



JOB DESCRIPTION

FULL TIME CLASS TEACHER – KS1 or KS2

Responsibilities and accountabilities

The successful candidate will be responsible for carrying out the professional duties set out in the Teachers' Pay and Conditions Document as directed by the Headteacher within the context of the job description set out below.

Responsibility areas: to teach a class full time, working alongside a team of colleagues to plan, organise and deliver the National Curriculum and develop provision and undertake any additional tasks required by the leadership team.

Key Purpose: to ensure that the children make progress both academically and socially: maintaining highest expectations of behaviour, attitude to learning and conduct.

Specific Duties

- Teach the children in the assigned class in line with school requirements as directed by the Headteacher.
- To lead and work with Teaching Assistants and other colleagues in planning, discussing and developing good practice.
- To be responsible to the Headteacher through the school management structure
- To maintain a good educational ethos, including the control of storage, display and use of teaching materials/resources/books relating to the class and/or curriculum responsibilities
- To attend within the specified time allocations such meetings with colleagues and parents as may be required
- To implement agreed school policies
- Develop long, medium and short term curriculum plans in line with school policies.
- Plan the effective use of teaching resources, including other adults in the classroom.
- Review and assess own teaching to improve own performance and maintain successful pupil outcomes.
- Evaluate pupil achievement through ongoing assessments, pupil tracking and record keeping.
- Set challenging targets for individual pupils.
- Report to parents through informal feedback, parents' evenings and written reports in line with school policy.
- To actively encourage parental involvement.
- Manage an effective working environment in the classroom, with regard to health and safety issues.
- Maintain a stimulating, productive classroom learning environment that promotes and celebrates learning in line with school policies.
- Write, and regularly review, One Page Profiles (OPPs) for children with SEND and liaise with parents, the SENDCO and outside agencies where necessary.
- Promote and sustain learning and teaching through the transition arrangements between year groups and/ or key stages, as appropriate.
- Promote the school positively in the wider community.
- To work with Senior Management and be involved in and participate in ongoing school development
- To be responsible for the learning environment of an area of the school, in respect of the content of displays, etc.

- To carry out such additional duties, within the terms of current conditions of service as the Headteacher may reasonably require, subject to prior consultation and to any adjustment in the specified time allocations.

Responsibilities

- Keep up to date with relevant curriculum developments.
- Take responsibility for the development of a curriculum area.
- Organise and monitor curriculum resources.
- Attend relevant INSET and liaise with outside professionals.
- Work alongside colleagues.

This job description may be amended at any time after discussion with the Headteacher and will be reviewed annually.

PERSON SPECIFICATION

CLASS TEACHER

ATTRIBUTES	ESSENTIAL	DESIRABLE
Relevant Experience	Experience of teaching in the primary setting. Involvement in the full life of the school Involvement with parents as partners	Experience of delivering extra- curricular activities
Education Training	Teaching Qualification Primary Training Knowledge of safeguarding	An understanding of how to deepen learning and key concepts across the curriculum.
Special Knowledge and Skills	Clear primary philosophy Subject knowledge strengths in Reading, Writing and Mathematics Knowledge of assessment procedures Secure knowledge of how to teach phonics Good subject knowledge of the 2014 National Curriculum Use of ICT across the curriculum Ability to make learning fun and enjoyable Ability to create a stimulating, well-organised classroom environment Excellent personal organisation and communication skills Awareness of safeguarding issues.	Inclusion awareness (including SEN and most able learners) Use of new technology Knowledge of peer assessment Knowledge of Read Write Inc phonics scheme Knowledge of how EAL children learn.
Any Additional Factors	A proactive approach to team work The ability to form excellent relationships with staff, parents, governors and children	

	<p>Warmth, humour and enthusiasm</p> <p>A desire to contribute to whole school initiatives</p> <p>Commitment to Continued Professional Development</p> <p>Ability to co-ordinate a curriculum area</p> <p>Ability and willingness to work within other Key Stages in the future if required.</p>	
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