



St John Evangelist Catholic Primary School KS1 and KS2 Primary Classroom Teacher Job Description

Salary: M1-M6

Hours: Full Time and Permanent

Reporting to: Phase Lead / Leadership Team

Responsible for: Teaching Assistants in own classroom

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers

Other areas of responsibility

- There is the opportunity for an outstanding practitioner to lead on a subject across the school.

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

PERSONAL SPECIFICATION

Area: Education		School: St John Evangelist Catholic School
Designation: Main Professional Grade Teacher		Grade: M1 to M6
REQUIREMENTS		
QUALIFICATIONS AND EXPERIENCE		A/I/T
E1	Qualified Teacher Status (or pending if NQT) and evidence of appropriate subsequent in-service training.	A
E2	Degree	A
E3	Successful primary teaching experience	A
EXPERIENCE		
E4	Recent successful teaching experience preferable across either Early Years, Key Stages 1 or 2 and in at least one inner city multi-cultural school	A/I
E5	Proven experience of high standards of primary classroom practice.	A/I
KNOWLEDGE AND SKILLS		
E6	Knowledge of the National Curriculum and ability to demonstrate good subject knowledge and curriculum knowledge	
E7	Set high expectations which inspire, motivate and challenge pupils.	A/I
E8	Knowledge of effective teaching and learning strategies and an understanding of how children learn	A/I
E9	Promote good progress and outcomes for pupils.	A/I
E10	Demonstrate good subject and curriculum knowledge	A/I
E11	Plan and teach well-structured lessons	A/I
E12	Ability to adapt teaching to respond to the strengths and needs of all pupils	A/I
E13	Make accurate and productive use of assessment	A/I
E14	Manage behaviour effectively to ensure a good and safe learning environment	A/I
E15	Knowledge of guidance and requirements around safeguarding children	A/I
E16	Evidence of communicating effectively orally and in writing, giving clear instructions	A/I
E17	Good ICT skills, particularly using ICT to support learning	A/I
EQUAL OPPORTUNITIES		
E18	Evidence of commitment to Equal Opportunities both in service delivery and employment, and an understanding of its effective operation within a school. An ability to ensure that each child's identity is respected and maintained and enhanced and that stereotypes are challenged in a sensitive way	A/I
OTHER QUALITIES		
E19	Support the ethos and values of our Catholic school	A/I
E20	Positive working with a range of professionals	A/I
E21	Commitment to getting the best outcomes for all pupils	A/I

E22	Ability to work under pressure and prioritise effectively	A/I
E23	Commitment to maintaining confidentiality at all times	A/I
E24	Can initiate, develop and implement new ideas	A/I
E25	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	A/I
E26	Fulfil wider professional responsibilities	A/I
	E = Essential D = Desirable	
Assessed by: A = Application I = Interview T = Test		

Candidates should ensure that they address all of the above criteria in their application form referring where appropriate to actual experience.

This job description may be amended at any time in consultation with the postholder.