

# St. Peter's C.E. Primary School

## Person Specification



### SPECIAL EDUCATIONAL NEEDS & DISABILITIES CO-ORDINATOR (SENCO)

The person specification is an overview of the skills, knowledge and experience required to successfully fulfil this role. Applicants should therefore pay particular attention to demonstrating their experience or ability to be able to meet the selected essential criteria which will be used in the shortlisting and interview process.

#### Qualifications

Criteria	Essential	Desirable	How Assessed
Qualified Teacher Status	✓		Application Form Interview
NASENCO award (or new NPQ equivalent) or willingness to undertake if this has not already been achieved	✓		
Evidence of a commitment to continuous professional development	✓		

#### Experience of...

Criteria	Essential	Desirable	How Assessed
At least 3 years teaching a class in the primary phase	✓		Application Form Interview References
Maintaining high standards and expectations of teaching, learning and behaviour	✓		
Working successfully as a member of a team	✓		
Successfully using a range of strategies to encourage parents and carers to support their child's learning	✓		
Target setting, monitoring, evaluating and recording impact, possibly as part of a school improvement plan		✓	
Creating, implementing, monitoring and evaluating school policies in consultation with a range of stake-holders		✓	
Demonstrating a commitment to the wider curriculum beyond school and the opportunities it provides for pupils and the school community	✓		
Experience of working in a faith school		✓	

#### Knowledge and Understanding of...

Criteria	Essential	Desirable	How Assessed
The SEND Code of Practice: 0 to 25 years and its implications	✓		Application Form Interview References
Keeping Children Safe in Education 2021 & Working Together to Safeguard Children 2018	✓		

Confidentiality and a teacher's professional duties and legal liabilities	✓		Application Form Interview References
Strategies to support a commitment to inclusion and equal opportunities for all	✓		
The need to be accountable to parents and carers, demonstrating strategies that enable them to be actively involved in their child's learning		✓	
Current developments in education and the implications of these	✓		
Strategies to maintain high standards of behaviour, attendance and punctuality for all learners across the school		✓	
Whole school leadership beyond individual subject leadership	✓		
Role and potential impact of the Governing Body		✓	

### Personal Qualities

Criteria	Essential	Desirable	How Assessed
Strong communication skills, including empathy, listening and the ability to influence others	✓		Application Form Interview References
Ability to lead, motivate and inspire colleagues thus leading change	✓		
Ability to prioritise, plan and organise self and others	✓		
Use own initiative and professional judgement to solve problems	✓		
Demonstrate resilience and perseverance	✓		
Reflective practitioner	✓		
Commitment to the value of Christian education and contribute towards the aims and ethos of St. Peter's School	✓		

### Additional Requirements

Criteria	Essential	Desirable	How Assessed
Positive recommendation in professional references	✓		References