

CLASS TEACHER

Job Description

Job title:	Class Teacher
Salary and grade:	Standard national scale in line with the current School Teachers' Pay and Conditions document
School:	Oaklands Primary
Line manager:	The Headteacher, members of senior leadership team (SLT) and the governing body of the school
Supervisory responsibility:	The postholder may be responsible for the supervision of the work of classroom assistants relevant to their responsibilities

Main purpose of the job

- To ensure that all pupils are safe; make good progress and develop excellent social skills and learning behaviours

Duties & Responsibilities

All teachers are required to carry out the duties of a school-teacher as set out in the current *School Teachers Pay and Conditions* document. At this school the following areas have been highlighted as being of particular importance.

Teaching

- Be a positive role model in terms of behaviour, work and attitudes
- Set high standards of work and behaviour in the class and all other areas of the school
- Plan for progression across the age and ability range you teach, designing effective lessons/programmes of work in accordance with the needs of individual learners
- Teach challenging, well organised lessons, using an appropriate range of teaching strategies which meet individual learners' needs
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment
- Provide timely, accurate and constructive feedback on learners' attainment, progress and areas for development
- Deliver the National Curriculum as relevant to the age and ability group/subject that you teach, other relevant initiatives and the school's own schemes of work
- Advise and work collaboratively with the Headteacher and others on the preparation and development of teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements as appropriate

Other

- Carry out playground and other duties as directed and within the remit of the School Teachers' Pay and Conditions document
- Communicate and consult with the parents/carers of learners
- Communicate and co-operate with any relevant external bodies
- Be fully conversant with the school's procedures and policies

Professional development

- Participate fully with arrangements made in accordance with Performance Management Regulations
- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and well-being, refining your approaches where necessary
- Be responsible for your own continuous professional development and participate fully in training and development opportunities identified by the school or as developed as an outcome of your performance management

Health & Wellbeing

- Establish a purposeful and safe learning environment for learners
- Manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school's behaviour policy
- Use a range of behaviour management techniques and strategies adapting them as necessary to promote self-control and independence of all learners
- Raise all concerns regarding the behaviour, progress or welfare/child protection of any learner with the appropriately identified person
- Be responsible for promoting and safeguarding the welfare of children and young people within the school

Team working and collaboration

- Participate constructively in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
- Cover for absent colleagues within the remit of the School Teachers' Pay and Conditions document

Management

- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school – this will include being linked with a subject area to coordinate (not NQTs)

Administration

- Participate in and carry out any administrative and organisational tasks within the remit of the School Teachers' Pay and Conditions document
- Register the attendance of and supervise learners, before, during or after school sessions as appropriate

Exercise of particular duties

- Perform any reasonable duties as requested by the Headteacher

This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but will be reviewed annually.

Signature of post holder

Date / /

Signature of Headteacher

Date / /

Person Specification

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All staff members are expected to model and promote the core values of:

- Show Respect for all
- take Pride in your achievements and those of others
- Love learning.

Qualifications

1. Qualified teacher status or equivalent

Experience

2. Teaching experience with the age range and/or subject(s) applying for

Knowledge and skills

3. The ability to effectively create a stimulating environment where children are highly motivated to learn.
4. Plan, prepare and deliver the National Curriculum as relevant to the age and ability group/subject that you teach, other relevant initiatives and the school's own policies.
5. Use formative and summative assessment to inform planning and monitor progress for each individual child.
6. Teach using a wide range of strategies to meet differing learning needs and adapt them as needed to ensure all children make progress.
7. Teach a variety of strategies to enable children to develop excellent learning attitudes and behaviours
8. Demonstrate a commitment to equal opportunities and use a variety of strategies and practices to promote the diverse cultural and equality issues in the classroom.
9. Use a variety of strategies to maximise achievement for all children including those with special educational needs and high achievers.
10. Successfully deploy a wide range of effective behaviour management strategies commensurate with our policies and ethos.
11. Communicate both verbally and in writing, to a range of audiences.
12. Make professional use of ICT.
13. Ability to critically reflect on own practice to improve it and be able to work with other professionals to deliver the best education for all pupils.



Commitment

Demonstrate a commitment to:

- 14. Promoting parental and local community involvement.
- 15. Working as part of a team with both teaching and support staff.
- 16. Furthering your own professional, skills, knowledge and abilities.
- 17. Promoting and safeguarding the welfare of children and young people within the school.

Please note candidates will be asked to provide evidence against selected criteria.