

Class Teacher Job Description



Job title: Class Teacher

Location: Mawnan CE VA Primary School

Core purpose

The core purpose of this role is to provide high quality teaching and learning that meets the needs of the pupils at Mawnan CE VA Primary School and that will enable the school to achieve its vision.

To achieve success, the teacher will:

- Plan and deliver high quality teaching and learning to secure the highest possible levels of attainment for all pupils
- Set high expectations for all pupils at the school
- Evaluate pupil performance and identify priorities for continuous improvement
- Encourage the involvement of parents and carers
- Create a learning environment that is engaging, happy and fulfilling for all pupils
- Demonstrate a commitment to your own Continuing Professional Development (CPD)

Curriculum

The teacher will:

Develop the curriculum to meet the needs of all pupils, including their moral, spiritual, cultural, social, intellectual and physical development and promote and uphold equal opportunities for all children.

Specifically:

- Develop the curriculum in accordance with pupils' needs, the school's requirements and national requirements
- Identify and produce action plans to tackle areas of underachievement by pupils
- Be aware of the latest curriculum developments and research on learning and pedagogy
- Ensure a close match between the curriculum, the educational direction of the school and the continuing raising of standards
- Ensure that the needs of pupils of all abilities are effectively met

Teaching and learning

Manage pupils' learning through delivering a curriculum based on the school's vision; in particular:

- Provide clear structures for lessons maintaining pace, motivation and challenge
- Ensure pupils feel happy, safe, and supported in the classroom and that any barriers to their learning and progress are addressed
- Get to know every child as an individual and their families so you can effectively nurture him or her whilst in your class

- To participate in the school's system of reporting on pupil progress and behaviour at appropriate times
- Plan and resource differentiated learning, appropriately grouping pupils, and balancing their time so all groups receive teacher support
- To support the extra-curricular life of the school
- Work with support staff in order to benefit from their specialist knowledge, and to maximise their effectiveness within lessons
- Implement school policies designed to secure high standards of behaviour. Promote and reward positive behaviour
- Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Evaluate their own teaching critically to improve effectiveness
- Seek opportunities to invite parents and carers, community members, businesses and other organisations into the school to enrich pupils' learning and contribute to the wider community

Monitoring, Assessing, Recording, Reporting and Accountability

- To be familiar with and participate fully in school and statutory assessment and reporting procedures
- To set individual targets for achievement and to participate fully in analysing the outcomes in order to identify further ways to improve performance
- To assess and mark pupils' work systematically and constructively and to use the results to inform future planning, teaching and curricular development
- Run assessment for learning in the classrooms and establish the next steps in teaching to engage pupils in a dialogue about their progress

Professional Standards and Development

- Be a role model to pupils through personal presentation and professional conduct
- Be familiar with and support all the School's policies
- Establish effective working relationships with professional colleagues and associate staff, and contribute to effective team working
- Maintain a working knowledge and understanding of teachers' professional duties as set out in the current School Teachers' Pay and Conditions document, and teachers' legal responsibilities and responsibilities relating to all current legislation
- Liaise effectively with parents and with other agencies with responsibility for pupils' education and welfare
- Participate in meetings at the school that relate to the school curriculum, assessment procedures, staff training, or the administration or organisation of the school
- Promote a positive profile of the school's provision to staff, pupils, parents and the wider community.

Communications

- Establish and maintain a productive dialogue with parents
- Gather, collate and analyse information and contribute to the preparation of the school report for parents and parent teacher meetings

Training & development of self and others

- Regularly review own practice, set personal targets and take responsibility for own development
- To be aware of and play an appropriate part in implementation of all school policies, including regulations relating to safeguarding & health & safety

In addition, all staff are expected to:

- Work towards and support the school vision and the current school objectives outlined in the School Improvement Plan
- Endeavour to give every child the opportunity to reach their potential and meet high expectations
- Contribute to the school's programme of extra-curricular activities
- Operate at all times within the stated policies and practices of the school
- Support and contribute to the school's responsibility for safeguarding students
- Work within the school's health and safety policy to ensure a safe working environment for staff, students and visitors
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents and colleagues
- Take on any additional responsibilities which might from time to time be determined

March 2023