



### Job Description and Person Specification

<b>Post Title:</b>	Class Teacher
<b>Salary:</b>	PT Scale 1-6 as appropriate
<b>Responsible to:</b>	Headteacher and Executive Headteacher
<b>Job Purpose:</b>	<p>To be an exceptional practitioner ensuring high standards of teaching and learning.</p> <p>To carry out the functions of a teacher in accordance with the professional standards for teachers and the School Teachers' Pay and Conditions Document as directed by the Headteacher.</p>
<b>Responsibilities, role and general duties</b>	<ul style="list-style-type: none"> <li>• To take responsibility for a class of children and enthuse them with a desire to learn and an interest in the wider world along with a deep sense of themselves as successful learners.</li> <li>• To secure high rates of progress that closes gaps and ensures every child secures high levels of skills in English and Maths, also in other subjects. This includes excellent use of pupil data, rigorous assessments, marking and feedback as key tools in this element of your work.</li> <li>• To use the school's behaviour policy to establish and maintain a calm, purposeful environment that optimises learning and emotional health.</li> <li>• To develop a self-reflective way of working, to constantly strive to improve your practice, and to model and encourage that way of working with all pupils and adults.</li> <li>• Maintain productive and regular communication with parents and carers, and to work with them sensitively in line with the school vision and policies.</li> <li>• To work with a range of staff, including those in other Trust schools, to develop, implement and evaluate successful practice.</li> <li>• To secure agreed Trust's practice and policies in your work with your own children.</li> <li>• To contribute, as appropriate, to school self-evaluation and school improvement work.</li> <li>• To maintain a deep commitment to your own professional development, using opportunities to strengthen your own practice.</li> <li>• To work with others in developing opportunities for children to present their work or perform to wider audiences and to work with enterprise and learning opportunities beyond the classroom and school.</li> <li>• Take on other duties as reasonably requested by the school leadership.</li> </ul>

	<ul style="list-style-type: none"> <li>To carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions document currently in operation, or any subsequent legislation.</li> </ul> <p>This job description should be read in conjunction with the current School Teachers' Pay and Conditions document and the provisions of that document will apply to the post holder.</p>
<b>Key Tasks – Health &amp; Safety</b>	<ul style="list-style-type: none"> <li>To co-operate with health and safety requirements.</li> <li>To report all defects and hazards to the member of staff responsible for this in your school.</li> <li>To complete the action risk assessments for all potentially hazardous on/off site activities.</li> <li>To not undertake unsafe acts. Inform employer of any "Near-Misses".</li> <li>To be familiar with the emergency action plans for fire, intruder, first aid, bomb security and off-site issues.</li> <li>To raise health and safety issues with pupils.</li> </ul>
<b>Key Tasks- Other</b>	<ul style="list-style-type: none"> <li>To demonstrate a deep commitment to safeguarding and promoting the welfare of children and follow all associated child protection and safeguarding policies of the school.</li> <li>To be aware of, and comply with, policies relating to Child Protection, Health &amp; Safety, Equal Opportunities and Confidentiality as well as general staff procedures.</li> <li>To contribute positively to the overall vision, ethos, and work of the school.</li> <li>To be an excellent role model for staff and to observe all relevant policies and practice.</li> <li>To maintain confidential and professional conduct at all times.</li> <li>To demonstrate a commitment to professional development including active participation in the appraisal process and any relevant further training.</li> <li>To appreciate and support the role of other professionals.</li> </ul>
<p><b>Not all roles can be covered in this job description. A flexible approach is required at all times to ensure the smooth operation of the school.</b></p> <p><b>This job description is intended as a general guide to the duties attached to the post and is not an inflexible specification. It may, therefore, be altered from time to time to reflect the changing need for the service, always in consultation with the postholder.</b></p> <p><b>Every member of staff has a responsibility to promote and safeguard the welfare of children and young people with whom they come into contact.</b></p> <p><b>We take the safeguarding of students and staff seriously. All staff are expected to support this ethos.</b></p>	
<b>Name of Employee</b>	
<b>Signature</b>	
<b>Date</b>	



Teacher - Person Specification		
<i>Orchard Meadow School is committed to safeguarding the welfare of children and young people and expect all staff and volunteers to share this commitment</i>		
	Essential	Desirable
<b>Qualifications Criteria</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Qualified to degree level or equivalent.</li> <li>• Qualified to work and teach in the UK.</li> </ul>	<ul style="list-style-type: none"> <li>• Further training and advancement of teaching skills.</li> <li>• Professional NCTL Courses</li> <li>• Post Graduate Study (Certificate, Diploma, Masters, etc)</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Work co-operatively as part of a team and deploy support staff effectively.</li> <li>• Demonstrate high expectations and commitment to pupils achieving their full educational potential.</li> <li>• Strong commitment to inclusion</li> <li>• Create a positive climate for learning in own classroom.</li> <li>• Create and maintain positive and supportive relationships with staff, pupils and parents.</li> <li>• Reflect on and improve own practice.</li> <li>• Commitment to professional development</li> <li>• Competent ICT Skills</li> <li>• Open and deep passion for education with a growth mindset and belief that every child can learn and achieve.</li> <li>• Commitment to a set of values that places emotional health at the centre of the school's ethos and actions.</li> <li>• Organised and reflective approach to classroom and time management</li> <li>• A flexible and forward-thinking attitude to challenge and adversity</li> </ul>	<ul style="list-style-type: none"> <li>• Extensive experience of working with children with significant barriers to learning</li> <li>• Know a range of approaches to assessment.</li> <li>• Know when to draw on the expertise of colleagues.</li> <li>• Know how to deliver effective personalised provision.</li> <li>• Contribute to the wider life of the school.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of classroom teaching</li> <li>• Working with primary school-age pupils</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of primary classroom teaching</li> <li>• Experience of subject leadership</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• A deep commitment to securing the safety and wellbeing of all pupils.</li> <li>• The successful applicant will have to undergo a DBS check and references will be required in line with our Child Protection and Safeguarding Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of delivering a curriculum that incorporates safeguarding practice.</li> </ul>