



## **Job Description: Teacher**

*This job description may be amended at any time, following consultation between the Head Teacher and Teacher, and will be reviewed annually.*

**Purpose of the job:** To provide a high equality educational experience for all pupils.

**Directly responsible to:** Head Teacher

### **Principal Accountabilities & Responsibilities:**

1. To carry out the duties of a school teacher as set out in the 'School Teachers' Pay and Conditions' document 2021 (and any subsequent updated versions).
2. To continue to meet the required standards for Qualified Teacher Status.

### **Knowledge And Understanding:**

- Understand how pupils' learning is affected by their physical, intellectual, emotional and social development.
- Understand the stages of child development and make all necessary adaptations to meet these and to address the needs identified in the Education, Health and Care Plan (EHCP).
- Select and make good use of ICT skills to engage pupils in learning, support their communication and support the management of the classroom.
- Be aware of and support the schools' current systems and structures as outlined in policy documents including the Health and Safety, Safeguarding and Child Protection Policies.
- Understand and know how formative assessment can be used to set clear targets for pupils' achievement.

### **Planning, Teaching And Class Management:**

- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge.

- Make effective use of assessment information on pupils' progress and achievement and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individual, establishing high expectations of behaviour and achievement, so that learning objectives are met.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs.
- Evaluate own teaching critically to improve effectiveness.
- Manage and lead a team of additional needs support assistants to ensure that resources are deployed effectively, school policies and procedures are followed appropriately and that performance review informs the professional development cycle.

### **Monitoring, Assessment, Recording, Reporting and Accountability**

- Assess and record each pupil's progress systematically with reference to the school's current practice, including the social and emotional progress of each child and use the results to inform planning.
- Mark and annotate pupils' work and learning journey books, providing sufficient information to set future targets.
- Provide reports on individual progress to the Head Teacher and parents as required.

### **Other Professional Requirements**

- Establish and maintain effective working relationships with professional colleagues and parents.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for own professional development.