintain good relationships with colleagues and to model these for the pupils
2. Plan with year partners and make a positive contribution to the whole year.
3. Communicate effectively with all other staff to ensure that all relevant information like assessments, behaviour issues and communication with parents is shared where necessary.

G) TLR

The duties and responsibilities will be depend on the area of responsibility.

H) SPECIAL CONDITIONS OF SERVICE

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Employees are required to give details of any convictions in their application forms and also expected to disclose such information at the appointed interview. Because the post allows substantial access to children, candidates are required to comply with school procedures in relation to safeguarding checks.

This job description is subject to review as and when appropriate.