

# Job Description

**Job Title:** Class Teacher (KS1/KS2)



## Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document.
- Meet the expectations set out in the Teachers' Standards.

## Duties and responsibilities

### Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.
- Adapt teaching to respond to the strengths and needs of all pupils.
- Set high expectations which inspire, motivate and challenge all pupils.
- Promote good progress and outcomes for all pupils.
- Demonstrate good subject and curriculum knowledge.

### Whole-school organisation, strategy and development

- Hold a non-core subject lead responsibility (dependent on experience).
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision.
- Make a positive contribution to the wider life and ethos of the school.
- Work with others on curriculum and pupil development to secure co-ordinated outcomes.
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach.

### Health, safety and discipline

- Promote the safety (safeguarding and child protection) and wellbeing of all pupils.
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.

### Professional development

- Take part in the school's appraisal procedures.
- Take part in further training and development in order to improve own teaching.
- Where appropriate, take part in the appraisal and professional development of others.

### Communication

- Communicate effectively and appropriately with pupils, parents and carers.

- Communicate effectively and appropriately with staff, Governors, outside agencies and wider stakeholders.

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher or line manager.





## VISION

To build a successful future upon the foundations of a wonderful childhood - enabling all of our children to be happy and confident so that they achieve **their** best, academically and personally, no matter what.

## VALUES

### OUR CHILDREN COME FIRST:

**F**un-loving - Today is not only about preparing for the future but also appreciating the 'now'. Our children feel safe and happy, enjoying life's journey making memories that will last a lifetime.

**I**nclusive - Our children know that they belong to the West Green family and the world within our walls. Our vibrant and diverse community is kind and respectful to all.

**R**esilient - Our children work hard and do not give up. They develop unshakable determination, taking pride in their progress and learning from mistakes knowing they can overcome barriers.

**S**uccessful - Our children are ambitious and confident. They work hard and explore a broad range of opportunities. They are empowered to choose their own path to live a fulfilling and happy life.

**T**eam Players - Our children develop into responsible, respectful and socially conscious citizens contributing positively to their communities.

## Person Specification

Criteria	Qualities
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>Qualified teacher status</li> <li>Degree</li> <li>Successful primary teaching experience</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>Knowledge of the National Curriculum/EYFS Curriculum</li> <li>Knowledge of effective teaching and learning strategies</li> <li>A good understanding of how children learn</li> <li>Ability to adapt teaching to meet <u>all</u> pupils' needs – including those who speak EAL and/or have SEND or other additional learning needs</li> <li>Ability to build effective working relationships with pupils and families</li> <li>Knowledge of guidance and requirements around safeguarding children</li> <li>Knowledge of effective behaviour management strategies</li> <li>Good IT skills, particularly using IT to support learning</li> <li>Experience and/or understanding of how to lead a non-core subject area.</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>A commitment to getting the best outcomes for <u>all</u> pupils and promoting the ethos and values of the school</li> <li>High expectations for <u>all</u> children's attainment and progress</li> <li>High expectations of your own practice</li> <li>A reflective practitioner always striving to improve</li> <li>Ability to work under pressure and prioritise effectively</li> <li>A commitment to joining our community and participating fully in school life</li> <li>Commitment to maintaining confidentiality at all times</li> <li>Commitment to safeguarding and equality</li> </ul>

**This job description may be amended at any time in consultation with the postholder.**

