



MERTON PARK PRIMARY SCHOOL

Job description: Class Teacher

Post title: Class Teacher

Salary Grade: MPR/UPR

Contract type: Permanent, regulated

Accountable to: Senior Leadership Team

Main purpose:

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, knowledge-rich curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's virtues and vision
- Make a positive contribution to the wider life and ethos of the school
- Provide cover, in the unforeseen or foreseen circumstance that another teacher is unable to teach

Health, safety, wellbeing and safeguarding

- Maintain exemplary behaviour among pupils, safeguarding their health and safety when they are involved in school activities on the school site or elsewhere.
- To follow policies and procedures on safeguarding to ensure the safety of wellbeing of pupils
- Promote and provide equal opportunities for children, and awareness of differences and tolerances.

Professional development

- Take part in the school's professional growth procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the professional development of others

Communication

- Communicate effectively and respectfully with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff

Other areas of responsibility

- To take an active role as subject leader, championing the teaching of at least one curriculum area (not ECT)
- Advise and co-operate with colleagues on the preparation and development of your subject area/s including teaching materials, resources, methods of teaching and assessment
- To undertake activities to ensure that your curriculum area is being implemented according to the curriculum intent

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder is required to comply with any reasonable request from your headteacher/line manager to undertake work of a similar level that is not specified in this job description.