



NUTFIELD CHURCH (C OF E) PRIMARY SCHOOL



**Nutfield Church (C of E) Primary School Vision:**

- We are a church school, which believes in the importance of **community**, where people from all races, religions and cultures act in **peace** together.
- Our pupils, staff and families work together as a team, with **wisdom** supporting each other through our learning. We have **hope** in our challenges and in our successes.
- We recognise the **dignity** and ultimate worth of each person created in the image of God, further shaped by the person, teaching and example of Jesus. We look to the future with **joy**.

**KS1 / KS2 CLASS TEACHER  
JOB DESCRIPTION & PERSON SPECIFICATION**

<b>LA</b>	Surrey
<b>DIOCESE</b>	Southwark Diocesan Board of Education
<b>TITLE</b>	KS1/ KS2 Class Teacher
<b>JOB PURPOSE</b>	To take responsibility for a KS1 or a KS2 class in order to provide effective teaching and learning for pupils.
<b>ACCOUNTABLE TO</b>	Headteacher

*At Nutfield Church (C of E) Primary School we recognise our moral and statutory responsibility to safeguard and promote the welfare of children and expect all staff and volunteers to share this commitment.*

## KS1 / KS2 CLASS TEACHER - JOB DESCRIPTION

### A. Strategic Direction and Development

To contribute to the discussion of the school's mission, aims and policies and participate in the implementation of policies, plan, targets and practices.

#### Key Tasks

- A1 take responsibility for implementing school policies, plan, targets and practices.
- A2 take responsibility for ensuring others working in the classroom implement school policies and practices
- A3 support others to plan and assess pupil's learning using knowledge of school policies, schemes of work and new curriculum requirements for the relevant curriculum areas
- A4 work with the whole school community in line with Christian values

### B. Teaching and Learning

To secure and sustain effective teaching of the relevant subjects for individuals, groups and classes. Develop teaching, assess standards of pupil's achievements and set targets for improvement.

#### Key Tasks

- B1 use school policies and new curriculum requirements to set clear targets for improvement of pupils' achievement and monitor pupils' progress towards those targets
- B2 use a range of appropriate teaching and learning strategies to communicate clear learning objectives in relation to literacy, numeracy, IT and other school targets
- B3 recognise the level that a pupil is achieving and make accurate assessments, independently, against attainment targets, where applicable, and performance levels associated with other tests or qualifications relevant to those subjects taught
- B4 plan effectively to ensure that pupils have the opportunity to meet their potential, notwithstanding differences of race and gender, to include differentiation for all abilities and consulting specialists when needed
- B5 take account of the needs of all pupils, including appropriate account of ethnic and cultural diversity to enrich the curriculum and raise achievement, include differentiation for all abilities and consult specialists when needed
- B6 plan effectively, where applicable, to meet the needs of pupils with Special Educational Needs, and in collaboration with the Inclusion Leader, make an appropriate contribution to the preparation, implementation, monitoring and review of SSAs (Send Support Arrangements)

### **C. Developing self and working with others.**

To lead, manage and work collaboratively with pupils, others adults and colleagues

#### **Key Tasks**

- C1 in line with the school policy secure good standards of school behaviour in the classroom through establishing appropriate rules and high expectations of discipline which pupils respect, acting to pre-empt and deal with inappropriate behaviour in the context of the behaviour policy of the school, and develop a positive praise culture
- C2 deploy other adults effectively in the classroom to secure pupil learning, involving them, where appropriate, in the planning and management of pupils' learning
- C3 work as a member of the school team, planning co-operatively, sharing information, ideas and expertise
- C4 liaise effectively with parents and carers through informative oral and written reports on pupils' progress and achievements, discussing appropriate targets and encouraging them to support their children's learning, behaviour and progress
- C5 take responsibility for own professional development, setting objectives for improvement, and keep up-to-date with research and developments in pedagogy

### **D. Deployment of staff and resources / managing the environment**

To develop, monitor and control resources within school

#### **Key Tasks**

- D1 organise and maintain a stimulating, safe working environment appropriate for a range of activities
- D2 teach pupils to take responsibility for resources and the environment
- D3 ensure that resources are organised and readily available to promote a purposeful environment for learning to take place
- D4 use computing as a teaching tool

### **E. Wider professional responsibilities**

- E1 undertake one curriculum area as co-ordinator
- E2 organise and lead one extracurricular club held at either lunchtime or after school
- E3 contribute to the wider life of the school, to include supporting PTFA events

## PERSON SPECIFICATION – KS1 / KS2 CLASS TEACHER

	<b>Assessment</b>
<b>Qualifications</b>	
<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Evidence of further professional development</li> <li>• Additional Qualifications</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Certificates</li> <li>• Interview</li> </ul>
<b>Christian Commitment</b>	
<ul style="list-style-type: none"> <li>• In sympathy with Christian values of the school</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> </ul>
<b>Experience</b>	
<ul style="list-style-type: none"> <li>• Successful teaching and curriculum experience in the primary range</li> <li>• Potential to be excellent classroom practitioner</li> <li>• High expectations of pupils' learning, achievement and behaviour</li> <li>• Evidence of working as part of a team with good working relationships</li> </ul>	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• Written Statement</li> <li>• Interview</li> <li>• Observation</li> <li>• References</li> </ul>
<b>Professional knowledge and understanding</b>	
<ul style="list-style-type: none"> <li>• Knowledge and experience of KS1 and KS2</li> <li>• Knowledge and experience of the new curriculum</li> <li>• Knowledge of monitoring and assessment</li> <li>• Understanding of quality in educational provision and strategies for raising pupil performance</li> <li>• Knowledge, understanding and commitment to inclusion across all aspects of the school</li> <li>• Excellent classroom management</li> <li>• Commitment to the wider life of the school</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Written statement</li> <li>• Interview</li> </ul>
<b>Skills</b>	
<ul style="list-style-type: none"> <li>• Enthusiastic</li> <li>• Well-developed interpersonal skills, an effective team member</li> <li>• Able to communicate effectively</li> <li>• Able to plan, organise and prioritise</li> <li>• Confident</li> <li>• Flexible and able to adapt</li> <li>• Able to use initiative</li> <li>• Able to communicate effectively with pupils.</li> <li>• Able to motivate pupils to learn</li> <li>• Commitment to future personal development</li> <li>• Commitment to support development of the school</li> </ul>	<ul style="list-style-type: none"> <li>• Interview</li> <li>• Application form</li> <li>• Written statement</li> </ul>
<b>Abilities and attributes</b>	
<ul style="list-style-type: none"> <li>• Shares the school's moral and statutory responsibility to safeguard and promote the welfare of children</li> <li>• Maintains confidentiality inside and outside the workplace</li> <li>• Commitment to and understanding of inclusion across all aspects of the school</li> <li>• Able to develop and maintain good relationships with governors, staff, parents , pupils and the community</li> <li>• Able to deal sensitively with people and resolve conflicts when they arise</li> </ul>	<ul style="list-style-type: none"> <li>• Interview</li> </ul>