Class Teacher

Key Purpose

To be part of the team and carry out the functions of a teacher in accordance with the Teacher Standards and the stated aims and objectives of the individual school within the Acorn Education Trust

Main Responsibilities

Class Teacher:

- To be part of the ACORN family of schools and to have the highest aspirations for all students in an atmosphere of mutual support and care;
- To support the Headteacher in promoting the ethos of the school;
- To plan, deliver and review lessons which are appropriate to the age and ability of the pupils so as to facilitate progression in pupils' learning and to ensure they are engaged in learning;
- To produce teaching materials and resources which are appropriate to age and ability;
- To assess, record and report on the development, progress and attainment of all pupils assigned to a teacher according to the school's policies and procedures;
- To manage the classroom and teaching equipment so as to create a positive learning environment which makes effective use of available resources;
- To maintain good order and discipline among the pupils, safeguarding their health and safety;
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning;
- To ensure effective use of support staff within the classroom;
- To participate in staff meetings as required;
- To ensure that school policies are reflected in daily practice;
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional;
- To demonstrate a high level of professionalism;
- To be involved in the performance management process and to engage in professional development so as to enhance personal performance;
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures;
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity;
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role.

Additional duties and responsibilities as negotiated with line managers.

Other duties

- All Trust personnel are periodically expected to carry out tasks and duties within their area of competence not listed herein, as directed, to meet the needs of the business. The particular duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed.

This job description may be reviewed annually to reflect the plans, growth and development of the Trust.