

South Lake Primary School

Job Description

Post Title:	Class Teacher
Purpose:	<ul style="list-style-type: none"> ▪ To implement and deliver an appropriate broad, balanced, relevant and differentiated curriculum for all pupils. To support, develop and monitor a designated curriculum area as appropriate. ▪ To monitor and support the overall progress and development of pupils as a class teacher. ▪ To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. ▪ To contribute to raising standards of pupil attainment. ▪ To share and support the school's responsibility to provide and monitor opportunities for pupils' personal and academic development.
Reporting to:	Phase Leader / Headteacher
Responsible for:	To teach children assigned to them, according to the curriculum of the school, and other appropriate duties as outlined in the School Teachers Pay and Conditions document.
Liaising with:	Head/Senior Management Team, teaching/support staff, LEA representatives, external agencies, parents and governors.
Working time:	As per contract of employment
Disclosure level:	Enhanced
MAIN DUTIES	
Pastoral:	<ul style="list-style-type: none"> ▪ To be aware of, acknowledge and actively support the social and emotional needs of pupils. ▪ To record and/or report pupil pastoral information in accordance with LEA guidelines. ▪ Treat with confidence information concerning individual children and families disclosed whilst the child is in the class teacher's care. ▪ Make an active contribution to ensuring the health and wellbeing of pupils at break time on a rota basis. ▪ Take responsibility, together with all staff, for maintaining the positive morale and ethos of the school. ▪ To contribute to PSHCE and citizenship and enterprise according to school policy. ▪ To apply the Behaviour Management Policy so that effective learning can take place.

Teaching and Learning	<ul style="list-style-type: none"> ▪ To teach pupils according to their educational needs, including the setting and marking of work to be carried out by the pupil in school and elsewhere. ▪ To mark, grade and give written/verbal and diagnostic feedback as required. ▪ To assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as required. ▪ To provide, or contribute to, oral and written assessments, reports and references relating to individual pupils and groups. ▪ To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of pupils. ▪ To plan, deliver and evaluate a designated programme of teaching. ▪ To ensure a high quality learning experience which meets internal and external quality standards. ▪ To prepare and update subject materials. ▪ To use a variety of delivery methods which will stimulate learning appropriate to pupil needs and demands of the Schemes of Work. ▪ To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
<p>Other specific duties:</p> <ul style="list-style-type: none"> ▪ To play a full part in the life of the school community, to support its mission and ethos and to encourage staff and pupils to follow this example. ▪ To support the school in meeting its legal requirements for worship. ▪ To continue personal development as agreed. ▪ To comply with the school's Health & Safety Policy and undertake risk assessments as appropriate. ▪ To undertake any other duty as specified by the School Teachers Pay and Conditions Document not mentioned in the above. ▪ To provide guidance for any teaching assistants working with pupils. ▪ To take part in regular staff meetings and any other meetings which may be required and which relate to the curriculum, administration or organisation of the school. <p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p>	

The school is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. An enhanced Criminal Records Disclosure will be sought from the successful candidate.