

# **JOB DESCRIPTION**

## **SCHOOL: HAGGONFIELDS PRIMARY ACADEMY**

Job title: Class Teacher

Pay Scale: MPS

Post Responsible to: Headteacher

Date of issue: January 2026

### **CORE REQUIREMENTS OF THE POST:**

- Should circumstances arise which require this job description to be reviewed and amended, any changes will be discussed with you in the first instance. Should a disagreement arise, you will be afforded the opportunity of a meeting to resolve the matter with your Principal who may involve officers of the Education Department as appropriate. You may be accompanied at this meeting by a representative of your Trade Union if you so wish.
- In addition to the duties specified within the section “Particular Responsibilities”, you may be asked to undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific cases. This job description does not form part of the Contract of Employment.
- You are required to carry out your duties in line with the stated ethos and principles of the school and in line with your responsibility for promoting and safeguarding the welfare of children and young persons for whom you are responsible or come into contact with.
- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on any or all of them. The Principal is responsible for maintaining a time budget on which you have been/will be consulted. You will be granted access to this at any reasonable time by arrangement with the Principal.

### **PARTICULAR RESPONSIBILITIES:**

#### **Teaching & Learning**

- Teach pupils within the age range 4-11 years in accordance with the professional duties of a teacher.
- Carry out your duties in line with the key tasks and management procedures of the school.
- Teach to a consistently high standard with passion, skill, and commitment.
- Deliver an inspiring and ambitious curriculum that enables all children to thrive.
- Adapt teaching and the curriculum to meet the needs of all learners, including pupils with SEND.

- Nurture, support, and value every child, promoting their confidence and wellbeing.
- Maintain a positive, enthusiastic, and professional approach to teaching.

### **Relationships & Professional Conduct**

- Build strong, positive relationships with pupils, staff, and families.
- Work effectively as part of a supportive, collaborative staff team.
- Contribute to the inclusive, forward-thinking ethos of the school.
- Demonstrate high levels of motivation and a commitment to achieving the best outcomes for all children.

### **Subject Leadership (Arts or STEM)**

- Lead and champion either the Arts or STEM curriculum across the school.
- Ensure high-quality provision, progression, and enrichment within the subject area.
- Work with staff across the school to develop their confidence and expertise as subject leaders.
- Monitor, evaluate, and strengthen curriculum areas to ensure coherence and high standards.
- Model effective curriculum adaptation and inclusive practice for staff.

### **Professional Development**

- Engage actively in ongoing professional development.
- Contribute to the wider development of the school and trust community.

### **Safeguarding & Professional Responsibilities**

- Must carry out all duties in line with the school's safeguarding, equality, health and safety, information security and financial policies, as well as statutory guidance.
- All staff are expected to uphold the school's code of conduct and contribute positively to a safe, supportive and inclusive school environment.