JOB DESCRIPTION	
Role	Class Teacher
Reports to	Headteacher
Accountable to	Senior Leadership Team
Grade	MPS
General Purpose	• Undertake any reasonable request made by the Headteacher. • Strive for excellence to enable all children to reach the highest standards possible. • Provide a warm welcome to all pupils, visitors, parents, carers and a welcoming environment where everyone is enthused by learning and the children are eager to come and sad to leave at the end of the day. • Promote the highest standards of behaviour as the norm. • Act as a role model for all children.
Purpose of role	• Create an environment where children are keen, enthusiastic and totally engaged in their learning. • Teaching and learning is exciting and stimulates and extends children's thinking. • Provide an environment that challenges children, supports their learning, and values their achievements. • Children's talents and creativity are nurtured. • Teach classes of pupils and ensure that planning, preparation, recording assessment and reporting meet their varying learning and social needs. • Maintain the positive ethos and core values of the school, both inside and outside the classroom. • Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors. • Ensure that the current national conditions of employment for school teachers are met.
Specific Responsibilities	• Implement agreed school policies and guidelines. • Support initiatives decided by the Headteacher and staff. • Plan appropriately to meet the needs of all pupils, through differentiation of tasks, having the highest expectation of every child, believing that every learner has unlimited potential for development. • Plan and deliver the curriculum within the framework of present school policies and those of the National Curriculum, both in short and long term planning structures. • Plan and resource lessons which will encourage the development of children's learning. In particular, to encourage children's independent use of resources and involvement in their learning. • Monitor children's progress, keep records and evaluate children's achievements. • Set children high standards in the content and presentation of their work by the quality of your displays of that work. • Establish and maintain good relationships with colleagues, working as part of a team in all aspect of school development. • Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy.

	• Work in partnership with parents and carers in providing a quality education experience for all the children and report to parents on the development, progress and attainment of pupils. • Participate in meetings which relate to the school's management, curriculum, administration or organisation. • Communicate and co-operate with specialists from outside agencies. • Lead, organise and direct support staff within the classroom.
Development	• Attend and participate in relevant meetings as required. • Participate in training and other learning activities as required. • Participate in the performance management system for the appraisal of their own performance. • Keep abreast of recent legislation and developments relevant to the role. • Participate in any relevant staff meetings.
Other	• Be aware of and comply with policies and procedures relating to safeguarding, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person. • Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop. • Demonstrate an understanding of and a commitment to the Council's Equal Opportunities policies and to the standards of customer care. • Be responsible for own health and safety, as well as that of colleagues, pupils and the public. Employees should co-operate with management, follow established systems of work, use protective equipment where necessary and report defectives and hazards to management. • Undertake any other reasonable duties as may be allocated by the Headteacher, Deputy or Senior Leadership Team.
Green Statement	• Seek opportunities for contributing to sustainable development of the borough, in accordance with the council's Green Commitment. In particular, demonstrate good environmental practice (such as energy efficiency, use of sustainable materials, sustainable transport, recycling and waste reduction) in management of the service provision.
Data Protection	• Be aware of the council's responsibilities under the Data Protection Act 1984 for the security, accuracy and relevance of personal data held on such systems and ensure that all administrative and financial processes comply with this. • Maintain client records and archive systems, in accordance with departmental procedure, policy and statutory requirements.
Confidentiality	• You are expected to treat all information acquired through your employment, both formally and informally, in strict confidence. There are strict rules and protocols defining employees' access to and use of the council's databases. Any breach of these rules and protocols will be regarded as subject to disciplinary investigation. There are internal procedures in place for employees to raise matters of concern regarding such issues as bad practice or mismanagement.
Equalities	• The council has a strong commitment to achieving equality of opportunity in its services to the community and in the employment of people. It expects all employees to understand, comply with and to promote its policies in their own work, to undertake any appropriate training and to challenge racism, prejudice and discrimination.

Customer Care	• Demonstrate a commitment to the council's Customer Care Policy.
Health and Safety	• Every employee is responsible for their own Health & Safety, as well as that of colleagues, service users and the public. Employees should co-operate with management, follow established systems of work, use protective equipment where necessary and report defectives and hazards to management.
To contribute as an effective and collaborative member of the School Team	• Participate in training to be able to demonstrate competence. • Participate in first aid training as required. • Participating in the ongoing development, implementation and monitoring of the service plans. • Championing the professional integrity of the School service. • Supporting Customer Focus, Best Value and electronic management of processes. • Actively sharing feedback on School policies and interventions.