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Class Teacher Information Pack

TICKHILL ST MARY'S CHURCH OF ENGLAND PRIMARY AND NURSERY SCHOOL



St Mary's Road, Tickhill, Doncaster, DN11 9LZ
Tel: 01302 742569

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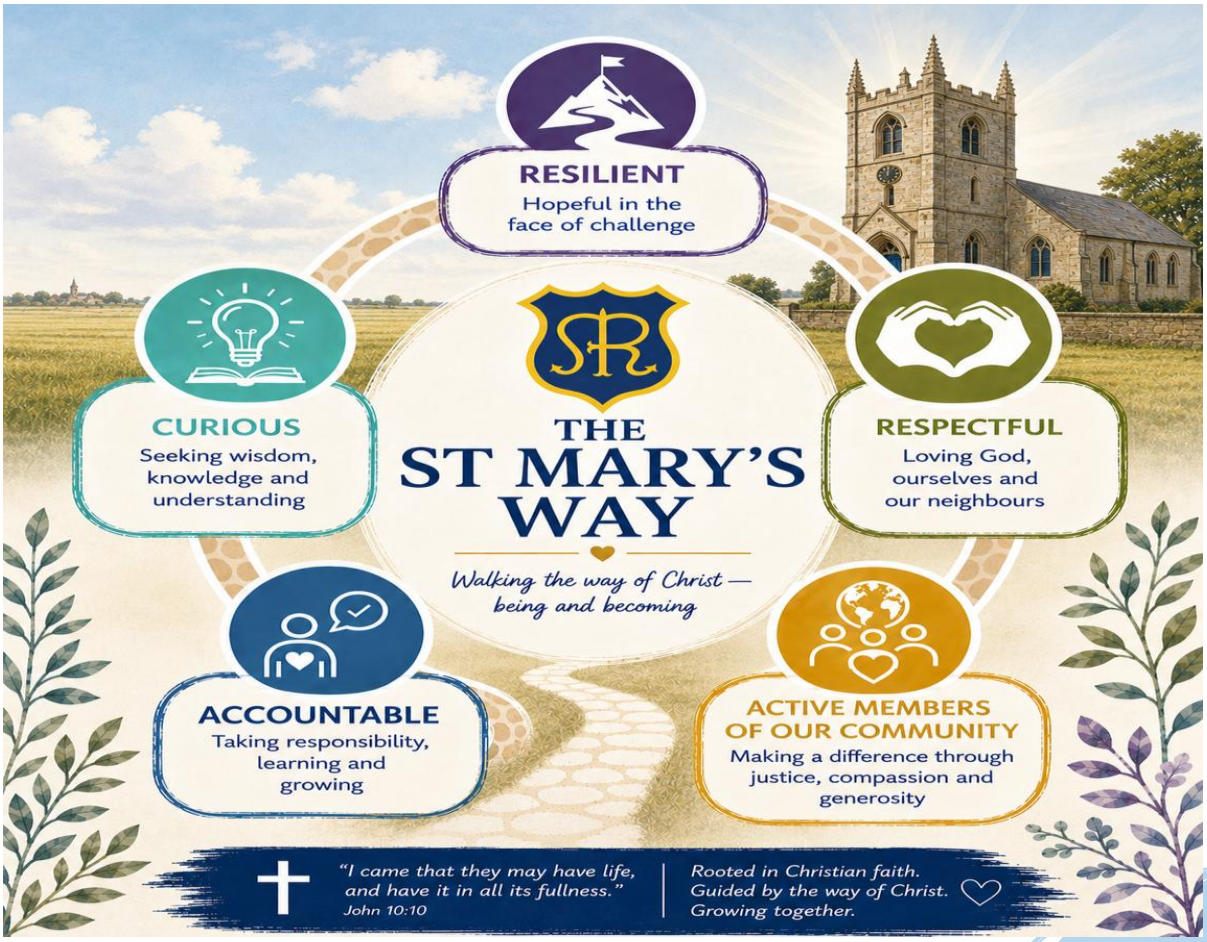
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ETHOS AND VALUES

Here at St Mary's Church of England Primary School, through our Christian values, we aspire to nurture and educate the whole child; caring for their well-being, celebrating their individual talents and abilities whilst encouraging them to become lifelong learners. It is our aim that parents, children and school staff should work together towards this end.



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LETTER FROM THE CHAIR OF GOVERNORS

Thank you for taking an interest in our school.

Everyone at St Mary's likes to think we do things a little differently - we call it the 'St Marys Way'. Guided by our Christian beliefs, we all work together as a family to improve the journeys of the children in our care.

John 10:10 – "*I have come that they may have life and live it to the full*". We look to live this everyday in school, in hope that each child follows St Mary in discovering and fully living their life within God's plan.

We promote love, acceptance and inclusivity, and aspire to nurture and educate all our children, celebrating their individual talents and abilities whilst encouraging them to become lifelong learners. It is our hope and prayer that all stakeholders work towards this end.

We are always looking to improve, never resting on our laurels, and always doing it with a smile on our faces. We live and breathe our five school values of being kind, accepting, honest, fair and respectful whilst being active members of our community.

Could you become part of our family? Please come and visit, and see first-hand the 'St Mary's Way', perhaps it could be for you too?

Gareth Rowbotham
Chair of Governors



SAFEGUARDING

We take the safeguarding of our children very seriously.

Our comprehensive Safeguarding policy is available on our school website. The purpose of this policy statement is:

- to protect children and young people at Tickhill St. Mary's Church of England (Voluntary Aided) Primary and Nursery School from harm
- to provide staff and volunteers, as well as children and young people and their families, with the overarching principles that guide our approach to child protection. This policy applies to anyone working on behalf of the school, including senior leaders and the board of Governors, paid staff, volunteers, agency staff and students.

Our school site is checked for safety on a daily basis by our caretaker. All visitors to school are asked to sign in at the office and will be issued with a red visitor's badge. Visitors will be accompanied by a member of school staff. We encourage parents to come into school to help, however all helpers will be asked to stay within the classroom and work under the direct supervision of the class teacher.



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ABOUT THE SCHOOL

We are a happy and caring school with a beautiful environment, both indoors and out. We have approximately 220 children on roll which includes our popular Nursery. We have one class per year group.

As a school we are committed to developing the partnership between home, school, church and the community. These links help enable our children to develop intellectually, spiritually, morally, emotionally and culturally.



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JOB DESCRIPTION

Responsible to: Headteacher and the Senior Leadership Team
Responsible for: Teaching a class of mixed ability children
The day to day management of a teaching assistant

Job purpose:
To work in partnership with the school to provide a caring, Christian education appropriate to the needs of the children and in accordance with statutory requirements to promote the aims and ethos of this Christian school, both within the school and within its wider community, and to give Christian teaching in accordance with the Church of England Doctrines.

Principle duties and Responsibilities: Every teacher in this school will be expected to:

- Fulfil the requirements of the DfE as set out in the most recent School Teachers' Pay and Conditions Document and to participate in the organisation and conduct of the school in accordance with the articles of Government, the policies of the Diocesan Board of Education and in consultation with the Head Teacher and Governors of the school
- Be aware of and implement all school policies including those relating to child protection, health and safety, confidentiality and data protection, reporting any and all concerns to the Head Teacher
- Contribute to the overall ethos of the school
- Participate in and lead worship in the school

Planning, Teaching and Class Management
Teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed;
- setting tasks which challenge pupils and ensure high levels of interest;
- setting appropriate and demanding expectations;
- setting clear targets, building on prior attainment identifying SEN or very able pupils;
- providing clear structures for lessons maintaining pace, motivation and challenge;
- making effective use of assessment and ensure coverage of programmes of study;
- ensuring effective teaching and best use of available time;
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of learning and home-learning;
- using a variety of teaching methods to:
- match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
- use effective questioning, listen carefully to pupils, give attention to errors and misconceptions

- select appropriate learning resources and develop study skills through library, I.C.T. and other sources;
- ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluating own teaching critically to improve effectiveness;
- ensuring the effective and efficient deployment of classroom support
- taking account of pupils' needs by providing structured learning
- opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;
- encouraging pupils to think and talk about their learning, develop self control and independence, concentrate and persevere, and listen attentively;
- using a variety of teaching strategies which involve planned adult intervention, first-hand experience and talk as a vehicle for learning
- Create a warm, caring environment in which effort and achievement are rewarded but where it is safe to fail

Monitoring, Assessment, Recording, Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- mark and monitor pupils' work and set targets for progress;
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- prepare and present informative reports to parents.

Other professional requirements

- understand teachers' legal liabilities and responsibilities.
- establish effective working relationships with professional colleagues.
- set a good example to the pupils you teach through your presentation, personal and professional conduct.
- are committed to ensuring that every pupil is given the opportunity to achieve.
- take responsibility for your own professional development.
- take professional responsibilities in relation to school policies and procedures.
- liaise effectively with parents and carers and other agencies.
- are aware of the role and purpose of the school governing body.

This list should not be seen as either exhaustive or exclusive

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PERSON SPECIFICATION

Factors	Essential	Desirable	How Identified
Education, Training and Qualifications	★ Qualified Teacher Status ★ Evidence of keeping up to date with educational thinking and knowledge ★ Recent and relevant training and development ★ Be prepared to attend appropriate courses ★ Appropriate DBS Enhanced Disclosure	★ Good honours degree ★ Post-graduate study (PGCE) ★ Other relevant qualifications	★Application form ★Interview ★References
Experience	★Knowledge and understanding of current educational priorities and developments that include: - The new National Curriculum planning, implementation and evaluation including English, mathematics and the creative curriculum - Having a clear vision and philosophy concerning learning, teaching, standards, behaviour management, ethos of the school and its distinctiveness as a Church school ★Successful teaching experience within the primary sector	★ Experience of leading a curriculum subject ★ Successful involvement in strategies to improve the learning of all children and help to raise standards ★ Experience of tracking the progress of children and the analysis of class data	★Application form ★Interview ★References

Knowledge	★Understanding current issues in assessment and recording	★ Expertise in one or more curriculum areas ★ Expertise with phonics teaching ★ Expertise in core subject area and assessment ★ Knowledge and understanding of current educational priorities and developments	★Application form ★Interview ★References
Professional Skills	★ Excellent classroom teacher ★ Excellent organisational skills ★ Excellent classroom management ★ Ability to assess and record children's development and provide for their individual needs ★ Collaborative working and networking with others within (and beyond) the school ★ Ability to establish and maintain good discipline ★ Good ICT skills	★Experience of monitoring the quality of teaching and learning	★Application form ★Interview ★References
Personal Qualities	★ Reliable, honest, efficient, well-organised ★ Ability and willingness to work within the ethos of a Church of England School ★ Willingness to participate in and deliver collective worship and the teaching of RE ★ Willingness to be proactive in personal and professional development ★ Openness and willingness to learn	★Be able to work on own initiative within the school framework ★Be a positive and enthusiastic forward looking teacher	★Application form ★Interview ★References

	★ Excellent communication and interpersonal skills including tact and diplomacy ★ Able to manage time, set targets and meet deadlines ★ Caring and understanding approach with commitment to justice, equity and equal opportunities ★ Enthusiastic, energetic, imaginative, forward looking, hard working ★ Professionalism, sensitivity and discretion ★ Ability to work alongside colleagues as part of a team and establish positive relationships with governors, staff, parents and pupils ★ Commitment to parental/community involvement ★ Sense of humour		
Working Arrangements	★Available for some out of hours working, including Parents Evenings and other in-service commitments	★Interests other than education ★Willingness to participate in school extra-curricular activities ★Residence within reasonable travelling distance from school	★Application form ★Interview ★References

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HOW TO APPLY

This is a temporary position starting in January 2027 until the end of May 2027 and consideration will be given to applications for part-time or full-time positions (please state your preference within your application).

Interested candidates are encouraged to visit the school and should contact the school office on 01302 742569 or office@tickhillstmary.co.uk to arrange this.

To apply please submit a fully completed **Application Form** directly to the school by emailing it to: admin@tickhillstmary.co.uk or drop off/post to school at:

Tickhill St Mary's CofE Primary & Nursery School
St Mary's Road
Tickhill
Doncaster
DN11 9LZ

If you require an application form or require any further information please contact the school.

Closing Date: Friday 27th November 2026 at 12.00noon

Shortlisting: Friday 27th November 2026

Interview Date: Wednesday 3rd December 2026

We are committed to safeguarding and promoting the welfare of children and applicants will undergo child protection screening appropriate to the post, including checks with past employers. The role is exempt from the Rehabilitation of Offenders Act 1974 and therefore candidates will be subject to an enhanced DBS certificate, the role is engaged in regulated activity and will therefore require a children's barred list check. Shortlisted Applicants will be required to complete a self-disclosure.