



JOB DESCRIPTION

CLASSTEACHER / SUBJECT LEADER

Responsible To: Head teacher

Responsible For:

Class / Group: providing effective teaching and learning for pupils across the curriculum.

Support Staff: responsibility for their day-to-day management whilst working with pupils in your class

Subject Leadership: to develop policy and lead the work of colleagues in this subject in order to promote effective teaching and learning for pupils across the school.(not in NQT year)

Key Accountabilities

Standards and Progress

- To take overall responsibility for the standards children reach, the progress they make and to undertake this in line with targets agreed for the class with the senior team on a termly basis through Pupil Review Meetings
- To ensure that all learning activities are designed and adapted to reflect current pupil assessment and meet the needs of all children within the class
- To promote and model the highest expectations with respect to learning, standards and progress to all pupils that includes the presentation of work, the professional challenge provided to children of all abilities and their understanding of what constitutes good progress
- To ensure that vulnerable pupils or those identified with additional needs meet or exceed challenging targets set for them and in line with the current school's policy on Inclusion.
- To report accurately the progress pupils are making and the standards they achieve to parents and carers in line with current school policy

Teaching and Learning

- To plan, deliver and review the learning programme for all children in the class and in line with current school policy

- To ensure that all teaching, including that undertaken by support staff, meets the needs of all pupils in the class
- To set realistic but challenging targets for each child in the class in line with the school's current policy, keep these under review, ensure children understand their significance as appropriate and contribute, as required, to the school's assessment procedures
- To assess pupils, in line with current school policy and on a daily basis, track each child's progress, identify individuals or groups for whom specific interventions may be required and report on outcomes as required to colleagues and the senior team
- To mark and assess pupils' work in line with current school policy and ensure that children understand, as appropriate, the next steps required in their learning
- To maintain and manage the classroom and / or any other areas used for teaching your children to ensure that they present as effective learning environments that reflect the highest expectations
- To reflect regularly on the effectiveness of teaching and take appropriate steps to ensure that effective performance is continually improved

Learning Behaviours

- To promote good learning habits through a consistent approach to teaching and learning
- To ensure that planned learning activities build on children's interests, develop an enthusiasm for learning and reflect an appropriate range of learning styles
- To provide opportunities for children to take an active part in their learning, to have a real stake in the learning process, to develop their own responsibility for their learning and to appreciate the challenges of working with others in a team
- To secure pupils' good behaviour, respect for others in all matters and a pride in their work and school

Leading and Managing Others

- Secure a good standard of pupil behaviour in the classroom through establishing appropriate rules and high expectations of discipline which pupils respect, acting to pre-empt and deal with inappropriate behaviour in the context of the behaviour policy of the school;
- To take overall responsibility for the learning and progress of all children in the class including their personal, social, spiritual and moral development
- To take overall responsibility for the safety of children within the class and those for whom you may be responsible for on a day to day basis
- Work as a member of a team, planning co-operatively, sharing information, ideas and expertise;
- To manage the deployment of support staff within the class to ensure that at all times they are able to make a significant impact on pupils' progress

- Liaise effectively with pupils' parents/carers through informative oral and written reports on pupils' progress and achievements, discussing appropriate targets and encouraging them to support their children's learning, behaviour and progress
- To manage your own professional development and in partnership with your line manager and Head teacher
- To contribute to the learning and development of the school's teaching team as appropriate through joint planning, staff meetings, in-service training, working parties and contributing any individual expertise

Subject Leadership

- To develop and implement subject policies, action plans, targets and practices within the context of the school's aims and policies.
- To secure and sustain effective teaching of the subject, evaluate the quality of teaching and standards of pupils' achievements and set targets for improvement.
- To provide for all those with involvement in the teaching or support of the subject, the support, challenge, information and development necessary to sustain, motivate and secure improvement in teaching and learning.
- To identify appropriate resources for the subject and ensure that these are used efficiently, effectively and safely.
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