THE EDWARD RICHARDSON PRIMARY SCHOOL



Teacher Job Description

To carry out the functions of a teacher in accordance with the Teacher Standards and the stated aims and objectives of the school.

Duties and Responsibilities

The main duties of the role will be to:

- Teach pupils in line with the requirements of the National Curriculum
- Plan, deliver and review lessons which are appropriate to the age and ability of the pupils so as to facilitate progression in learning
- Assess, record and report on the progress and attainment of pupils, including preparing for and attending Pupil Progress Meetings
- Identify pupils who required additional support and/or intervention and act upon this
- Manage the classroom, behaviour and teaching equipment so as to create a positive learning environment which makes effective use of available resources
- Promote good outcomes for pupils eligible for Pupil Premium
- Deploy support staff effectively to maximise the impact of teaching and learning
- Provide care and support to nurture every pupil, promoting emotional wellbeing and providing support where needed
- Attend meetings and carry out administrative tasks and duties as required
- Contribute to the wider life of the school, e.g. fundraising events, parent information meetings
- Establish and maintain positive relationships with parents, carers, guardians, support workers, and
 other professionals to safeguard and ensure the educational welfare of pupils who may have special
 educational needs or disabilities (SEND)
- Ensure effective communication with all colleagues
- Organise and lead out of school visits and invite visitors into school to enhance the curriculum
- Support the leadership team to implement the school's development plan (SDP)
- Take part in opportunities to boost own learning and continuous professional development (CPD)
- Fulfil any additional duties expected of the role