



## **JOB DESCRIPTION - CLASS TEACHER**

### **The main purpose of the role is to**

- Take responsibility for the teaching and learning of a class of children determined on an annual basis by the headteacher

### **Duties**

- Teach according to the educational needs of the assigned children
- Assess, plan, record and report on the development, progress and attainment of the children
- Promote the general progress and well-being of individual children as well as the class

### **Support the children by**

- Safeguarding their health and safety
- Maintaining good order and discipline among the children at all times
- Providing guidance when appropriate on educational and social matter
- Building good professional relationships between school and home. Providing guidance to parents/ carers where appropriate

### **Support the teachers by**

- Contributing to the corporate life of the school
- Participating in meetings and organisational systems necessary to develop and improve the school
- Working as a member of an Achievement Team under the leadership of a Strategic Development Leader
- Working to the School Development Plan

### **Support the school by**

- By managing diversity and inclusion
- Promoting positive attitudes, values and behaviours
- Treating pupils and colleagues consistently with respect and consideration
- Implementing school policies and procedures, including Health and safety policies
- Where appropriate guiding the work of other adults within the organisation
- Carrying out any other duties which may reasonably be regarded as within the nature of the duties and responsibilities of the post defined

### **Support personal development by:**

- Working collaboratively with colleagues
- Seeking help and advice as appropriate
- Building on and developing prior knowledge, skills and experience
- Undertaking further training as appropriate
- Seeking to improve practice via observation and discussion with colleagues
- Using common ICT tools to develop own learning