

St Luke's CofE Primary School

Class Teacher Application Pack



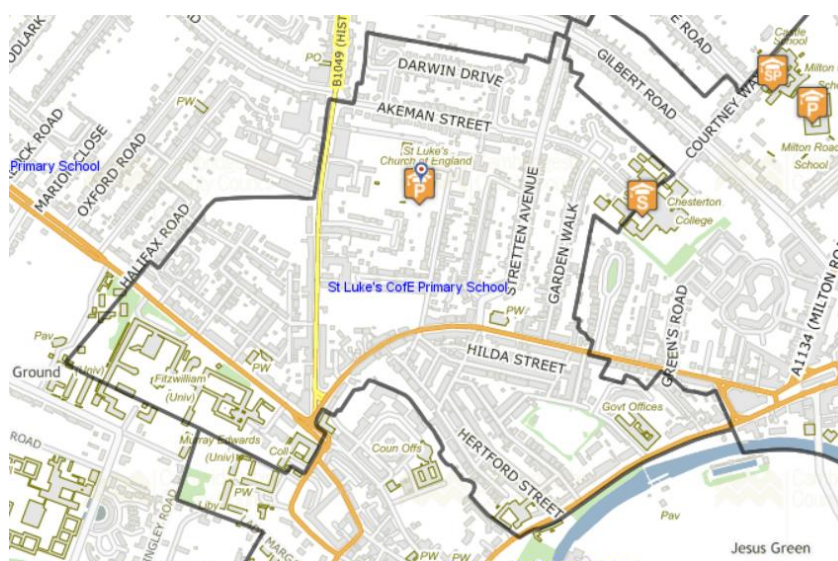
Dear Applicant,

Thank you for your interest in the Teaching position which is currently being advertised by the St Luke's CofE Primary School.

About the School:

A village school in the city.

St Luke's is situated in the City of Cambridge, just a short distance from the city centre. The school is easily reached by both public transport and by car and is a 10 minute walk from the main sights of the city. At St Luke's we serve the local catchment – see below, but we also take children from further afield.



At St Luke's we have a rich community and have over 20 different first languages being spoken. We are supported by our close knit parenting community and have strong links with the local church.

We are a small school with a very supportive team. We are the ideal choice for those starting their careers and also for those who want to experience all the elements of a school before taking the next step in their career, for example moving into leadership.



Welcome to the Diocese of Ely Multi-Academy Trust (DEMAT)

The Church of England has been providing high quality education in England for more than 200 years.

The DEMAT promise encompasses providing the best education and life chances we can through nurturing our children's values of Love, Community, Trust, Respect and Ambition.

We recognize the importance of continually improving the quality of education across our schools. We are investing in the development of our curriculum, teaching and wider provision to ensure these improvements are realized.

Our schools give children the chance to learn, grow and make friends in a happy and inclusive learning environment. We provide them with a firm foundation for the future and the opportunity to thrive.

We equip children with the skills and knowledge to fulfil their potential, to build their confidence and aspirations and help them to understand the positive role they can play in their local communities.

We seek to instil a lifelong love of learning, to expand each child's horizons, and to give them the tools to succeed in whatever they set their minds to.

Our vision is for every child to flourish, to be introduced to the richness of human experience, and to understand, question, and contribute to the world around them.

Our strategic plan will be delivered through four core strands, all of which are underpinned by our Christian distinctiveness.

1. Children are at the heart of all we do.
2. Keep close to the work.
3. Maintaining a legacy, creating new traditions.
4. Aspirational, yet sustainable.

Job Description— Main Scale Pay Range teacher

Immediately responsible to: A teacher is directly accountable to the Headteacher and DEMAT. At all times, teachers must operate within school policies and procedures.

Purpose of the Job

As a Main Scale Pay Range teacher you are required to be competent in all elements of the Teacher Standards, to discharge the Teacher responsibilities as set out in the School Teachers Pay and Conditions Document 2015, and as may be amended by subsequent documents, and to act in accordance with the school's ethos, policies and practice, under the direction of the Headteacher.

Duties and Responsibilities

Safeguarding

To adhere to all academy safeguarding policies and practices at all times, placing the greatest possible importance on safeguarding and expecting the same commitment from all colleagues.

Support for pupil

- Plan and teach lessons and sequences of lessons to the class(es) you are assigned to teach within the context of the school's knowledge-rich, broad curriculum; adhering to school's curriculum outlines and schemes of work in order to achieve target levels of pupil attainment, progress and broader outcomes.
- Have good understanding of how children learn and use teaching methods which are evidence based in line with the school's pedagogical approach.
- Set model and adhere to high expectations at all times.
- Assess, monitor, record and report on the learning needs, progress and achievement of assigned pupils.
- Be familiar with the SEN Code of Practice and, as part of the responsibilities under the Code, create, review and implement support plans.
- Evaluate your own teaching critically and use this to improve your effectiveness.

Whole school organization, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's ethos and aims.
- Attend staff meetings and other training and engage in the ongoing process of school improvement.
- Work with others on curriculum and pupil development to secure coordinated outcomes.

Support for the School

- Ensure that child protection and safeguarding are given the utmost priority so that children are protected from harm, and their welfare promoted at all times. Show absolute commitment to the school's Child Protection policy and other related policies.
- Be aware of, and comply with, policies and procedures relating to child protection, health and safety and security, confidentiality, data protection, intimate care and SEN code of practice 2014 reporting all concerns to an appropriate person.
- Be aware of, and support, difference and ensure all pupils have equal access to opportunities to learn and develop.
- Ensure confidentiality and maintain professional standards in this area by reporting concerns or information to Class Teacher, SENCO, Assistant Head and Head Teacher.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through the implementation of the school's behaviour policy.
- To assist in the general efficient operation of the school, including providing cover for other support staff as necessary and providing cover for teachers as directed by the Headteacher.
- To liaise as necessary with parents and carers and with outside agencies, offering support and advice as required.

Management of staff and resources

- Direct and supervise support staff assigned to you.
- Deploy resources delegated to you in accordance with school policies.

Professional development

- Undertake Sounds-Write training to effectively deliver early reading instruction
- Participate in arrangements for the appraisal and review of your own performance and, where appropriate, that of support staff.
- Participate in arrangements for your own further training and professional development and, where appropriate, that of other teachers and support staff including induction.
- Take responsibility for improvement in response to feedback received as part of regular monitoring.

Communication

- Communicate with pupils, parents and carers in accordance with the school ethos, policies and practice;
- Operate an 'open door policy' and be proactive in approaching and communicating with parents and carers;
- Contribute to events that provide parents with an understanding of school practices.

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school;
- Participate in administrative and organisational tasks, including the direction or supervision of persons providing support for the teachers in the school.

Fulfil wider professional responsibilities

- To be fully supportive of our Church school distinctiveness and Christian identity, taking part in a range of associated activities, including leading Collective Worship;
- Make a positive contribution to the wider life and ethos of the school.

Job context and flexibility

The duties and responsibilities listed in this job description provide a summary of the main aspects of the role. This is not an exhaustive list and the post holder may be required to carry out other tasks, as deemed appropriate to the grade and nature of the post.

This job description is current at the date indicated below but, in consultation with the post holder, it may be changed by the Headteacher to reflect or anticipate changes in the post commensurate with the grade or job title.

Due to the ever-changing nature of the school, a flexible attitude and willingness to assist others in the team, when required is necessary.

The post holder will have a shared responsibility for the safeguarding of all children and young people. The post holder has an implicit duty to promote the welfare of all children and young people.

St Luke's CofE Primary School and DEMAT are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be subject to an Enhanced DBS check, two satisfactory references and a Disclosure of Criminal Record and Disqualification Declaration.

Person Specification

This person specification is related to the requirements of the post as determined by the job description. Short listing is carried out on the basis of how you meet the requirements of the person specification. You should refer to these requirements when completing your application.

Criteria	Essential	Desirable
Qualifications and experience	<p>Qualified teacher status</p> <p>Degree</p> <p>Successful experience of teaching primary aged pupils.</p> <p>Experience of building positive links with parents and the wider community.</p> <p>Evidence of relevant CPD</p>	<p>Successful experience of preparing children for end of Key Stage Assessments.</p> <p>Experience of teaching across the primary age range.</p> <p>Experience of mixed-aged teaching.</p> <p>Experience of and or training in subject leadership.</p>
Skills and knowledge	<p>Knowledge of the National Curriculum</p> <p>Knowledge of effective teaching and learning strategies.</p> <p>A good understanding of how children learn.</p> <p>Ability to adapt teaching to meet pupils' needs.</p> <p>Ability to build effective working relationships with pupils.</p> <p>Knowledge of guidance and requirements around safeguarding children.</p> <p>Knowledge of effective behaviour management strategies.</p> <p>Good ICT skills, particularly using ICT to support learning.</p>	<p>Specialist knowledge of and an ability to lead more than one subject. We are particularly interested in Science, Computing, RE, and Music; however, any subjects will be considered.</p> <p>An understanding of the three Is and of the responsibilities of a subject leader under the new Common Inspection Framework.</p> <p>Knowledge of evidence-based research and practice.</p>

<p>Personal Qualities</p>	<p>Enthusiasm for teaching and a passion for supporting children to achieve their potential.</p> <p>An excellent collaborator who is excited by the opportunity to work as part of a growing team.</p> <p>A willingness to engage in whole school monitoring and development positively and a desire to improve.</p> <p>High expectations for children's attainment and progress</p> <p>Ability to work under pressure and prioritise effectively.</p> <p>Approachable, caring and empathetic.</p> <p>Fully supportive of Church school status and Christian ethos.</p> <p>Committed to continuous professional development.</p> <p>Able to deal sensitively with people and resolve conflict.</p>	<p>A willingness to support the school's extended provision.</p>
<p>Safeguarding</p>	<p>Appreciates the significance of safeguarding and interprets this for all individual children and young people whatever their life circumstances.</p> <p>Can demonstrate an ability to contribute towards a safe environment.</p> <p>Shows a personal commitment to safeguarding.</p> <p>Committed to always maintaining confidentiality.</p>	

School Contact Details

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