



# The Sherwood School

*Inspire. Learn. Grow.*

## Job Description for Class Teacher KS1 (Maternity Cover)

**Post:** Class Teacher

**Appointment Start Date:** September 2023

**Contract Type:** 1 year

**Salary:** MPS

**Location:** The Sherwood School, Mitcham, Surrey CR4 1JP

**Responsible to:** Headteacher

**Duties:** The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title

<b>Teaching and Learning</b>	<ul style="list-style-type: none"><li>• To be able to consistently deliver high quality teaching and learning.</li><li>• To effectively teach children, meeting their many and varied needs.</li><li>• To use a repertoire of strategies to meet children's different learning styles.</li><li>• To have thorough subject knowledge and keep abreast of national and local developments.</li><li>• To create a safe, welcoming and stimulating classroom environment that supports learning.</li><li>• To plan and teach engaging and effective lessons that motivate, inspire and develop knowledge, skills and understanding.</li><li>• To promote excellent learning behaviour.</li></ul>
<b>Recording and Assessment</b>	<ul style="list-style-type: none"><li>• Carry out duties in accordance with the school's vision, aims and policies.</li><li>• Set clear targets for children's learning and use assessment information to inform all aspects of planning.</li><li>• Display commitment to raising standards and accelerating pupil progress.</li><li>• Attend consultation evenings and keep parents informed about their child's progress, in line with the school's strategies during the Coronavirus pandemic.</li><li>• To maintain effective records of pupil progress of the assigned class, including all groups and individual pupils.</li></ul>
<b>Standards and Quality Assurance</b>	<ul style="list-style-type: none"><li>• Support the aims and ethos of The Sherwood School and role model the school's Rights Respecting principles.</li><li>• Follow The Sherwood school policies and procedures.</li><li>• Set a good example in terms of dress, punctuality and attendance.</li><li>• Attend and participate in open evenings and report on pupil progress.</li><li>• Uphold the school's Rights Respecting culture of behaviour and achievement expectations.</li><li>• Participate and contribute to staff training and meetings.</li><li>• Positively embrace professional development and research.</li><li>• Ability to reflect on and improve performance.</li></ul>
<b>Additional Duties</b>	<ul style="list-style-type: none"><li>• Be a role model in all your actions and behaviour.</li><li>• To undertake professional development and research as agreed.</li><li>• To direct additional adults so that they add significant value to learning outcomes.</li><li>• To be aware of and comply with policies and procedures relating to Child Protection and Safeguarding, Health and Safety and report all concerns to the appropriate person.</li><li>• Undertake other general tasks that the Headteacher may reasonably ask.</li><li>• Run a school club that enriches pupils' experiences beyond the classroom.</li></ul>