

St Peter's School

Job Description: Class Teacher

Job title	Class Teacher
Salary Scale	MPS
Responsible to	Headteacher
Line managed by	Phase Leader/AHT/Deputy Headteacher
Purpose of Job	
<ol style="list-style-type: none"> 1. To carry out the duties of a school teacher as set out in the current School teachers' Pay and Conditions document and subject to any amendments due to government legislation. This includes any duties as may be reasonably directed by the Headteacher. 2. To demonstrate good inclusive practice with particular reference to children with special educational needs more able children and children with English as an additional language. 3. To be committed to and actively promote the school's equal opportunities policy. 4. To uphold the school's principles and policies which underpin good practice and the raising of standards. 5. To be responsible for leading the subject in order to secure high quality standards of achievement, personal development and well being, leadership and management and quality of provision for all pupils throughout the school. 	
Generic Responsibilities (Class teacher)	
<ol style="list-style-type: none"> 1. To teach a class at any level throughout the school. 2. To be a committed and active member of the staff team and school community. 3. To share the planning within a specified year group and to prepare and evaluate activities that lead to the effective education of the pupils in your charge, through half-termly, weekly and daily plans. Demonstrate good classroom practice, expecting and maintaining high standards of work. 4. Identify, assess and meet the needs of children for whom English is an additional language. Ensure additional support is focusing on raising achievement of all children with EAL. 5. Identify and assess the special educational needs of individual children, with support from appropriate members of staff eg outreach support, SENCo or ARP Leader being responsible for meeting the child's needs and through effective deployment and direction of additional staff. 6. To maintain effective records of pupil progress of the assigned class, including vulnerable learning groups and individual pupils, using Target Tracker, teacher assessment and any other agreed system and respond with appropriate curriculum changes in light of that assessment. 7. Use ICT effectively for planning, teaching and assessing. 8. To liaise effectively with appropriate teachers when providing cover for your class, including supply cover for course attendance and PPA release. 9. Encourage all children to develop a sense of responsibility for themselves, other people and their environment, and to promote a positive ethos in which high self-esteem is fostered. 11. Take responsibility for the health and safety of all children in your care, both in school and on any outing organised by the school, reporting all concerns to the appropriate manager. 12. To ensure the good behaviour of all pupils in the school, supporting whole school procedures, especially those in your care. 13. To be committed to the maintenance of high standards and equality of education throughout the school. 14. To follow the agreed school procedure for the display and presentation of pupils' work, ensuring that appropriate support staff are briefed fully regarding the presentation of a display should you decide the need for one. 15. To meet and inform parents of their children's progress, attitudes, attainment and targets through formal and informal meetings, both before, during and after school. 16. To promote the vision, aims and values of the school and to contribute to their development. 	

17. To play a full part in the life of the school, including staff meetings and briefings, INSET, assemblies, liaising with key stakeholders and school policy making. To feedback from training to the whole staff.
 18. To participate fully in the school self-evaluation process including lesson observations and other appropriate evaluative activities (such as work and planning samples, moderation etc). Reflect on the standards we are achieving at St Peter's School and your contribution to maintaining and raising standards, and taking action as necessary.
 19. To implement all school policies, promoting equal opportunities for all.
 20. Participate in the training of students as required.
- Share your expertise with other colleagues.
21. Participate in the smooth running of the school by:
 - Being punctual
 - Minimising personal absence
 - Ensuring safe maintenance of communal areas
 - Completing paperwork / forms accurately
 22. Take personal responsibility for annual self review (part of the Performance Management/Appraisal of Teachers) and for on-going professional development.
 23. Cover for absent colleagues in line with Government regulations.
 24. Use PPA time effectively for the enhancement of teaching and learning.
 25. To undertake any other particular duty reasonably assigned by the headteacher.

This job description will be reviewed annually as part of the performance management review process, or more frequently if necessary. It may be amended at any time after consultation with the headteacher and postholder.

This Job Description was agreed on.....

Headteacher..... Date.....

Postholder.....Date:.....