



At Sidlesham, we are kind and we CARE.
In everything we do, we can see:
Courage · Ambition · Respect · Enthusiasm



Job Application Pack - Teacher

West Sussex MPS

Start date: September 2025

Full time - Fixed Term Contract

Closing Date: 12pm Friday 16th May 2025

Interview Date: Wednesday 21st May 2025

Letter from our Headteacher

Thank you for your interest in a vacancy at Sidlesham Primary School.

On behalf of our entire school community, we extend a very warm welcome.

Nestled in the heart of Sidlesham village, our school is surrounded by beautiful countryside and is within easy reach of the coast. We cherish our strong connections with the local church and the wider community, which enrich our pupils' experiences. As a close-knit and vibrant school, we value every child and nurture their individual talents.

Our vision is to nurture our children to achieve their potential by providing opportunities to discover their passions and flourish academically, socially, and emotionally in a safe and supportive community.

At Sidlesham, we are kind and we CARE. In everything we do, we demonstrate:

- Courage
- Ambition
- Respect
- Enthusiasm

These core values are integral to our approach to education and are embedded throughout our curriculum and school life.

Our dedicated leadership team, talented teachers, and support staff are committed to continuous improvement and ensuring the best outcomes for our pupils. We are excited about the journey ahead and are looking for the right person to join us in making a real difference.

We warmly encourage visits to the school. Please contact the school office, and we will be delighted to show you around.

Kind regards,



Sophia Koiston

Headteacher

Application Details

Thank you for your interest in the Fixed Term Teacher vacancy at Sidlesham Primary School. Further details of this post and the School are included in this pack and details of how to apply can be found below.

How to Apply

Should you wish to apply for the post, please download, complete, and return our [application form](#), including a covering letter, which clearly demonstrates your suitability for this role. Applications can be submitted via email to sbm@sidleshamprimaryschool.co.uk

Closing Date

Please ensure your application arrives by 12pm Friday 16th May 2025.

Interview

Interviews for the role will aim to be held on Wednesday 21st May. Further details will be shared with candidates that have been successfully shortlisted closer to the interview date. Shortlisting is planned for Monday 19th May.

Visiting

Sidlesham Primary School is located just south of Chichester. Please contact us to arrange a convenient time to visit and find out more about us before you apply.

Safeguarding

Sidlesham Primary School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

Job description: primary classroom teacher - fixed term

Job details

Salary: £31,650 to £43,607 (M1- M6)

Hours: 32.5 hours per week

Contract type: Full time - Fixed term

Reporting to: Headteacher

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Sidlesham Primary School is committed to safeguarding and promoting the welfare of children and as such, any offer of employment would be subject to an enhanced DBS check, health checks and references.

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

Criteria	Qualities
Qualifications and experience	<ul style="list-style-type: none">· Qualified teacher status· Degree· Successful primary teaching experience
Skills and knowledge	<ul style="list-style-type: none">· Excellent professional knowledge of the National Curriculum· Knowledge of effective teaching and learning strategies· An excellent understanding of how children learn· Ability to adapt teaching to meet pupils' needs· Ability to build effective working relationships with pupils, staff and families· Knowledge of guidance and requirements around safeguarding children· Knowledge of effective behaviour management strategies· Good ICT skills, particularly using ICT to support learning· Experience of identifying priorities in individual classes and adapting teaching to develop teaching, learning and subsequently academic outcomes
Personal qualities	<ul style="list-style-type: none">· A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school· High expectations for children's attainment and progress· Ability to work under pressure and prioritise effectively· Commitment to maintaining confidentiality at all times· Commitment to safeguarding and equality· Communication skills: the ability to make points clearly and understand the views of others· Possess a positive attitude and approach to change and development· Enjoy rising to the challenges inherent in a school environment· A deep and passionate commitment to the values and vision of Sidlesham Primary School in and outside of the classroom