

Job Description

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Post	Classroom Teacher
Salary Scale	MPS/UPS
FTE	Full Time
Purpose	To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum, ensuring the delivery of high quality teaching and learning for which the teacher is accountable.
Responsible to	The Headteacher
Responsible for:	Any Teaching Assistant or volunteers assigned to your Class
This Job Description should be read alongside the range of professional duties of Teachers set out in the Pay & Conditions Document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.	
The following duties should be carried out in partnership with your job share teacher and be allocated pro-rata.	
GENERAL DUTIES <ul style="list-style-type: none"> To have a general duty of care to all our children and to develop good relationships with parents, other stakeholders and the wider community. To make safeguarding our children a priority and detect and prevent any behaviour which would compromise the safety of children. To work collaboratively with other staff to ensure efficient and effective use of resources To share responsibility for timetabled duties. 	
PLANNING, DEVELOPMENT and COORDINATION <ul style="list-style-type: none"> To set challenging teaching and learning objectives which are relevant to all pupils' in their classes To use teaching and learning objectives to plan lessons and sequences of lessons showing how this will assess pupils learning To select and prepare resources, and plan for their safe and effective organisation, taking into account pupils' interests and their learning needs, language and cultural backgrounds, with the help of support staff where appropriate. To contribute to teaching teams, meetings and events. To plan for the deployment of any support staff who are contributing to pupils' learning. 	

- To plan opportunities for pupils to learn in out of school contexts.
- To produce long and short term planning in accordance with school policy and procedures and within required deadlines.
- To implement and review the subject development plan in conjunction with the Senior Management Team and/or line manager.
- To lead or contribute to professional development activities as part of the planned programme for the school and to promote the sharing of good practice.

MONITORING and ASSESSMENT

- To make appropriate use of the school's monitoring and assessment strategies to evaluate pupils' progress towards planned learning objectives.
- To use monitoring and assessment information to improve planning and teaching.
- To monitor and assess the effectiveness of learning activities and provide immediate and constructive feedback to support pupils' as they learn.
- To involve pupils' in reflecting on, evaluating and improving their own performance and progress.
- To assess pupils' progress accurately against appropriate standards.
- To identify and support pupils' with differing levels of ability (including EAL) and those experiencing behavioural, emotional, and social difficulties.
- To record pupils' progress and achievements systematically, providing evidence of the range of their work progress and attainment over time to inform planning.
- To administer statutory tests and assessment.
- To report on pupils' attainment to parents, carers, other professionals and pupils' as appropriate.

TEACHING and CLASS MANAGEMENT

- To have high expectations of pupils' and build successful relationships centred on teaching and learning.
- To establish a purposeful learning environment where diversity is valued and where pupils' feel safe, secure and confident.
- To teach the required or expected knowledge, understanding and skills relevant to the curriculum for pupils' in their age range.
- To teach clearly structured lessons or sequences of work which interest and motivate pupils, make learning objectives clear, employ interactive teaching methods and collaborative group work.
- To promote active and independent learning that enables pupils to think for themselves and to plan and manage their own learning.
- To differentiate teaching to meet the needs of pupils of all ability ranges taking into account varying interests, experiences and achievements of boys and girls and different cultural and ethnic groups to help them make good progress.
- To organise and manage teaching and learning time effectively.
- To organise and manage the physical teaching space, tools, materials, texts and resources safely and effectively with the help of support staff where appropriate.

- To set high expectations for pupils' behaviour and establish a clear framework for classroom discipline in line with school policy to anticipate and manage pupils' behaviour constructively and promote self-control and independence.
- To use ICT effectively in delivery of teaching and learning.
- To take responsibility for teaching a class or classes over a sustained and substantial period of time.
- To provide homework and other out-of-class work which consolidates and extends work carried out in the class and encourages pupils' to learn independently.
- To work collaboratively with other professionals and manage the work of support staff to enhance pupils' learning.
- To recognise and respond effectively to equality issues as they arise in the classroom and challenging stereotyped views, bullying and harassment in accordance with school policy and procedures.
- To be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- To attend and participate in regular meetings.
- To participate in training, continuous professional development and other learning activities as required including participation in the school's performance management arrangements.

SUBJECT LEADERSHIP

To take a lead responsibility for an area of the curriculum:

- Developing and auditing schemes of work and other documentation to support its cross-curricular delivery, including subject support for colleagues to enable curriculum requirements to be met;
- Developing strategies to promote a range of teaching methods;
- Managing resources and making recommendations in order to maintain and develop provision;
- Coordinating relevant school improvement initiatives;
- Using relevant data to plan, lead and evaluate school improvement;
- Being accountable for securing high standards of attainment across the school in your subject area;
- Assisting in target setting;
- And monitoring and evaluating the effectiveness in raising standards in teaching and learning and sharing information with your link Governor.

SPECIFIC DUTIES

** See attachment for additional roles (PPA cover, SEN, TLR etc.)*

The above duties are not exhaustive and the postholder may be required to undertake tasks, role and responsibilities as may be reasonably assigned to them by Senior Management.

This job description will be kept under review and may be amended via consultation with the individual, Governing Body or Senior Management as required. Trade union representation will be welcomed in any such discussions.