



ISLAMIA PRIMARY SCHOOL

Name of School: Islamia Primary School
Address of School: 129 Salusbury Road, London NW6 6PE
Name of Head Teacher: Mr Alim Shaikh
Tel: 020 73722532
Job Title: Class Teacher (Maternity Cover)
Salary: Main Pay Scale
Hours: Full Time
Closing Date: Thursday 10th October @12pm
Interview Date: Week Commencing 14th October 2024

Mission Statement:

To strive to provide the best education in a secure Islamic environment through the application of the Qur'an and Sunnah.

Your School:

Islamia Primary School (established on 1983) is a two form entry faith based voluntary-aided school situated in North West London. We are a consistently 'Good' school aspires to be nothing short of excellent in all aspects of school life and we work hard to nurture and produce a generation that contributes positively to the wider community.

We are on a journey to become an 'Outstanding' school and the school is seeking to appoint a dynamic and enthusiastic **Class Teacher (Maternity Cover)** to join our highly dedicated team. The prospective candidate should be an ambitious, energetic and outstanding primary practitioner.

We offer:

- A positive and caring ethos and working atmosphere
- Friendly children, eager to learn and achieve
- A committed, enthusiastic and supportive staff team
- Excellent support from the Governing Body, the staff and parents
- An excellent opportunity for professional and career development

If you feel you have the enthusiasm and commitment to contribute to the ongoing development of this successful, friendly and supportive school, we would like to hear from you. Islamia Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff and volunteers to share this commitment. An enhanced DBS disclosure will be required for the successful candidate in accordance with Safeguarding Children and Safer Recruitment in Education Legislation.

If you are interested in this role, please email apply@islamia.brent.sch.uk

The Post: Class Teacher

Line of Responsibility:

The class teacher is directly responsible to the Senior Leadership Team and ultimately to the Head Teacher.

Core Purpose:

- Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all
- Be responsible and accountable for achieving the highest possible standards in work and conduct
- Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
- Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils
- Act within, the statutory frameworks, which set out their professional duties and responsibilities and in line with the duties outlined in the current *School Teachers Pay and Conditions Document and Teacher Standards*
- Take responsibility for promoting and safeguarding the welfare of children and young people within the school

All teachers are required to carry out the duties of a schoolteacher as set out in the current School Teachers Pay and Conditions Document. Teachers should also have due regard to the National Teacher Standards. Teachers' performance will be assessed against the teacher standards as part of the appraisal process as relevant to their role in the school.

Teaching

- Deliver the curriculum as relevant to the age and ability group/subjects that you teach
- Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate
- Be accountable for the attainment, progress and outcomes of pupils' you teach
- Be aware of pupils' capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn
- Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; EAL; disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English
- If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics

- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners' progress and levels of attainment
- Make accurate and productive use of assessment to secure pupils' progress
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study
- Use relevant data to monitor progress, set targets, and plan subsequent lessons
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate
- Participate in arrangements for examinations and assessments within the remit of the *School Teachers' Pay and Conditions Document*

Behaviour and Safety

- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
- Manage classes effectively, using approaches which are appropriate to pupils' needs in order to inspire, motivate and challenge pupils
- Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary
- Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils
- Have high expectations of behaviour, promoting self-control and independence of all learners

- Carry out playground and other duties as directed and within the remit of the current *School Teachers' Pay and Conditions Document*
- Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures

Team working and collaboration

- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
- Contribute to the selection and professional development of other teachers and support staff including the induction and assessment of new teachers, teachers serving induction periods and where appropriate threshold assessments
- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school
- Cover for absent colleagues within the remit of the current *School Teachers' Pay and Conditions* document

Fulfil wider professional responsibilities

- Work collaboratively with others to develop effective professional relationships □ Deploy support staff effectively as appropriate
- Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems/processes as appropriate
- Communicate and co-operate with relevant external bodies
- Make a positive contribution to the wider life and ethos of the school

Administration

- Register the attendance of and supervise learners, before, during or after school sessions as appropriate
- Participate in and carry out any administrative and organisational tasks within the remit of the current *School Teachers' Pay and Conditions Document*

Professional development

- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and well-being, refining your approaches where necessary responding to advice and feedback from colleagues
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal

Other

□ To have professional regard for the ethos, policies and practices of the school in which you teach, and maintain high standards in your own attendance and punctuality □ Perform any reasonable duties as requested by the Head Teacher

Note

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation.

The Person specification:

	Essential	Desirable
Qualifications	Qualified Teacher status	Evidence of continuous INSET and commitment to further professional development
Experience	Experience of teaching in key stage 1.	In addition, the Class Teacher might have experience of: <input type="checkbox"/> teaching across the whole Primary age range;
Knowledge and understanding	<p>The Class Teacher should have knowledge and understanding of:</p> <ul style="list-style-type: none">• the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);• statutory National Curriculum requirements at the appropriate key stage;• the monitoring, assessment, recording and reporting of pupils' progress;• the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection;• the positive links necessary within school and with all its stakeholders;• effective teaching and learning styles.	<p>In addition, the Class Teacher might also have knowledge and understanding of:</p> <ul style="list-style-type: none">• the preparation and administration of statutory National Curriculum tests;• the links between schools, especially partner schools.

Skills	<p>The Class Teacher will be able to:</p> <ul style="list-style-type: none"> • promote the school's aims positively, and use effective strategies to monitor motivation and morale; • develop good personal relationships within a team; • establish and develop close relationships with parents, governors and the community; • communicate effectively (both orally and in writing) to a variety of audiences; • create a happy, challenging and effective learning environment. 	<p>In addition, the Class Teacher might also be able to:</p> <p>develop strategies for creating community links.</p>	
Personal characteristics	<p>Approachable</p> <p>Committed</p> <p>Enthusiastic</p> <p>Able to motivate self and others</p> <p>Calm under pressure</p> <p>Well-organised</p>		

How to apply: All applicants will be asked for:

- An enhanced DBS check
- References will be sought on shortlisted candidates before the interview

If you are interested in this role, please email apply@islamia.brent.sch.uk.

Brent Schools are committed to safeguarding and promoting the welfare of children. Successful applicants will be required to undergo a DBS check.