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| **JOB DESCRIPTION** |
| **Post Title:** Class Teacher  |
| **Responsible to:** Headteacher |
| **Responsible for:** Support Staff  |
| **Main purpose of role:** * To ensure all pupils achieve high standards of learning and well-being
* To work collaboratively and flexibly with the school to create an excellent school with outstanding pupil outcomes
* To carry out professional duties and to teach in the school as needed, leading in areas as requested and uphold the Teacher Standards
* To promote the aims and objectives of the school and maintain its vision and values
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| **Responsibilities and Duties** |
| **Main purpose of the job:*** Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all
* Be responsible and accountable for achieving the highest possible standards in work and conduct
* Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing professional boundaries appropriate to a teacher position
* Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils
* Act within the statutory frameworks, which set out their professional duties and responsibilities and in line with the duties outlined in the current *School Teachers Pay and Conditions Document and Teacher Standards (2021)*
* Take responsibility for promoting and safeguarding the welfare of children and young people within the school
* To lead a subject(s) area and/or an aspect of the curriculum

**Teaching*** Deliver a diverse and inspiring curriculum as relevant to the age and ability group that you teach
* Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate
* Be accountable for the attainment, progress and outcomes of pupils’ you teach
* Plan teaching to build on pupils’ prior knowledge and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn
* Have a clear understanding of the needs of all pupils, including those with special educational needs; more able; EAL; disabilities; and be able to use and evaluate a range of teaching approaches to engage and support them
* Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English whatever the teacher’s specialist subject
* If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics
* Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners’ progress and levels of attainment
* Closely monitor the achievement and attainment of those in receipt of Pupil Premium funding, identifying needs early and intervening where a gap is evident
* Make accurate and productive use of assessment to secure pupils’ progress
* Give pupils regular feedback and ensure they have the opportunity to respond and reflect, encouraging pupils to take a responsible and conscientious attitude to their own work
* If teaching in EYFS, carry out careful observation of pupils in EYFS which results in accurate assessment, is recorded in the learning journey profiles and that planning for the next steps of learning is shared regularly with parents
* Use relevant data to monitor progress, set targets, and plan subsequent lessons
* Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate
* Participate in arrangements for assessments

**Manage behaviour and resources effectively to ensure a good and safe learning environment** * Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect
* Have high expectations of behaviour and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
* Manage classes effectively, using approaches which are appropriate to pupils’ needs in order to inspire, motivate and challenge pupils
* Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary
* Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils
* Have high expectations of behaviour, promoting independence of all learners
* Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures

**Fulfil wider professional responsibilities** * Work collaboratively with others to develop effective professional relationships
* Deploy support staff and other adults effectively
* Communicate effectively with parents/carers with regard to pupils’ achievements and well-being using school policies and procedures as appropriate
* Communicate with support staff and other adults in a support role effectively
* Make a positive contribution to the wider life and ethos of the school

**Professional development*** Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils’ progress, attainment and well-being, refining your approaches where necessary responding to advice and feedback from colleagues
* Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal

**Other** * To have professional regard for the ethos, policies and practices of the school in which you teach, and maintain high standards in your own attendance and punctuality
* Perform any reasonable duties as requested by the head.
* To support the Church of England ethos of the school and teach Religious Education to a high standard as expected across the school.
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