



Equality and Diversity

We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Newham. All employees are expected to understand and promote our Equality and Diversity Policy in the course of their work.

Job Description

Job Title: Class Teacher

Grade: MPS

Purpose of Job: The class teacher should carry out professional duties in accordance with and subject to conditions of employment as set out in School Teachers' Pay and Conditions Document.

The current School Teachers' Pay and Conditions document describes duties which are required to be undertaken by teachers in the course of their employment. In addition, certain particular duties are reasonably required to be exercised, and completed in a satisfactory manner. It is the contractual duty of the Class Teacher to ensure that his/her professional duties are discharged effectively.

This job description sets out the duties to be undertaken and performed to the satisfaction of the Headteacher, and the Governing Body by the Class Teacher. The duties set out below relate to the overall class teaching requirements and related expectations of a Classroom Teacher.

Duties and responsibilities

Key tasks and accountabilities are intended to be a guide to the range and level of work expected of the postholder. This is not an exhaustive list of all tasks that may fall to the postholder and employees will be expected to carry out such other reasonable duties which may be required from time to time.

Teaching:

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| 1 | Plan and teach activities to the children across the nursery within the context of the school's plans, curriculum and schemes of work. |
| 2 | Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, including those with SEND. |

Whole school organisation strategy and development:

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| 4 | Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision. |
| 5 | Work with others on curriculum and/or pupil development to secure co-ordinated outcomes. |





6	Support the staff team to ensure all areas are covered, this may include teaching outside your usual area.
Health, safety and discipline:	
7	Promote the safety and well-being of pupils in line with safeguarding procedures.
8	To effectively manage pupil behaviour, inline with school approaches, encouraging a high standard of behaviour and mutual respect between pupils and all members of the school community.
9	Direct and supervise support staff assigned to them and, where appropriate, other teachers.
10	Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
11	Deploy resources delegated to them.
Professional development	
12	Participate in arrangements for the appraisal and review of their own performance and, where appropriate, that of other teachers and support staff.
13	Participate in arrangements for their own further training and professional development and, where appropriate, that of other teachers and support staff including induction.
Communication	
14	Communicate with pupils and their families
15	To promote and facilitate parental involvement in teaching and learning through a shared school/home approach.
Working with colleagues and other relevant professionals	
16	Collaborate and work with colleagues and other relevant professionals within and beyond the school.
OTHER RESPONSIBILITIES:	
In addition, to undertake such duties of a similar nature as may be reasonably directed by the Headteacher from time to time.	
PLEASE NOTE: The duties and responsibilities of this post may vary from time to time according to the changing needs of the school. This job description may be reviewed at the discretion of the Headteacher in the light of those changing requirements and in consultation with the Classroom Teacher and the Governing Body.	



QUALIFICATIONS:

- a) DfES Qualified Teacher Status (essential)
- b) Evidence of recent and relevant in service training (essential)

EXPERIENCE:

Application form/interview

- a) Experience of working in an inner city multicultural community (desirable)
- b) Minimum of two years' experience working in a Nursery or Primary School (desirable)
- c) Able to demonstrate successful experience of educating a variety of pupils with Special Needs (essential)
- d) Able to demonstrate experience of dealing sympathetically and constructively with parents and the community (essential)

PERSONAL STYLE AND BEHAVIOUR:

Application form/interview

- a) Is able to set and meet realistic targets for self and others (essential)
- b) Is able to appraise own performance critically and meet changes accordingly (essential)
- c) Is able to manage stressful situations and withstand pressures and ongoing challenges (essential)
- d) Is able to lead by example and draw upon own resources to problem solve (essential)

KNOWLEDGE AND UNDERSTANDING:

Application form/interview

- a) Sound knowledge of the early years curriculum (essential)
- b) Up to date knowledge and implementation of effective teaching and learning strategies including assessment for learning (essential)



EQUAL OPPORTUNITIES:

Application form/interview

- a) Has understanding of and a commitment to the promotion of equal opportunities (essential)
- b) Has commitment to the inclusion of all pupils into mainstream education (essential)

SAFEGUARDING

- a) Has an up-to-date understanding of relevant safeguarding procedures when working with children (essential)
- b) Is able to work closely with the Safeguarding Team to ensure the best outcomes for all children (essential)

