



Wren  
Finchley



# Primary Class Teacher

Closing Date: 9.00am, Tuesday 6 June 2023

Interviews: Week commencing 6 June 2023



Do justice, love kindness, walk humbly with your God: Micah 6v8



**Wren  
Finchley**

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**Wren  
Finchley**

**Wren Academy Finchley**

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Secondary Principal: John Keohane

Primary Headteacher: Louisa Taylor

May 2023

Dear Colleague

**Wren Academy Finchley – Primary Class Teachers**

Thank you for your interest in this post at Wren Academy.

The information given in the documentation here and more general information elsewhere on our website should give you a clear understanding of the Academy. If you wish to find out more, please contact Izabela Dybalska on 020 8492 6000 and we are happy to organise for you to visit the school, meet the team and visit the classrooms. There is also a video on our website for prospective parents which may be of interest to you.

If you decide to apply, please follow this guidance carefully. Your completed application form, together with a supporting statement of not more than two sides of A4 using 12 point Arial font must be received by the Academy by 9.00am on Tuesday 6 June 2023. A hard copy of your application can be posted to the address above or sent by e-mail to [wrenhr@wrenacademy.org](mailto:wrenhr@wrenacademy.org).

Finally, thank you for taking on the demanding and time consuming task of preparing your application for this role. I look forward to meeting you if you are selected for interview.

Yours sincerely

**Louisa Taylor**  
**Executive Headteacher Primary**

The Wren Academies Trust is committed to the highest standards of safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts which will be subject to enhanced checks.

The Trust embraces diversity and promotes equality of opportunity. We wish to further develop a diverse community and encourage applications from all sections of society.



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Finchley**

## **Primary Class Teacher**

### **Salary Main Scale/UPS**

**Start date: September 2023**

Do you have the passion and skills to be part of our school team, creating an inspiring and nurturing environment for our children? This is an exciting opportunity for a Class Teacher to be part of something incredibly special.

The brand new primary phase of Wren Academy opened in September 2015 with the Early Years Foundation Stage classes. Through the addition of a cohort of children each year, we have grown into a two-form entry primary school, joining our successful and outstanding secondary school. Located in the London Borough of Barnet, Wren Academy is sponsored by the Church of England and Berkhamsted School. In September 2021, we had our first Year 6 group and our all through school is now complete.

We are seeking to appoint a dedicated, enthusiastic and creative class teacher, to work in our classes in this inspirational and innovative school. We are looking for a class teacher, as we are expanding our team and this position available could be for any year group. This will be decided based on candidate's experience, interests and the needs of the children in our school.

We can offer excellent training and career development and provide excellent intensive support for NQTs. All staff are provided with laptops and iPads to use and all PPA time is covered by specialist teachers from the secondary phase of our All Through School. We have a strong consistent team of staff and wellbeing for all is a priority. Teachers comment that here at Wren they are able to thrive with innovative ideas such as 'Mark Mate' to help teachers workload.

The successful candidates will:

- Have excellent interpersonal skills with pupils, staff and parents.
- Be able to enthuse, inspire and engage children.
- Plan and deliver exciting lessons.
- Be dedicated to raising standards for all children.

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## Academy Information 2022

Wren Academy Secondary phase opened in September 2008 as a new school sponsored by the London Diocese of the Church of England and Berkhamsted School. We now have over 1100 students in Years 7 to 13. Wren has been heavily oversubscribed with applications for places in its first six years. In recent years the Sixth Form has grown in popularity and numbers with 160 students joining Year 12 in September 2016.

In September 2015, we opened a Primary phase of the school making Wren an all through school. We are a 2-form entry Primary phase and are growing the school one cohort at a time. This year we became a full all through school with year groups from Reception to Year 6 and we are delighted that all 60 students have chosen to continue their education in the secondary phase of Wren Academy.

We are a highly sought after school with an excellent reputation and long waiting lists for each year group. Parents are positive and supportive of the school ethos and appreciate the friendly and approachable staff team we have.

The Academy has high academic standards coupled with a strong emphasis on developing students' social and learning skills. Our learning culture embraces all aspects of life at Wren, not just the lessons. Students make exceptional progress at the Academy and our performance was judged as 'outstanding' by Ofsted in a full Section 5 inspection during 2018, including an 'Outstanding' grade for Early Years and our Sixth form. The inspectors described; 'The early years provides a superb start to children's education. Children rapidly gain skills and knowledge that provide a firm foundation for their progression through the school'. They described our behaviour as 'From Reception Year upwards, pupils of all ages are helpful and polite, demonstrating impeccable behaviour in lessons and around the school.'

In 2019 our results were:

Good Level of Development:	82%
Phonics screening:	92%
KS1 Reading:	82%
KS1 Writing:	73%
KS1 Maths:	85%

Wren is a comprehensive school that welcomes students of all academic abilities and maximises their potential. We are also a vibrant and culturally diverse community.

Our curriculum is innovative, challenging and engaging. As we are growing one year at a time, we have worked hard to develop an inspiring and engaging curriculum and we are looking for teachers to want to be a part of this designing process. We have secondary specialist teaching Art, French and PE in the Primary as well as a Music company delivering music lessons. This means that all areas of our curriculum are delivered to a high standard. We use Read Write Inc. to teach phonics and Power Maths to deliver Maths to ensure the core skills are taught to a high standard and then we also have a range of strategies to encourage creative writing and cross curricular work.

We have developed students' learning skills and attitudes through our immersion in the philosophy of Building Learning Power (BLP). We have developed a reputation for excellence in this area and now provide BLP training to other schools.

Year on year we have recruited a talented and committed staff who share the ambition of creating a uniquely successful school. Colleagues are encouraged to innovate and to develop new ways of learning and working together.

Wren has benefitted from a £23.4 million building programme with our Sixth Form Centre, being completed in October 2012 and our Primary in 2016. We now have a campus that is architecturally innovative and visually impressive with a high emphasis being placed on environmental sustainability. The buildings provide for a wide range of teaching and learning

approaches with larger, flexible learning areas and smaller group rooms alongside more traditional classrooms. The working environment for all staff is of a high quality.

Other benefits of teaching at Wren:

- Children of colleagues working at Wren for over two years are given priority for a place in Reception or Year 7
- An exceptionally talented and mutually supportive staff team who are open to change and driving things forward positively
- Talented, courteous and ambitious students
- A pleasant and attractive working environment
- Excellent professional development opportunities with personalised training and opportunities for career development
- A range of staff wellbeing projects
- Free refreshments and lunchtime allowance
- Planning and evaluation time during the school day
- Use of a school iPad and/or laptop
- Use of 'Mark Mate' an innovative use of technology which supports staff workload enormously as well as improving feedback for pupils.

Further details on the curriculum, structure and ethos of the Academy are available on our website: [www.wrenacademy.org](http://www.wrenacademy.org).

**Louisa Taylor**  
**Executive Headteacher Primary**



Inspiring creative minds  
Growing extraordinary learners



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## **Job Description – Class Teacher**

### **Reporting**

Class Teacher will report to the Primary Headteacher.

### **Job Purpose**

To achieve an inspiring and dynamic learning environment, in order to achieve the highest standards of learning and achievement for all pupils. To support academy improvement plan initiatives, led by the Head Teacher, to ensure the continued development of the school. The job description should be read alongside the range of professional standards for Qualified Teachers.

### **Responsibilities**

#### **Learning and Teaching**

- Plan and prepare high quality lessons
- Use the school policies and the new National Curriculum to set clear targets for improvement of pupils' achievement and monitor progress towards these targets
- Teach high quality lessons that meet the needs of all children within the class, and facilitate excellent learning and progress
- Regularly provide feedback to children in accordance with the school policy
- Assess, record and report on the development, progress and attainment of children
- Ensure the effective deployment of classroom support
- Effectively use ICT to support teaching and learning
- Plan and deliver a smooth transition between year groups
- Prepare and uphold a positive learning environment
- Prepare children for their end of KS1 or end of KS2 assessments

#### **Pastoral**

- Promote the general progress and wellbeing of individual children
- Make records of and reports on the personal and social needs of children
- Work in partnership with parents, support staff and other professionals
- Meet with parents/carers to report on pupil progress and on-going educational needs.
- Maintain high standards of behaviour for learning
- Promote and safeguard the health, welfare and safety of pupils
- To support and attend school events when required
- Uphold the Christian Ethos of the school by teaching our core Christian values and leading prayers and hymns in class

## **Assessment**

- Provide oral and written assessment, reports and references relating to individual children and groups of children
- Effectively use ICT to support assessment and performance tracking
- Complete provision maps and evaluate them regularly

## **Professional Behaviour**

- To maintain high standards of professional behaviour towards colleagues and students
- To lead by example and to follow the Academy's dress code and code of conduct
- To carry out duties in a friendly, helpful and professional manner
- To have a flexible approach and to be prepared for the unusual

## **Other Specific Duties**

- To play a full part in the life of the Academy community, to support its distinctive aim, ethos and policies, and to encourage staff and students to follow this example
- To support the Academy in meeting its legal requirements as a Church School
- To have a record of excellent health, attendance and punctuality

**This Job Description is current at the date shown but, in consultation with you, may be changed by the Primary Headteacher, to reflect or anticipate changes in the job commensurate with the salary and job title.**

May 2023





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Growing extraordinary learners



## Person Specification – Primary Class Teacher

Qualifications	
Essential	Desirable
<ul style="list-style-type: none"> <li>• Degree</li> <li>• Qualified Teacher Status</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of continued professional development</li> </ul>
Professional Skills and Experience	
Essential	Desirable
<ul style="list-style-type: none"> <li>• Experience as a good/outstanding teacher</li> <li>• Ability to use technology to enhance teaching and learning</li> <li>• Experience in using data to inform planning and future developments</li> <li>• Experience in monitoring and evaluating lessons</li> <li>• Ability to communicate with pupils, with parents and other professionals</li> <li>• Knowledge of use of data systems to support target setting, review and tracking of children's progress and the use of data to support teacher planning</li> <li>• Ability to work as part of a team</li> <li>• Ability to establish and communicate clear standards and expectations</li> <li>• Ability to communicate to a high standard, both in written and oral form</li> <li>• Be Committed to maintaining an inclusive Christian ethos in the Academy.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of teaching in a range of year groups</li> <li>• Experience in curriculum design</li> </ul>

<b>Personal Attributes</b>	
<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"> <li>• High expectations of self and others</li> <li>• Qualities and standards driven</li> <li>• Demonstrates a positive attitude and commitment to equality</li> <li>• Encourages ideas, initiatives and innovation in others</li> <li>• Highly motivated showing resilience, stamina and reliability under pressure</li> <li>• Manages own time well to meet competing demands</li> <li>• Ability to relate well to children and young people, parents and members of the community</li> <li>• Ability to work in a friendly and considerate manner within and across school teams</li> <li>• Ability to foster a positive ethos</li> </ul>	

## **Selection Process Details**

### **Application deadline**

Completed application forms must be received by 9.00am, Tuesday 6 June 2023.

### **Completing your application**

Candidates are asked to read the details carefully, especially the Job Description and Person Specification. Please ensure your application fulfils all the criteria in the Person Specification and you present evidence of this. Please complete all the standard information required on the application form. Failure to provide information requested may lead to your application being rejected.

Please email your completed application and supporting statement to [wrenhr@wrenacademy.org](mailto:wrenhr@wrenacademy.org). CV's will not be accepted.

### **Selection process**

The selection process may have a combination of tasks, activities and interview. Further details will be provided to the candidates shortlisted for interview.

### **References**

Candidates are advised that references may be taken up immediately after shortlisting. Candidates are asked to ensure that their referees are warned of the need to respond within the timescale set. The post will be offered subject to satisfactory completion of pre-employment checks.

### **Safeguarding children**

Prior to appointment, formal checks will be made in accordance with the current statutory requirements relating to child protection.

**May 2023**