26th April 2023

Dear Applicant

**FULL TIME CLASS TEACHER (Permanent)**

**FULL TIME CLASS TEACHER (Temporary 12 months MAT cover)**

**Main pay scale (up to M4) + 1 Special Needs Allowance**

**Required for September 2023**

Thank you for your interest in the above post. I am pleased to send you the attached information and very much hope that on reading it you will feel encouraged to apply:

In order to apply, you should:

* Complete the Application form, giving the names and email addresses of two referees. Referee (1) should be your present or most recent employer.
* Return your completed application form and any supporting documents to the school address or alternatively via email to HR@talbot.sheffield.sch.uk by the **closing date of Tuesday 16th May 2023 at 12.30pm.**
* We encourage all applicants to visit the school. If you would like to arrange to visit the school this will take place after 4pm Mon-Fri. Please contact Nichola Jones on the telephone number above to arrange or via email at: [njones@talbot.sheffield.sch.uk](mailto:njones@talbot.sheffield.sch.uk)

**Interviews will take place on Wednesday 24th May 2023.**

I hope you find this information useful and I look forward to receiving your completed application

Yours sincerely



Tricia Bennett

Headteacher