**Maths Lead**

Job Description

Position profile

School Northfield Manor Primary Academy

Post title: Mathematics lead

Responsible to: Headteacher

Remuneration: TLR 2a

Commencement date: September 2023

General professional duties and responsibilities

Northfield Manor Academy is committed to creating a diverse workforce. We’ll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

# Main purpose

The subject leader will take lead responsibility for providing leadership and management for Mathematics to secure:

* High-quality teaching and subject knowledge of staff
* A coherently planned and sequenced curriculum in Mathematics
* Improved standards of learning and achievement for all
* Consistent assessment and accurate teacher judgements within the subject
* Effective use of resources

# Duties and responsibilities

Strategic direction

* Set high expectations which inspire, motivate and challenge pupils
* Develop effective teaching and learning strategies
* Promote and monitor the use of school policies within the subject
* Contribute to school improvement planning, including creating subject action plans and evaluating the effectiveness of the subject

Subject knowledge and curriculum development

* Use extensive, up-to-date subject knowledge to lead Mathematics across the school, and keep up to date with developments in pedagogy and the curriculum
* Oversee the planning of curriculum content, ensuring it is well sequenced to promote pupil progress
* Ensure the planned curriculum is effectively and consistently implemented across the school
* Work with teachers and other subject leads to build links between the Mathematics skills and the wider curriculum
* Develop and monitor fluency, problem solving and reasoning in line with the school’s calculations policy.

Professional development

* Provide training, practice and coaching so all staff become experts in teaching Mathematics
* Attend relevant training courses and share new knowledge with colleagues

Monitoring and assessment

* Quality assure data within the subject to ensure it is accurate, reliable and valid
* Analyse internal and external assessment data to track pupil progress and attainment
* Identify where pupils have learning gaps or are not making the expected progress, and make sure interventions target these
* Monitor the quality of teaching and learning across the subject, including book scrutinies, teacher planning scrutinies, lesson observations and learning walks
* Moderate assessment to make sure teachers are making accurate judgements of pupils' progress

Leading and managing colleagues

* Establish positive working relationships among colleagues, modelling effective teamworking and support
* Help colleagues develop positive communication with pupils and parents

Managing resources

* Audit, check and manage Mathematics resources termly, to ensure they are available, up to date, varied and diverse, and match pupil and curriculum needs
* Provide support with classroom displays for the subject area across the school to ensure they are clear, consistent and support pupil learning.

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Maths leader will carry out. The postholder may be required to do other duties appropriate to the level of the role.