



Townfield Primary School

Job Description: Class Teacher - Y3 and Nursery (0.6)

Salary Grade: MPS / UPS

Contract: Permanent / 0.6

Main Purpose

To deliver high-quality, engaging education across two distinct phases of the primary spectrum:

1. Teaching a Year 3 class (0.4 FTE), supporting them through the critical transition from Key Stage 1 into Lower Key Stage 2.
2. Providing a nurturing, play-based learning environment in the Nursery setting (0.2 FTE), driving early development in line with the EYFS Statutory Framework.

The post holder will foster an inclusive, stimulating environment that scaffolds children toward greater independence at both stages, supports their academic and pastoral development, and drives progress in line with the School Development Plan.

Key Responsibilities

1. Teaching and Learning

- Plan, resource, and deliver highly effective lessons that meet the diverse needs of both Year 3 pupils and Nursery children.
- Maintain high expectations for behaviour and academic/developmental achievement, establishing a purposeful, safe, and positive environment across both settings.
- Transition Year 3 pupils smoothly into the expectations of Key Stage 2.
- Deliver a rich, communication-centred EYFS curriculum in the Nursery, balancing child-initiated learning and adult-led play opportunities.
- Use the Rainbow Pedagogy Master Plan teaching strategies to engage, challenge, and inspire all learners.

2. Assessment and Reporting

- Assess, record, and report on the development, progress, and attainment of pupils in line with school policy.
- Provide constructive, timely feedback to pupils to move their learning forward.
- Use formative and summative data effectively to identify learning gaps, track early developmental milestones, and implement targeted interventions.
- Maintain open, constructive, and regular communication with parents and carers regarding pupil progress, early development, and well-being.

3. Professional Conduct and Collaboration

- Work collaboratively with Year 3 and EYFS phase colleagues, as well as support staff, to ensure a cohesive approach to pupils' learning and well-being across both key stages.

- Participate in relevant staff meetings, professional development (CPD), and training days.
- Direct and utilise classroom support staff (e.g., TAs and EYFS practitioners) effectively to maximise pupil learning, safety, and engagement.
- Support the wider vision, ethos, and policies of Townfield Primary School and the Rainbow Education Multi-Academy Trust.

4. Safeguarding and Wellbeing

- Maintain a vigilant and safe environment, strictly adhering to all school and Trust safeguarding policies, including specific awareness of EYFS welfare and intimate care requirements.
- Identify and report any safeguarding or welfare concerns immediately in accordance with 'Keeping Children Safe in Education' (KCSIE) guidelines.
- Nurture children through both early years milestones and the emotional/social shifts of growing older in KS2, building their resilience and peer relationships.

Person Specification

Assessment Key: A = Application Form | I = Interview | O = Lesson Observation

Category	Criteria	Essential (E)	Desirable (D)	Assessment Method
Qualifications & Training	Qualified Teacher Status (QTS).	X		A
	Evidence of ongoing, relevant professional development.	X		A / I
Experience	Successful teaching experience within a primary school setting.	X		A / I
	Specific experience teaching within Key Stage 2 (ideally Year 3).		X	A / I

	Experience teaching or working within an EYFS / Nursery setting.		X	A / I
	Experience leading or managing a subject area across the school.		X	A / I
Knowledge & Understanding	Thorough, up-to-date knowledge of the Key Stage 2 National Curriculum.	X		A / I / O
	Strong understanding of the EYFS Statutory Framework and early child development.	X		A / I
	Clear understanding of effective assessment strategies to track and inform learning in Y3 and Nursery.	X		I / O
	Deep understanding of how to adapt teaching for pupils with SEND, EAL, or disadvantaged backgrounds.	X		I / O

Skills & Abilities	Transition & Progression Management: Ability to scaffold early KS2 children toward independent learning and nurture early developmental steps in Nursery.	X		I / O
	Strong classroom management skills that promote a positive, respectful, and safe learning environment across different age phases.	X		I / O
	Excellent collaborative and communication skills (written and verbal) with staff, parents, and external agencies.	X		A / I
	High level of IT literacy to utilise classroom technology and school learning platforms effectively.	X		A / I

Personal Attributes	A warm, approachable, and collaborative team-player mentality.	X		I
	Resilience, flexibility to adapt to different age groups, enthusiasm, energy, and a positive mindset.	X		I
Safeguarding	Absolute commitment to safeguarding and promoting the welfare of children.	X		A / I
	Full, clear understanding of 'Keeping Children Safe in Education' (KCSIE) duties (including EYFS welfare requirements) and school safeguarding policies.	X		