

Hackbridge Primary School
Job Description
Class Teacher



Job title

Class Teacher

Job purpose

To ensure high quality teaching, effective use of resources and the highest standards of care, learning and achievement for all pupils (in line with the Teacher Standards).

Objectives

To ensure all pupils receive high quality experiences within the National Curriculum or Early Years Foundation Stage Curriculum.

To ensure all pupils make good progress.

To ensure all pupils are safe, happy and secure.

Key tasks

A Knowledge and understanding

A1 To have an up-to-date knowledge of the National Curriculum, including the current strategies for Literacy /English and Maths, Phonics and the Early Years Foundation Stage Curriculum.

A2 To adhere to and take responsibility for implementing school policies and practices, including those relating to Equal Opportunities.

B Planning, teaching and class management

B1 To plan effectively to ensure that pupils have the opportunity to meet their potential, not withstanding differences of race and gender, and taking account of the needs of pupils who are underachieving, very able, or those not yet fluent in English.

B2 To plan effectively to meet the needs of pupils with special educational needs and/or disabilities and, in collaboration with the SENCo, prepare, implement, monitor and review provision mapping and school based support plans.

B3 To assess, record and monitor each pupil's progress in line with the Assessment Policy and to report to parents on a termly basis.

B4 To mark and monitor pupil's class and home learning, providing constructive oral and written feedback, following the school's Marking Policy.

B5 To use high quality teaching strategies that keep pupils engaged through effective questioning, lively presentation and good use of resources.

B6 To create a safe and stimulating learning environment that supports learning and in which pupils feel secure, confident and able to take risks in their learning.

B7 To set high expectations for pupil behaviour, establishing and maintaining a good standard of discipline which pupils respect; to act to pre-empt and deal with inappropriate behaviour in the context of the school's Behaviour & Anti-Bullying Policy.

B8 To set a good example to the pupils you teach through your presentation and your personal conduct.

C Wider professional effectiveness

C1 To take responsibility for your own professional development including Performance Management procedures.

C2 To attend training, in and out of school, as directed by the Headteacher.

C3 To lead and manage a curriculum area (not applicable to NQTs).

C4 To work effectively as a member of the school team, establishing and maintaining good relationships with colleagues, parents and pupils.

C5 To manage support staff and other adults effectively, involving them where appropriate in the planning and management of pupils' learning.

C6 To share responsibility for the welfare, discipline and safety of all the pupils in the school, whether on site or engaged in authorised school activities elsewhere.

C7 To uphold and promote the shared vision and values for the school within the school community.

This job description has been written in accordance with the National Standards for Qualified Teacher Status and School Teachers' Pay and Conditions of Employment.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced DBS check and other relevant safeguarding checks.

Signed.....

Date.....

Reviewed annually.