**MONTBELLE PRIMARY SCHOOL**

***JOB DESCRIPTION***

***CLASSTEACHER***

**The Class Teacher will:**

* teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
* maintain the positive, inclusive ethos and core values of the school, both inside and outside the classroom;
* contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
* ensure that the current national conditions of employment for schoolteachers are met.

**Duties**

**The Class Teacher will:**

* implement agreed school policies and guidelines
* support initiatives decided by the Headteacher and staff
* plan appropriately to meet the needs of all pupils, through appropriation variation of tasks
* be able to set clear targets, based on prior attainment, for pupils’ learning
* provide a stimulating and relevant classroom environment, where resources can be accessed appropriately by all pupils
* keep appropriate and efficient records, integrating formative and summative assessment into planning
* communicate effective with parents, reporting on the development, progress and attainment of pupils
* maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy
* communicate and co-operate with specialists from outside agencies
* lead, organise and direct support staff within the classroom
* make good use of all available physical and human resources
* participate in the performance management system for the appraisal of their own performance, or that of other teachers.

Updated April 2019