



# Class Teacher (Nursery)

## Application Pack





## Welcome

I am delighted you have taken the time to learn more about Seymour Park Community Primary School and are considering applying to join our successful school team and wonderful school family.

We are looking for a great teacher and practitioner who is ready to make a world of difference to our Nursery children's lives.

Is that you?

Seymour Park Community Primary School is a vibrant and thriving school family in the heart of Old Trafford.

Children at Seymour Park love their school and thrive. We are incredibly proud of our highly successful outstanding school, especially our status as one of the only GOLD UNICEF Rights Respecting Schools in the UK.

This success comes from our unrelenting commitment to providing our children with the fullest possible educational experience. We call this the Seymour Park Experience. Our children enjoy regular ukulele lessons, learning in our state of the art Digital Hub, and performing Shakespeare as part of the Children's Shakespeare Festival at the Royal Exchange Theatre.

Our large, busy and popular Nursery is the first step in this learning journey and we are excited to welcome an experienced and enthusiastic teacher to our team.

Working at Seymour Park is incredibly rewarding. **We make a world of difference.** Our brilliant staff team are dedicated to our children and we in turn are dedicated to them. Their welfare and wellbeing matter to us. Our no marking policy, wellbeing days and welfare package are examples of how we live this promise to our staff. We also offer high-quality professional development, career development and a truly supportive environment.

If Seymour Park Community Primary School sounds like a school where you would love to teach and make a world of difference to children's lives, then we would love to hear from you.

With best wishes,

*Tom Johnson*

Headteacher

## Our Vision

Seymour Park Community Primary School has a clear vision for the future of our school and the education of our children. Our vision is a promise to our children and is best summed up by our motto:

### *Making a World of Difference.*

We believe education matters and changes lives. We empower our children to make a difference in their own lives, the life of their community, and in our world. At Seymour Park we provide our children with an education that makes a world of difference.

Our vision is founded on our core values and our commitment to children's rights as a proud GOLD UNICEF Rights Respecting School.

#### *Respect*

We are a vibrant, diverse school family where everyone is welcomed, valued and treated with fairness.

#### *Care*

We nurture, support and show compassion in all that we do; placing children at the heart of our school family.

#### *Growth*

We have limitless ambitions for every member of our school family as we learn, develop and thrive together.

#### *Children's Rights*

Seymour Park Community Primary School is proud to be a GOLD Rights Respecting School. Children's rights are learned and lived here.

Our values and our commitment to children's rights determine how we work together to achieve our vision. They embody who we are as a school and underpin every decision we make. They guide us, ground us and bind us together as ONE school family. A school family making a world of difference.



*Children's education should develop each child's personality, talents and abilities to the fullest.' Article 29 UN Convention on the Rights of the Child*

## Advert

Class Teacher (UPS) - Nursery

Permanent

UPS and full time

Early Years - Nursery

Starting September 1<sup>st</sup> 2026

Seymour Park Community Primary School is a large, dynamic and thriving school family in the heart of Old Trafford. We are seeking an experienced and enthusiastic Early Years teacher to teach our Nursery and join our successful school team.

The successful candidate will be passionate about early years education. They will have the highest aspirations for all children and be ambitious to further develop our Nursery provision. Most of all, they will be an enthusiastic, dedicated and caring teacher ready to make a world of difference to our youngest children's lives.

This is a unique and exciting opportunity.

We are seeking to appoint a teacher who:

- Is an exceptional and dedicated Early Years practitioner with a growth mind-set.
- Is enthusiastic, caring, forward thinking and positive.
- Has the highest expectations for all children's learning, welfare and behaviour.
- Is supportive of our core values and our vision as a GOLD Rights Respecting school.
- Is a team player who thrives in a collaborative, innovative working environment.
- Has an understanding of the challenges and rewards of teaching in a vibrant and diverse urban community.

We can offer the successful candidates:

- Incredible Nursery children who love their school and love to learn.
- An ambitious community school with a clear vision and the highest aspirations for all its children.
- A full day out of class for additional administrative time and PPA
- An experienced, supportive and dedicated Nursery team to work alongside.
- A school that cares for and nurtures every member of our school family, including our staff. Our wellbeing days and welfare package are examples of how we live this promise to our staff.
- An outstanding school (Ofsted December 2023)

- A strong commitment to your continuing professional development and a passion for excellence in teaching, including research and development.

As an experienced teacher appointed on the Upper Pay Scale, you will play a pivotal role in our school's continued success. Beyond your own classroom, you will lead by example, sharing expertise and mentoring colleagues.

We encourage any interested candidate to come along to visit our school. We will be holding a candidate tour on Tuesday 21st April at 3.45. Please contact the school office at [recruitment@seymourpark.com](mailto:recruitment@seymourpark.com) or call the school to confirm your attendance.

The Governing Body is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Successful applicants will be required to obtain an enhanced check for regulated activity from the Disclosure and Barring Service. We take data protection seriously and details of how we manage your data can be found here: [www.seymourpark.com/641/gdpr](http://www.seymourpark.com/641/gdpr)

Interested candidates are asked to submit a completed application form to **[recruitment@seymourpark.com](mailto:recruitment@seymourpark.com)** by the closing date listed below.

Closing date for applications: Friday 1st May 9am

Interviews: Thursday 7th May

## Person Specification

Criteria		Essential /Desirable
<b>Qualifications and Training</b>	Qualified Teacher Status Good honours degree Trained to teach primary Evidence of recent and relevant INSET	Essential Essential Desirable Desirable
<b>Experience</b>	Successful recent teaching experience in EYFS with a strong track record of securing outstanding progress for learners from different starting points Deep understanding of child development and early learning pedagogy Experience of enabling EY pupils with different learning needs and varying starting points to maximize their learning Managing support staff effectively to ensure best outcomes Experience in a school that serves a diverse urban community including supporting EAL learners Using digital literacy to enhance teaching and learning	Essential  Essential  Essential  Essential  Desirable  Desirable
<b>Knowledge, skills and abilities</b>	An excellent understanding of pedagogy, curriculum and assessment Ability to design and deliver high-quality, engaging, and developmentally appropriate learning experiences across the inside and outside provision A practical understanding of inclusive practice and SEND in EY Strong knowledge of assessment for learning in EYFS, including observation and next steps Respect for pupils' social, cultural, linguistic, religious, ethnic backgrounds with an understanding of how these may impact their learning Effective written and verbal communication Excellent ICT skills Ability to motivate and inspire children and be creative Ability to work as part of a team Have a positive approach to behaviour management High expectations of all children UNICEF Rights Respecting work	Essential  Essential  Essential  Essential  Essential  Essential  Essential  Essential  Essential  Essential  Desirable
<b>Personal and Professional Attributes</b>	Committed, organised, flexible, patient and with a sense of humour Passionate advocate for early years educational best practice Enthusiasm and a passion for learning An approachable manner and excellent interpersonal skills Ability to develop positive relationships with children, parents, colleagues and other professionals Commitment to professional development	Essential  Essential  Essential Essential  Essential  Essential

	Willingness to share good practice Willingness to engage in the wider life of the school Staying positive and calm under pressure	Essential Essential
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## Job Description

**Title of Post:** Classroom Teacher

**Salary Scale:** Main Scale and UPS

**Responsible to:** School Senior Leadership Team

**Purpose of Job:** To provide for the educational, social, moral, spiritual and cultural development for each individual child in the class allocated for each specific academic year

### Exercise of Particular Duties

The conditions of employment of teachers, taken from the School Teachers' Pay and Conditions Document (2009 and updated every year), specifies the professional duties required to be carried out by all teachers. In addition "a teacher employed as a teacher in a school shall perform, in accordance with any directions which may be reasonably given to him by the Headteacher from time to time, such particular duties as may reasonably be assigned to him". These conditions are attached at the back of the job description.

### Professional Duties

#### 1. Teaching

- Contributing to the preparation and development of programmes of study, schemes of work, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements throughout the school, including school trips, special assemblies, performances and special events
- Planning, preparing and assessing lessons in line with school policies and schemes of work
- Teaching of lessons according to the individual needs of pupils, having high expectations and setting challenging targets
- Promote the inclusion and acceptance of all children within the classroom ensuring equal access to lessons and their content
- Setting of work for pupils who may not be able to attend school, in agreement with the Headteacher
- Marking work and providing feedback (including homework in accordance with the School's Homework Policy) to pupils and parents in line with the School Marking and Feedback Policy
- Keeping up to date assessments on the development, progress and attainment of pupils and recording and reporting these assessments in line with the school Assessment Policies
- Administering assessment tasks and tests in line with school policy

#### Other Activities

- To promote the positive ethos and culture of the school to other staff, governors, parents, children and members of the wider community
- Contribute to and support the overall ethos/work/aims of the school
- Comply with, support and promote all school policies and procedures, particularly those relating to child protection, equal opportunities, racial equality, health, safety and security, confidentiality, behaviour and data protection, reporting concerns to the Headteacher
- Be aware of and support pupil differences and ensure that all pupils have equal access to all school opportunities to learn and develop
- To promote the general progress and well-being of individual pupils throughout the school.
- To provide advice and guidance to pupils and parents on educational, emotional, behavioural and social matters in line with school policies and in consultation with the Headteacher
- Keep records and make reports on the personal and social needs of pupils
- Communicate and co-operate with other agencies to support the educational, development/general progress and well-being of individual pupils and to participate in meetings arranged for any purposes described above
- To inform the Headteacher immediately of any concerns regarding a pupil's welfare
- To communicate and consult with parents of pupils and provide an accurate written annual report for parents
- To maintain good behaviour among pupils throughout the school, in line with the Behaviour Policy
- To safeguard every pupil's health, safety and well-being in line with school policies
- To participate in staff meetings which relate to the curriculum, administration or organisation of the school, including pastoral arrangements
- To lead assemblies and to attend assemblies, when requested by the Headteacher
- To register pupils at the start of the school day and after the lunch break
- To supervise pupils throughout the school during playtimes and at any other times requested by the Headteacher

### **Management**

- To plan, organise and manage the work of Teaching Assistants assigned to the class, in order to have a positive impact on pupil progress
- To liaise with the SENCO to contribute to the planning and organising of the work of TAs in order to have a positive impact on pupil progress
- To ensure that the TAs assigned to the class meets all of the responsibilities as set out in their job description, in a timely and effective manor

### **Training and Development**

- Review and evaluate the teaching methods and schemes of work
- Participate in training and development activities in school or at other providers in order to improve professional skills and knowledge
- To participate in appraisal in line with school policy

## **2. Development of School Phase**

1. To work with other staff in the School Phase to formulate and review policy documentation as set out in the School Improvement Plan, in full consultation with teaching staff and in particular Key Stage Managers
2. To exemplify good practice in the classroom and provide demonstration lessons for staff/Governors/Parents as appropriate
3. To collaborate with and support the School Phase Manager with developing schemes of work, ensuring progression and continuity across the school.
4. To liaise with other phases, schools and outside agencies to ensure progression and continuity
5. To attend courses and meetings and to evaluate and report back to staff on the essential issues covered
6. To keep up to date with current trends and research and to debate as appropriate
7. To take an active role in organising special curriculum events, as agreed with the Headteacher
8. To arrange for the display of pupils' work in central areas as requested by the Headteacher
9. To contribute information to parents' meetings

To carry out any other duties reasonably requested by the Headteacher, Head of School and Senior Leadership Team.

The duties may be varied to meet changed circumstances in a manner compatible with the post held, at the reasonable direction of the Headteacher.

This job description does not form part of the contract of employment. It describes the way in which the teacher is expected and required to perform and complete the particular duties as set out above.