



CLASS TEACHER JOB DESCRIPTION

Responsible to: Head Teacher
Responsible for: Class teaching Primary
Reviewed by: Headteacher
Salary: MPS/UPS

Job Purpose

Ensuring that all primary pupils attain their potential through the effective delivery of effective, high-quality teaching.

Primary Teacher

Responsible to: Headteacher and Governors

The successful candidate will be expected to:

- deliver a suitable curriculum to all the children in the class, through appropriate planning and management in relation to their age, ability, aptitude and needs in accordance with all Statutory Education Acts;
- co-operate with other members of staff, planning work together based on the National Curriculum Programmes of Study. Carry out school policy in consultation with the Headteacher, SLT and other teaching staff;
- facilitate children's learning through teaching programmes based on their individual needs, adapting teaching as needed and, for some students, differentiating;
- assess children's progress on a regular basis, and keep written records of assessment;
- create a stimulating classroom environment and display children's work;
- establish a caring atmosphere in the classroom and understand the importance of developing positive relationships with all pupils;
- demonstrate knowledge and experience of SEND issues, with the ability to support practically in class;
- liaise closely with other staff;

- plan for, supervise and ensure the effectiveness of the working of a Teaching Assistant as available;
- co-ordinate and supervise the role and contributions of any volunteers assisting in the class;
- make effective use of the ICT facilities available within the school, adhering to the acceptable use policy;
- contribute to whole school initiatives.
- To work as a team to ensure safeguarding is a priority, understanding that safeguarding is everyone's responsibility.

Expectations

1. As appropriate, the postholder's duties must be carried out in compliance with the following:
 - Trusts Equality Scheme
 - Information Security Policies
 - Financial Regulations
 - Health and Safety at Work Act (1974) (and subsequent Health and Safety legislation)
2. To work flexibly, as required
3. To maintain confidentiality of the Trust's affairs
4. Participate, support and comply with Trust arrangements for responding to emergencies and/or business interruptions
5. To work at all times within Code of Conduct of the Safeguarding Policy
6. These duties and responsibilities should be regarded as neither exclusive nor exhaustive as the postholder may be required to undertake other reasonably determined duties and responsibilities, commensurate with the grading of the post, without changing the general character of the post

This job description should be reviewed annually and may be subject to amendment in consultation with the postholder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the Academy in relation to the postholder's professional responsibilities and duties.

Signed:
Executive Headteacher

Signed:
Postholder

Date:

Date:

Person Specification for Teacher

	ESSENTIAL ATTRIBUTES	DESIRABLE ATTRIBUTES
Qualifications and General Experience	<p>Qualified teacher status</p> <p>Experience of teaching Key Stage 1/2 (teaching practice or when qualified)</p>	
Professional Knowledge and Experience	<p>A track record of sound or better classroom practice at Key Stage 1/2. (teaching practice or when qualified)</p> <p>Meet all National Standards required for Teachers.</p> <p>Commitment to high standards and raising pupils' attainment.</p>	<p>Experience of mixed aged teaching.</p> <p>Understanding of the role of the Governing Body.</p> <p>Understanding of current educational legislation and its impact on schools.</p>
<u>Professional Skills</u>	<p>Good communication skills (orally and written) with the proven ability to communicate with a variety of people.</p> <p>Competent ICT skills for planning and curriculum delivery.</p> <p>Effective behaviour management strategies, including use of positive behaviour management techniques.</p> <p>Commitment to promoting equal opportunities and meeting the special educational needs of all pupils, including an understanding of different learning styles.</p> <p>Commitment to safeguarding and understanding that it is everyones responsibility.</p> <p>Commitment to developing links between home and school.</p>	<p>Good knowledge of at least one curriculum area they could lead.</p> <p>Commitment to providing effective cross-curricular links within teaching and learning.</p>
<u>Personal Qualities</u>	<p>Evidence of enthusiasm and flexibility.</p> <p>Ability to establish good and productive working relationships with a range of people e.g. colleagues, parents.</p> <p>Effective use of time; meeting deadlines, good timekeeping.</p>	