



CLASS TEACHER

Job Description & Person Specification

September 2022

Job Description

Job Title:	Class Teacher
Accountable to:	Head of School/Head Teacher
Salary:	C1 – C11

This job description is to be performed in accordance with the provisions of the School Teachers' Pay and Conditions Document and within the range of duties set out in that document. It will also be performed having due regard to the Professional Standards for teachers; the requirements of the National Curriculum; the school's aims, objectives and schemes of work and any policies of the Trust. You are also responsible for safeguarding the welfare of the pupils in the school both in terms of those you are directly responsible for and those you come into contact with.

The postholder will receive regular PPA time.

Duties

The Class Teacher will:

1. Identify child safeguarding concerns by being vigilant for signs of abuse or neglect. Take appropriate action and report concerns to the Child Protection Officers and follow the school's child protection and safeguarding policies.
2. Maintain an attitude of 'it could happen here' when it comes to child protection.
3. Be committed to an inclusive ethos.
4. Ensure equal opportunities with regard to all aspects of practice and provision.
5. Work with colleagues to plan and deliver the curriculum in line with the requirements of the Foundation Stage Guidance, National Curriculum, SEND Code of Practice and the Trust / school policies.
6. Ensure the classroom environment and resources used enable the effective delivery of the curriculum and enable all pupils to reach their full potential.
7. Monitor, assess, evaluate and report on pupils' learning and progress.
8. Share in the responsibility for the management of behaviour and behaviour for learning throughout the school.
9. Establish and maintain professional relationships with colleagues, pupils, parents, governors and external agencies.
10. Be fully involved in the Appraisal process.
11. Take an active part in the development and improvement of the school.
12. Be involved in whole-school and individual Continued Professional Development.
13. Be involved in the extra-curricular activities of the school

Person Specification

The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short-listing is carried out on the basis of how well you meet the requirements of the person specification. **You should mention any experience you have which shows how you could meet these requirements when writing your supporting statement.**

The letter in brackets after each item indicates in which element of the recruitment and selection procedure the evidence is intended to be collected.

**SS: Supporting Statement:
Interview**

Education:

1. Good honours degree or higher (SS)
2. Hold Qualified Teacher Status (SS)
3. Evidence of appropriate subsequent training (if applicable) (SS)

Experience:

4. Relevant experience in EYFS, KS1 or KS2 (SS)
5. Up-to-date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children. (SS)

Commitment and ability:

6. Evidence of good organisational skills to create and maintain a stimulating, attractive and interactive learning environment (SS)
7. Ensure curriculum coverage, continuity and progression for all pupils including those of a high ability and those with additional needs. (SS/I)
8. Monitor and assess pupils' work using this to inform planning and identify any additional needs of individual pupils. (SS/I)
9. Evidence of being able to develop and maintain good relations with all members of the school community (SS)
10. Able to establish and maintain good professional relationships with parents to promote pupils' learning, development and well-being. (SS/I)
11. Able to manage pupil behaviour taking into account the personal, social and emotional needs of all the pupils and respond positively to their needs and personal well-being. (SS/I)
12. Evidence of the ability to communicate clearly both orally and in writing with pupils, parents and colleagues (SS/I)
13. Confidently use a range of technology to enhance learning and support administration. (SS/I)
14. Able to demonstrate how current role has impacted positively on pupil attainment and progress (SS/I)
15. To be enthusiastic about working within a climate of positive change. Able to assimilate new ideas and procedure into own practice and model this to others (SS/I)
16. Ability to organise own workload successfully and to work to agreed deadlines (SS/I)
17. Commitment to professional development (SS/I)
18. Commitment to ensuring equality of opportunity with regard to all aspects of school life (SS/I)
19. A commitment to all aspects of the extra curricular life of the school (SS/I)

Any other duties as may reasonably be required