

**Lonsdale School****Class Teacher Job Description**

Post	Class teacher
Reports to	Deputy Head
Liaising with	Headteacher, SLT, Staff, Pupils, Parents/Carers, External agencies/professionals.
Main purpose	To carry out the professional duties of a teacher as circumstances may require and in accordance with Lonsdale School's policies and ethos under the direction of the Headteacher
Key Functions	<ul style="list-style-type: none"> Take responsibility for the progress and learning of children and in accordance with the duties listed in this document. Carry out the professional duties covered by the latest School Teachers' Pay and Conditions document. <p>The post holder is expected to undertake duties in line with the professional standards for qualified teachers.</p> <ul style="list-style-type: none"> Teach pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs. Maintain the positive ethos and core values of Lonsdale School, both within the school and the wider community.
Specific Responsibilities	<p>The main responsibilities of the post:</p> <ul style="list-style-type: none"> To be a Class teacher/Form tutor Attend relevant INSET/CPD opportunities and keep up with current educational thinking and practice. To work with the multi-disciplinary teams in school. Support the subject lead and SLT in the development and management of a curriculum area. Demonstrate a high standard of classroom management Implement the School's positive behaviour practice in accordance with the positive behaviour management policy. Implement agreed policies and guidelines. Support SLT initiatives. Assess pupil achievement and plan for future learning. Plan appropriately to meet the need of all pupils, through the differentiation of tasks. Keep appropriate and efficient records, integrating formative and summative assessment into planning.

Lonsdale School, Brittain Way, Stevenage, Hertfordshire, SG2 8UT
 Telephone: 01438 726999, email: admin@lonsdale.herts.sch.uk
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Learning for Life!

Headteacher: **Ms Annemari Ottridge** M.Ed. NPQH NPQEL



	<ul style="list-style-type: none"> • Work with SLT and other colleagues to track the progress of individual children and intervene where pupils are not making progress. • Lead and manage a support staff team within the classroom ensuring the appropriate deployment of colleagues within the room. • Demonstrate good and outstanding classroom teaching. • Plan for, organise, and maintain a stimulating classroom-learning environment appropriate to the needs, age and level of development of the pupils that facilitates learning. • Be responsible for safeguarding the health and wellbeing of the pupils, actively promote the development of personal and social skills and provide emotional support in a way that accords with the pupils' age and level of development within the stated aims of the school. • Engage in and maintain a dialogue with parents/carers, therapists and other professionals about the teaching and learning and progress of pupils in the allocated classes. • Participate in school activities, meetings, discussions and management systems necessary to co-ordinate the work of the school as part of the statutory 1265 hours directed time. • Report to parents/carers on the development, progress and attainment of pupils. • Make effective use of ICT to enhance teaching and learning. • Promote Lonsdale's ethos, attitudes and values in all aspects of work with pupils, colleagues, support staff, parents/carers and visitors. • Promote Lonsdale School and celebrate its success at every opportunity. • Comply with and actively implement school policies, having due regard for safeguarding and the welfare of children and young people in particular, and to follow the child protection policy and procedures • Participate in training and the implementation of health care practices. • Maintain an up-to-date knowledge of curriculum and relevant SEN issues through INSET, wider professional development and research. • Help prepare a subject development plan for the area in consultation with colleagues/SLT. • Support the development and implementation of school policies, schemes of work and other initiatives Work with colleagues to identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and pupils being taught • Provide collegiate guidance and support to colleagues.
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	<ul style="list-style-type: none"> • Assist in monitoring and evaluating planning, quality of teaching and pupil progress in the allocated curriculum area. • Maintain up-to-date subject knowledge and knowledge of guidance in the curriculum area. • Participate in and support the performance management policy. • Carry out other tasks as reasonably requested by the Headteacher.
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The law requires this position to have an enhanced criminal background check. This is to protect children and vulnerable adults and to safeguard positions of trust. The position is therefore exempt from the Rehabilitation of Offenders Act. If your application is taken further you will be asked to declare details of any criminal record, even convictions that are 'spent' according to the act. If you are offered the post this information will be checked against DBS. You will be provided with full information at each stage.

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