

## **JOB DESCRIPTION**

### **CLASS TEACHER MAYPLACE PRIMARY SCHOOL**

This appointment is subject to the current conditions of employment of Teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

*This job description may be amended at any time following discussion between the Head Teacher and member of staff and will be reviewed annually.*

The post holder, in addition to the requirements of a class teacher, will be required to undertake the following areas of responsibility and key tasks:

#### **A. Teaching and learning – to:**

- Develop a classroom environment and teaching practice which secures effective learning across the breadth of the Curriculum. It provides a professional model, clearly demonstrating effective teaching, classroom organisation and display as well as high standards of achievement, behaviour and discipline
- Support the identification of, and provision for pupils with additional educational needs
- Regularly monitor progress of pupils within their class which is then reflected in teaching plans
- Evaluate the effectiveness of their teaching and learning by work analysis and use these analyses to guide future improvements
- Ensure setting of realistic and challenging expectations for pupils in their class
- Liaise effectively with staff to ensure the successful transition of pupils through the school
- Contribute to meetings, discussions and management systems necessary to co-ordinate the work of the school as a whole;

**B. Relationships with staff – to:**

- Achieve constructive working relationships with all staff
- Direct, organise and manage the work of support staff within the classroom,
- Provide regular information to senior staff on class progress;

**C. Effective deployment of staff and resources – to:**

- Maintain and develop class resources, co-ordinate their deployment and monitor their effectiveness in meeting the class objectives;

**D. General – to:**

- Promote equal opportunities within the school and to seek to ensure the implementation of the school's equal opportunities policy.
- Take on any additional responsibilities which might, from time to time, be determined by the Head Teacher.