



Ravenstone

PRIMARY SCHOOL

Candidate Information Pack

Class Teacher

September 2023



WANDLE
LEARNING
TRUST



Welcome and thank you for taking the time to explore and consider Ravenstone for your future. I hope that this application pack gives you everything you need to consider working with us.

Ravenstone is a fantastic school. Every child that steps through the gates is welcomed into an aspirational, creative community that focuses on allowing children to flourish as individuals and reach their potential academically.

We are delighted that you have taken the time to request a candidate pack and show an interest in the class teacher role at our school. This is truly a special school and we are looking for someone special with great qualities and enthusiasm to work closely with our team on our journey ahead.

Please do get in touch if you require any more information. We warmly welcome you to come and visit Ravenstone, meet our children and staff and have a chat to see if this is the place for you! We look forward to you applying for the post.

Francis O'Kane

Headteacher



About Ravenstone

Ravenstone is a primary school in Balham, that forms part of the Wandle Learning Trust. The school has served the local community for the last 100 years. We are conveniently placed for public transport links - Balham main line train and tube station is 3 minutes away with easy access to all of London, Kent, Surrey and Sussex. We also have parking available onsite. The open space of Tooting Bec Common and the vibrant Balham centre are a few minutes from the school.

School organisation

There are approximately 400 children on roll including full-time and part-time nursery children. These are arranged in 14 classes and the nursery. We are a two form entry school. We are also very proud to have an autism resource base as part of our school where we nurture and cater for 18 children with autism. This is called our HIVE.

Autistic hub (The Hive)

The Hive is a unit for children on the autism spectrum at Ravenstone Primary School. We opened in November 2017. We educate and nurture 18 children from reception to Year 6. Children in The Hive have opportunities throughout the day to access mainstream education, with support from the specialised ASD trained staff.

School focus

We are committed to the continuous improvement of every aspect of school life for children at Ravenstone. We seek to deliver an outstanding educational experience of the highest quality for children of diverse backgrounds and abilities. Enthusiasm, enjoyment, creativity, imagination and high expectations of both pupils and staff are at the centre of a wide variety of learning activities.

Our school vision is 'Children reaching their potential in the heart of the community' and our core values are Happy, Kind, Creative, Honest, Determined and Respect. You will see the school values characters around the school and in all classes and they are spoken about each day, in class, in the playground and in assemblies. We promote our values in everything we do and we strive to allow our children to be confident individuals who understand themselves and will grow into well rounded adults who add to the world we live in.

As a school we focus on developing the adult as much as the child. We believe if every member of staff is the best they can possibly be while constantly looking at ways to improve then this will provide our children with an outstanding environment to learn within. We are extremely fortunate to be a part of the Wandle Learning Trust and all that it has to offer including the Teaching school and English and Maths Hubs and lots of professional development opportunities working alongside our colleagues in Chestnut Grove, Chesterton Primary and Paxton Academy.

Our ultimate aim is to become outstanding and continue to become a centre of excellence within the local community and beyond.



Community

We are proud to serve and be supported by our community. We offer a vibrant and rewarding environment with a committed team of hardworking staff, supportive governors and enthusiastic parents. The children are happy and keen to learn. We pride ourselves on the friendliness, confidence and character of our children.

The partnership between school and home is very important to us. We value parental involvement and have a thriving parents' and carers' association, Friends of Ravenstone, which organises social events and raises funds for the school which are used to enhance the children's educational experience. Recently funds have been used to develop our music provision, a state of the art sensory room for Early Years, the redevelopment of parts of the playground, the purchase of IT equipment and contributions to school trips and school journey.

We welcome volunteers from both the parent body and the local community to help in the school with reading, gardening, chess and newspaper clubs.



Curriculum enrichment/Ravenstone Entitlement

The Ravenstone entitlement is an offer to every child in the school. This offer includes at least one external trip, one inspirational internal visit and a curriculum themed day every term. We believe that every child deserved to learn in an engaging and purposeful learning environment that inspires them to become curious and ambitious.

Ravenstone celebrates each child's participation and achievement in a wide range of activities including languages, food, art, sport, music and dance. We want all pupils to experience London's rich diversity and we organise school trips as well as visits to the school by outside speakers.

Sport is one of the cornerstones of the school's identity. We are fortunate to have a full time dedicated sports teacher and part time dance teacher and Ravenstone regularly excels in inter-school competitions. We have represented Wandsworth in athletics and swimming at the London Youth Games. Though competition is encouraged, children understand that sport is primarily undertaken for enjoyment and can be accessed by all, regardless of ability or experience.



About the Trust



**WANDLE
LEARNING
PARTNERSHIP**

As part of Wandle Learning Trust Ravenstone Primary School enjoys the support of our teacher and curriculum development arm, the Wandle Learning Partnership. Our Partnership consists of Department for Education designated Teaching School, English and Maths Hubs.

The Partnership is also home to Little Wandle Letters and Sounds Revised a DfE-validated SSP developed by our Trust schools in partnership with Little Sutton Primary School. As well as supporting schools both regionally and nationally our Partnership offers unique opportunities to all Trust staff to develop their subject and leadership skills. Each of the Heads within our schools has the opportunity to shape and deliver high profile school improvement work that benefits their own school as well as hundreds of others.



London South West Maths Hub is also part of Wandle Learning Trust, working in partnership with Wandsworth Local Authority. The Hub - run out of Chesterton Primary School - is one of 34 Maths Hubs awarded across the country by the Department for Education. This means that Ravenstone Primary School staff and pupils benefit from the support of consistently outstanding maths provision.



The London South West Maths Hub aims to support schools in five boroughs (Wandsworth, Merton, Sutton, Kingston, Richmond) through a range of national and local projects each year. The core purpose of the Hub is to engineer a school-based support network to develop Mastery style teaching at all levels of education.

EnglishHubs

Wandle at Chesterton Primary

Ravenstone Primary School staff and pupils also have the support of Wandle English Hub - a status awarded to Chesterton Primary School on account of outstanding English teaching and learning. The Hub works with 16 boroughs across London supporting schools to achieve excellence in early literacy teaching.



Partnering with UCL, our Teaching School Hub delivers the Early Career Framework and new NPQs, as well as a suite of targeted CPD.



Our DfE-validated SSP Little Wandle Letters and Sounds Revised has been developed by Wandle Learning Trust schools in partnership with Little Sutton Primary School and is currently used by more than 4,500 schools across the country to teach early reading.

RAVENSTONE PRIMARY SCHOOL

Class Teacher

September 2023

Contact us:

Telephone:
0208 673 0594

Email:
ppatel@ravenstoneprimary.org.uk

JOB DESCRIPTION

Position: Class Teacher

Grade: Teachers Pay Scale

Responsible to: Headteacher/Deputy Headteacher/Phase Lead

Main activities and responsibilities

The postholder will take responsibility for the teaching of a class of children across the school determined on an annual basis by the Headteacher in accordance with the duties listed.

Duties

The current School Teachers' Pay and Conditions document describes duties, which are required to be undertaken by teachers in the course of their employment. In addition, certain particular duties are reasonably required to be exercised and completed in a satisfactory manner. It will be your contractual duty to ensure that your professional duties are discharged effectively.

This job description sets out the duties to be undertaken and performed by you to the satisfaction of the Headteacher and the Local Academy Committee. The duties set out below are in addition to the overall class teaching requirement.

Particular specific responsibilities You will:

- be responsible to your line manager for your duties, responsibilities and teaching tasks
- interact on a professional level with all colleagues and; establish and maintain good working relationships which will promote the development and effective delivery of the school curriculum and maximise children's achievement.
- be responsible for the supervision of the work of support staff and any students who may be on teaching practice or work placement.
- undertake the teaching of the pupils and the associated pastoral and administrative duties in respect of those pupils as well as the general responsibilities in the school as agreed with the Headteacher.

General responsibilities

- Teaching all pupils in your care according to their educational needs and acknowledging that every lesson counts.
- Creating a well-ordered and secure environment that will ensure the educational well being of individual children within the group.
- Making effective use of ICT to enhance learning and teaching.
- Undertaking careful planning and delivery of the curriculum.
- Ensuring careful and ongoing assessment of your pupils' learning to inform further planning.
- Ensuring that the curriculum meets the needs of all pupils - tasks and activities are matched to the ability of the children and henceforth allowing them to make progress at the right pace and level.
- Completing all assessments and records as determined by school policy in a timely fashion.

- Working with school leaders to track the progress of individual children and intervene where pupils are not making progress.
- Working with school leaders to complete and teach individual pupil plans where pupils have specific needs.
- Ensuring that equal opportunities are implemented in the classroom and throughout the school.
- Developing and maintaining positive relationships with parents and carers, which involves them taking an active role in the classroom and in the learning process. Participating in planning and staff meetings.
- Contributing to the whole school ethos by taking a leading role in display particularly in your own classroom and designated whole school areas as agreed with the Headteacher.
- Contributing towards the development of the school and implementation of whole school policies.
- Contributing and cooperating with other staff and professional agencies as appropriate to meet the needs of the children.
- Undertaking in-service training for further development as a teacher.
- Following all internal and external communications procedures that the school has in place.

Other responsibilities

In addition you will be required to undertake such duties of a similar nature as may be reasonably directed by the Headteacher from time to time. The duties and responsibilities of the post may vary from time to time according to the changing needs of the school.

Key Organisational objectives

- You will also contribute to the school's objectives through:
- following Health and Safety requirements and initiatives as directed.
- ensuring compliance with Data Protection legislation.
- at all times operating within the school's Equal Opportunities framework.
- commitment and contribution to improving standards for pupils as appropriate.
- acknowledging Customer Care and Quality initiatives.
- contributing to the maintenance of a caring and stimulating environment for pupils.

Conditions of service

Governed by the National Agreement on Pay & Conditions of Service, supplemented by local conditions as agreed by the Local Academy Committee/Trust.

Special Conditions of Service

You may be required to work outside of normal school hours on occasion (e.g. to attend full Local Academy Committee) with due notice. Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

This post allows substantial access to children, therefore you are required to undergo an enhanced DBS (Disclosure and Barring Service) check.

Equal Opportunities and Safeguarding

You will be expected to carry out all duties in the context of and in compliance with the Trust's Equal Opportunities Policies.

To be fully aware of and understand the duties and responsibilities arising from the Children Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to your role within the organisation.

To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to your role.

To ensure that your line manager is made aware and kept fully informed of any concerns, which you may have in relation to safeguarding and/or child protection.

PERSON SPECIFICATION

Class Teacher

[illegible]

to tight deadlines	✓	
▪ Good interpersonal skills with the ability to enthuse and motivate others and develop effective partnerships	✓	
▪ Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	✓	
▪ Willingness to and ability to contribute to whole school INSET	✓	
▪ Openness and willingness to have professional dialogue with an ability to inspire and challenge others	✓	
▪ Commitment to practice equal opportunities in all aspects of the role and around the workplace in line with school policy	✓	
▪ Ongoing personal commitment to ongoing professional development linked to the competencies necessary to deliver the requirements of this post	✓	

Please complete the Wandle Learning Trust application form attached. Please note that we cannot accept CVs.

School visits are warmly welcomed and actively encouraged. Please call the school office on 0208 6730594 to arrange a time to come visit us and meet the children, staff and talk to the headteacher and Head of the Hive.

To apply please complete the application and email it to our HR manager:
Piyush Patel - ppatel@ravenstoneprimary.org.uk

Closing date: Friday 16th June 2023 9:00am

Shortlisting: Monday 19th June 2023

Interviews: Wednesday 21st June 2023

Start Date: September 2023

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check. CVs are not accepted.

