

ST BERNADETTE'S CATHOLIC PRIMARY SCHOOL

KS1 Class Teacher Application Pack



Closing Date:
Friday 15th November 2024 - 5pm

Shortlisting Date:
Monday 18th November 2024

Interview Date:
Thursday 21st November 2024



Welcome to St. Bernadette's

Thank you for taking interest in the recent post advertised for our school. Here at St Bernadette's Catholic Primary school, we place Christ at the center of all thoughts and actions. We strive to serve, challenge, guide and inspire our children to grow in His image.

We are seeking to appoint a highly committed and energetic teacher to work as part of our team. We are looking for an individual to nurture and inspire our children to be the best they can be. Our vision is to provide a Catholic education based on the gospel values in an environment which celebrates achievement - valuing, inspiring and challenging all children.

We work tirelessly to establish and maintain an effective partnership with parents and our school is proud of the strong links that we have with the parish community.

All our staff are passionate about developing the skills of our young people and providing them with wonderful learning opportunities so they are able to thrive, reaching their full potential.

The core values that our staff possess are:

1. Constantly to love what they teach
2. Constantly to love who they teach

If you are successful in your application, you will be part of the 'St Bernadette's Catholic family' where we hope you will grow, contribute and be valued for who you are; always striving to fulfil our motto.....

'Doing our Best for God'

We look forward to receiving your application.



“Doing our best for God”

CEO Welcome

Dear Applicant,

Thank you for your interest in the role of Key Stage 1 Class Teacher at St Bernadette's Catholic Primary School. St Bernadette's is in the process of converting to become an Academy and will be part of the Blessed Edward Bamber Catholic Multi Academy Trust (BEBCMAT) from 1st January 2025.

This is a fabulous opportunity for you to join us and work with a fantastic group of committed staff who believe strongly in education and working to improve the life chances of our children and young people.

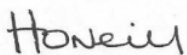
The core principles of the Trust are to educate the whole person, aiming for excellence and working together for the Common Good. Through collective responsibility, united in our Catholic faith, the Trust strives to enable each school to thrive spiritually, academically and financially so that all of the children and young people can 'belong, engage and become' – and reach their full potential by realising their God-given talents.

The Trust works in partnership as one family of schools, whilst maintaining and celebrating the uniqueness of each individual school and the community it serves. We are a values-driven Trust. Our core values of Trust, Respect, Faith, Hope and Service are our hallmarks. These values underpin all of our relationships; between staff, pupils, families, our wider parishes and local communities.

In our Trust, we welcome people who share our vision and our absolute commitment to our pupils, our staff, our families, parishes and the wider communities we serve.

If you believe you have the knowledge, skills and experience to make a positive contribution then we would welcome an application from you.

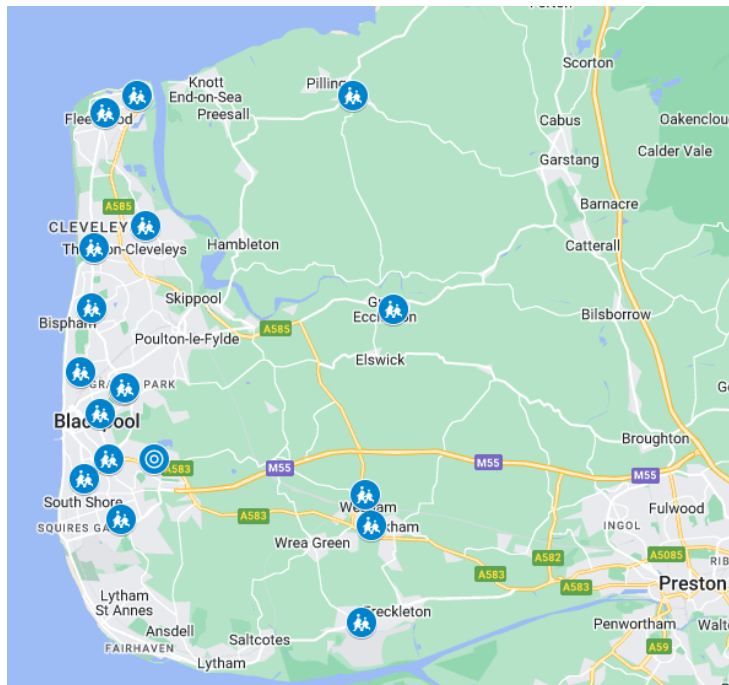
Yours sincerely,



Helen O'Neill
Chief Executive Officer

Trust Schools

	Christ the King Catholic Academy		Holy Family Catholic Primary School, Blackpool
	Holy Family Catholic Primary School, Warton		Our Lady of the Assumption Catholic Primary School
	Sacred Heart Catholic Primary School		St Bernadette's Catholic Primary School
	St Cuthbert's Catholic Academy		St John Vianney Catholic Primary School
	St Joseph's Catholic Primary School		St Kentigern's Catholic Primary School
	St Mary's Catholic Academy, Blackpool		St Mary's Catholic Primary School, Fleetwood
	St Mary's Catholic Primary School, Great Eccleston		St Teresa's Catholic Primary School
	St William's Catholic Primary School		St Wulstan's & St Edmund's Catholic Primary School
	The Willows Catholic Primary School		



How to apply

Prior to applying

If you are unclear about any aspect of the application process or would like any additional information about the school / role, or would like to arrange a visit to the school, please contact Nicola Wells, School Business Manager:

Telephone - 01253 353641

or

Email - admin@st-bernadette.blackpool.sch.uk

Application process

Applicants must complete the CES application form.

Your application can be submitted electronically to: admin@st-bernadette.blackpool.sch.uk or can be returned to the school office.

We will acknowledge receipt of your application.

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Post Details:

Grade: Teachers' Main Pay Range

Salary: M1 – M6

Contract: Fixed Term for 2 terms, with the potential to be made permanent

Required: 1st January 2025

Hours: Full Time

Job Description

Classroom Teacher

Main purpose:

To provide a consistently high-quality educational experience for all children.

Duties of the role:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Knowledge and understanding

- To maintain, promote and contribute to the Catholic ethos of the school and the development of the Catholic life of the school in accordance with the school's Mission Statement, aims and objectives.
- Be prepared to undertake the Catholic Certificate in Religious studies -CCRS (support given).
- To carry out responsibilities to promote and safeguard the welfare of all children according to the school's policies and procedures.
- To be responsible for a class and plan for and work with Class Teaching Assistants.
- To develop relationships built on mutual trust, with pupils, that will encourage them to take full advantage of the learning opportunities provided.
- To maintain the highest standards of discipline conducive to good work and behaviour, within and outside the classroom.
- Understand and know how national, local and school data can be used to set clear targets for pupils' achievement.

Planning

- To plan and prepare work for self and pupils (groups and individuals) in order that effective learning can take place ensuring commitment to the highest standards and expectations.
- To plan and differentiate accordingly for the various needs and abilities of all children to ensure that they meet their full potential.
- To be responsible for all marking, assessment and record keeping within their class as detailed in the school's Assessment, Reporting and Recording Policy.

Teaching and Learning

- To plan, deliver and evaluate consistently 'good' lessons which are evidenced through lesson observations, book scrutiny and informal walk-throughs.
- To be responsible for the smooth transition of pupils between classes, with regard to curriculum records, health information, pastoral information and other relevant information.
- To create a stimulating, relevant classroom environment that supports the learning process and encourages pupils to fulfil their potential.
- To co-operate with other members of staff in seeking to achieve the aims and objectives of the school.
- To be aware of the needs of others, maintaining good communication and positive working relationships.
- Create and maintain an environment and a code of behaviour in accordance with the school behaviour policy.
- Be familiar with the SEND code of practice and identification, assessment and support of pupils with special educational needs. To understand that Quality First Teaching is paramount.
- Evaluate own teaching critically and engage in the performance management cycle and monitoring and evaluation cycle in order to continually improve effectiveness.
- To strive to meet targets set from the performance management cycle or monitoring and evaluation cycle.

Job Description

Classroom Teacher

Assessment, monitoring, record keeping and accountability

- To ensure that assessment, reporting and recording is appropriate, informative and in line with the school's Assessment, Reporting and Recording Policy.
- Assess and record each pupil's progress systematically according to school policy and use this to inform future planning.
- Mark and monitor class work and homework providing consistent feedback and set targets for future progress.
- Provide termly assessments for SMT, parent conferences and end of year reports for parents.
- To apply the principles of Assessment for Learning in the classroom.

Other professional requirements

- To meet deadlines set to ensure timely information reaches the relevant colleague and to aid the smooth running of school systems and procedures.
- To take an active part in running or organising extra-curricular activities for the children and support fund raising activities.
- To assist in the development of strong links between school and home by meeting and co-operating with parents in both formal and informal situations.
- To assist in the development of strong links between school, church and parish in both formal and informal situations.
- To undertake personal and professional development such as attending courses/school cluster meetings or observing practice of other teachers.
- To undertake any other duties deemed reasonable by the Head Teacher.

Person Specification

Classroom Teacher		
Requirements		Essential (E) or Desirable (D)
Qualifications	<ul style="list-style-type: none"> Qualified teacher status 	E
Experience	<ul style="list-style-type: none"> Practical experience and knowledge of the Key Stage 1 Curriculum Experience of using assessment to raise standards Commitment to meeting the needs of all children Experience of using a range of positive behaviour strategies Experience of teaching in Key Stage 2 Experience of working with parents 	E E E E D D
Training	<ul style="list-style-type: none"> Up to date training on National initiatives including the teaching of phonics Relevant training and experience of using ICT to support learning 	E D
Special Knowledge	<ul style="list-style-type: none"> Knowledge of and the ability to teach across Key Stage 1 Experience in using a range of appropriate teaching strategies Detailed knowledge of new initiatives across the primary age range Experience of KS2 assessment procedures Have an interest in PE 	E E E D D
Practical / Intellectual Skills	<ul style="list-style-type: none"> An outstanding classroom practitioner Be able to, and enjoy, working effectively as part of a team Able to use own initiative Ability to work and liaise with a range of people, including external agencies Have high expectations and be committed to raising standards Experience of planning 	E E E E E D
Disposition / Attitude	<ul style="list-style-type: none"> Be excited about learning Be creative, innovative and able to inspire others A good sense of humour and a willingness to have a go! Excellent communication skills Be sympathetic and understanding to the needs of parents The ability to inspire, reassure and support children in their learning A positive and forward thinking outlook Willingness to take on new and exciting projects Be willing to undertake the (CCRS) – Catholic Certificate of Religious Studies 	E E E E E E E D D
Other (including special requirements)	<ul style="list-style-type: none"> Commitment to safeguarding and protecting the welfare of children and young people Commitment to equality and diversity Commitment to health and safety Understanding and engagement with Keeping Children Safe in Education principles and guidance Commitment to statutory requirements regarding equal opportunities, SEND, Safeguarding and Child Protection 	E E E E E

Safeguarding Information

Introduction

The Blessed Edward Bamber Catholic Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people in its schools. The Trust complies with the statutory legislative requirements and guidance that seeks to protect children, including 'Keeping Children Safe in Education' guidance. In order to meet this responsibility, we follow a rigorous selection process to discourage and screen out unsuitable applicants.

Safer Recruitment

Job descriptions and person specifications make reference to safeguarding and child protection. All posts are subject to satisfactory completion of enhanced Disclosure and Barring Service certificate (DBS) checks. All advertisements include a safeguarding statement and commitment.

Application Stage

All applicants are scrutinised to verify identity and academic qualifications, Professional references are requested using our standard pro-forma for short-listed candidates. As a minimum, references should be from the two most recent employers and a Parish Priest if applicable. References are checked against previous employment history and gaps in employment. Professional references must be obtained from work email addresses. Our standard reference proforma makes reference to suitability to work with children and young people. The application form requires applicants to complete a disclosure of any criminal convictions.

Short listing

Only those candidates meeting the criteria outlined in the person specification will be short listed. All short-listed candidates will be subject to an online search as part of our safer recruitment due diligence.

Interview

Shortlisted candidates will take part in an interview and selection process. Candidates will be asked to address any discrepancies or gaps in their employment history. Candidates will be reminded of their responsibility to disclose any criminal convictions if they have not already done so. Proof of identity, qualifications and right to work in the UK must also be provided at interview.

Appointment

An enhanced Disclosure and Barring Service Certificate (DBS) will be required for all appointed posts. Other pre-employment compliance checks will be carried out. This post is subject to satisfactory references which will be requested prior to interview, an enhanced Disclosure and Barring Service (DBS) check, online searches, medical check, evidence of qualifications plus verification of the right to work in the UK. For teaching positions, barred list checks and prohibition from teaching checks will also be carried out. For leadership positions, section 128 checks will be performed. All staff will receive a comprehensive induction programme covering all aspects of safeguarding and health and safety.

Probation

All new staff will be subject to the trust probation procedures for a period of 6 months. The probation period is to enable the assessment of an employee's suitability for the job and which includes a review of the performance of new staff in relation to duties, skills, qualifications and experience outlined in the job description and person specification. This will also include an employee's suitability to work with children and young people and their commitment to safeguarding and child protection.

Equal opportunities

BEBCMAT recognises the value of, and seeks to achieve a diverse workforce. BEBCMAT takes positive steps to create an employment culture in which people feel confident of being treated with fairness, dignity and respect, irrespective of their differences. The Trust is committed to the elimination of unlawful discrimination and to the promotion of good relations between all.

General Data Protection Regulation

BEBCMAT is committed to ensuring that the privacy of an individual is protected. By signing a contract of employment, the employee is agreeing to the Trust processing their personal data, including 'sensitive personal data' as defined in the General Data Protection Regulation (GDPR), for the purposes of the operation, management, security and/or administrations, as well as complying with applicable laws, regulations and procedures. The information you provide (except Equality Monitoring Information) may be shared with partner organisations that provide services to the Trust. A full list of these organisations is available on request from the CFO.

