



St Paul's Church of England Primary School

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Headteacher: Elizabeth Vautier-Thomas BA Ed (Hons)

Application form (Teaching)

Position applied for:

Personal information

Title: ☐ Miss ☐ Mr ☐ Mrs ☐ Ms ☐ Other:

First name:

Last name:

Former Names:

National Insurance number:

House name / number:

City:

Street name:

County:

Postcode:

Contact details

Please give details of how you would like us to contact you.

Home telephone:

Work telephone:

Mobile telephone:

Email address:

Please indicate if you are happy to receive correspondence via your email address, e.g. invite to interview letter? ☐ Yes ☐ No

Disability

Do you consider yourself to have a disability within the terms of the Disability Discrimination Act 1995? ☐ Yes ☐ No

Close personal relationships

Do you have a close family or personal relationship with any person at St Paul's CE Primary School that may present a potential conflict of interest? ☐ Yes ☐ No

Please provide us with details:

Name:

Position:

Relationship:

This is to ensure that, as appropriate, the individuals involved are protected from allegations such as propriety, bias, or conflict of interest whether during the selection process, or on any subsequent appointment.

†*In your light shall we see light*

Job share

Are you applying for this job on the basis of job share? ☐ Yes ☐ No

Employment history

Employment status: ☐ Unemployed ☐ Employed ☐ Never Worked

Current or last employer

Provide details here of your employment history starting with your most recent employer. You can include any voluntary or unpaid work that you may have done.

Name of employer:

Your job title:

Line manager (will be contacted as a reference):

Building name / number:

Street name:

City:

County:

Postcode:

Telephone number:

Salary and benefits:

Date from:

Date to:

Reason for leaving:

Details of responsibilities and duties:

Past employment

Please provide us with details of past employment.

Employment

Employer:

Job held:

Salary:

Date employed from:

Date employed to:

Employer:

Job held:

Salary:

Date employed from:

Date employed to:

Employer:

Job held:

Salary:

Date employed from:

Date employed to:

Please provide details if there are any gaps in your employment history:

References

When applying for a job, one referee should be the applicant's current or most recent employer. This must be from the head of the organisation not just a supervisor, department head etc. Where

an applicant is working (or worked) in a school the reference must be provided, and signed by, the Headteacher

References will be sought from previous employers, please indicate if you wish to be consulted before they are approached: ☐ Yes ☐ No

Please give details of your current or last line manager as named in the employment history section.

Name of reference:

Title: ☐ Miss ☐ Mr ☐ Mrs ☐ MS ☐ Other:

Job title:

Building name / number:

Street name:

City:

County:

Postcode:

Telephone number:

Email:

Occupation:

Relationship to you:

Please give details of your second most recent line manager who can provide a reference.

Name of reference:

Title: ☐ Miss ☐ Mr ☐ Mrs ☐ MS ☐ Other:

Job title:

Building name / number:

Street name:

City:

County:

Postcode:

Telephone number:

Email:

Occupation:

Relationship to you:

Education and qualifications

Please state here any job relevant qualifications. If an overseas qualification, state UK equivalent.

Teacher Number:

Qualifications, the awarding body and date of award:

Qualification:

Grade:

Educational Establishment:

Date achieved:

Qualification:
Grade:
Educational establishment:
Date achieved:

Professional training courses

Please state here any job relevant professional qualifications:

Training

Description
Organising body:
Date achieved:

Description:
Organising body:
Date achieved:

Description:
Organising body:
Date achieved:

Professional bodies

Give details of job relevant personal development, and/or, activities, courses, membership of professional bodies.

Name of body:
Type of membership:
Date of membership:

Relevant skills, knowledge and experience

Please refer to the person specification, job description and application guidance when completing this section. Make sure to include examples of HOW you have demonstrated skills, knowledge and experience. Please use additional sheets if required.

Relevant skills, knowledge and experience:

The school reserves the right to conduct online checks.

School policies

Please follow the link for the school safeguarding policy etc.:

<https://www.stpaulsprimary.com/policies/>

Regulated Activity

It is an offence to apply for the role if the applicant is barred from engaging in regulated activity relevant to children

Disclosure and Barring Service

If you have been convicted of any offence, you must disclose it, unless it is 'spent' under the Rehabilitation of Offenders Act 1974. However, having a criminal record will not necessarily bar you from employment with St Paul's Primary School. Any information revealed here or as a result of a Disclosure will be considered in light of the responsibilities of the post. If the post you are applying for is in a school, or has substantial access to children, the vulnerable, elderly, or is within Social Care working directly with clients then you **MUST** state any convictions bind over orders or cautions whether current or spent. In the event of employment, any failure to disclose these and / or pending investigations could result in disciplinary action and/or dismissal. All posts with access to children, the vulnerable or elderly, will be subject to a Disclosure and Barring Service check.

Please give details of:

- a) Any convictions (including driving offences)
- b) Disqualifications from driving, or performing of professional duties

Please give details:

Fair obtaining notice

The Data Protection Act 1998 gives rights to you about how your personal data is obtained and used by St Paul's Primary School when you fill in this form. The information you provide will be used to process this form only and not kept any longer than is necessary for this purpose.

Declaration

I declare that the information I am giving in this application is accurate and true. I understand that providing misleading or false information may disqualify me from appointment or may result in my dismissal.

I have read and agreed to the Fair Obtaining Notice and Declaration:

☐ Yes ☐ No

Signature:

Date:

If you need help to understand this document, or would like it in another format or language,
please call: 01432 273784 or email admin@st-pauls.hereford.sch.uk