



APPLICATION PACK

ACADEMY:	Chapelford Village Primary School
ROLE:	Class Teacher - Year Group Leader (Initially in upper Key Stage 2)
START DATE:	1st September 2024
CONTRACT:	Permanent
SALARY:	MPS-UPS, TLR2A £3, 214

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MESSAGE FROM THE TRUST

Dear Applicant,

We are delighted that you are considering applying for a role with Chapelford Village Primary School, part of Omega Multi-Academy Trust. Your interest comes at an important and exciting time in the development of the trust and the implementation of our new three-year strategic plan. Our mission and aims sit at the heart of our strategy; to provide the best school experience possible for every child, and to be the best employer we can be.

Formed in 2018, Omega Multi-Academy Trust is a cross-phase group of six schools serving the metropolitan borough of Warrington and the city of Liverpool. Our schools are firmly rooted in their communities and respond to their needs with local understanding and knowledge, retaining their unique identities. We strongly believe in the power of genuine collaboration and school-to-school support, so as a trust, we exploit every opportunity that arises to embrace the sharing of best practice, celebrating our many strengths whilst learning together from our mistakes.

We pride ourselves on nurturing a culture of inspiring education which emphasises the knowledge, skills and experiences that will enable pupils to be resilient and aspirational. We invest in our staff and embed innovative, high-quality teaching and learning into our curriculum whilst keeping the best interests of our students at the heart of everything we do.

In my role as Chief Executive Officer, it is a privilege to witness the drive and determination of our staff who have welcomed our new strategic vision so enthusiastically. The strategic plan, as well having a necessary focus on school improvement as standard, includes a focus on you, the people who help and support our children and young people to stay safe and thrive.

If we are successful in our mission, we will have ensured our schools provide:

- World-class teaching that promotes exceptional learning.
- Bespoke pastoral care that nurtures our students' aspirations.
- Inspiring learning environments, where our students can make mistakes and overcome them to become the best version of themselves.
- Industry-leading professional development for all colleagues, investing in our teams to support them in fulfilling their personal and professional ambitions.

The hard work is paying off and whilst we know our work is far from complete, we are proud to have reached some key milestones. In recent months schools in Omega Multi-Academy Trust have achieved:

- Extremely positive outcome from Ofsted's recent Summary Evaluation of our Trust, commenting on our rigorous approach to staff development, our development of leaders and our strong commitment to staff wellbeing. Inspectors commented that our offer makes Omega Multi-Academy Trust an attractive employer.
- Strong outcomes in each of our school the Ofsted Inspections
- Strong outcomes in Early Years, Key Stage 1 and Key Stage 2.
- Strong or improving outcomes in both Post-16 and GCSE examination cohorts at our two Secondary Schools.

Our dedicated staff and committed team of trustees and governors are relentless in their aim of creating truly world-class schools. Our Headteachers are empowered to create schools that reflect the communities they serve, yet we encourage our schools to be externally focused, obsessive in their quest to learn from the very best, never leaving opportunities for improvement to chance. We see vacancies such as this as an opportunity to attract new talent, bringing the best practice into our trust. By joining us, you become a crucial part of the team that will deliver our vision. Together, we will transform lives.

Yours faithfully



Mr C Wilcocks
CEO Omega Multi-Academy Trust

MESSAGE FROM THE HEAD OF SCHOOL

On behalf of the pupils, staff and Governors at Chapelford village Primary School I am delighted to be able to share this amazing opportunity to join our vibrant, happy school where children and staff feel valued and supported to achieve their ambitions. We are seeking to recruit a talented and inspirational professional to join our hard working and dedicated team here at Chapelford Village Primary School.

I am extremely proud, to be part of a hard-working team, to continue to lead Chapelford Village Primary School from success to success as we strive to be an employer of choice. Our drive is to consistently provide exceptional teaching and learning to enable and inspire all our pupils to achieve their potential, dreams and a lifelong love of learning. We believe that by achieving this for all our pupils we are giving them opportunity to create the future that they perceive for themselves and the skills and knowledge to adapt to the challenges of the future.

Our mission is that everyone in our school will “Learn, Achieve and Respect.” These core aims and values underpin all that we do and achieve an aspirational and positive school experience daily for pupils and staff. As a school we firmly believe that high attainment is possible for all pupils; hard work, focused and determined effort and strong consistent teaching is key to enable intelligence to be accessible to all, not just those who inherit it.

Chapelford Village Primary School was judged by Ofsted as “Good” overall in March 2022 and we continue, as a school team, on our school improvement journey to becoming an exceptional school for all our families, pupils and staff.

As a school our philosophy is grounded in securing the highest professional standards and supporting and nurturing all our professionals with the very best professional development experiences. As a founder member of the Omega Multi-Academy Trust staff benefit from strong collaboration and networks and as such have the potential to develop fully in their careers. As a school we develop rich and purposeful professional development opportunities for staff, driven by the latest educational research to enable staff at each career stage to achieve their full potential and we have a proven track record that staff who train with us, remain with us and progress with us.

As part of a new urban development Chapelford Village Primary School is situated close excellent local transport links and is easily accessible from areas across the North West. Our school is over subscribed in many year groups and has grown significantly in the last five years – Chapelford is now the educational home of over 640 pupils and families. The school benefits from modern impressive and bright facilities, high quality learning resources and ongoing developments both indoors and outdoors across the school.

So, if you are eager to join a vibrant, forward thinking, reflective and driven organisation, committed to securing the highest educational, professional and personal standards, are keen to learn and develop in your career, work with the colleagues, parents and pupils and the wider community and are passionate about all pupils achieving their true potential then we would be delighted to hear from you.

Yours faithfully,



Laura Tottie
Head of School

INFORMATION ABOUT THE ROLE

We would like to appoint an inspirational and motivated teacher to join our dedicated team. This post is suitable for experienced teachers who can demonstrate excellent classroom practice. The postholder is also expected to interact on a professional level with colleagues in order to promote a mutual understanding of the school curriculum with the aim of improving teaching and learning across the school.

We pride ourselves on supporting teachers in their career and offer comprehensive support, guidance and specialist training at all levels. The role is for a full-time Year Group Leader who will provide excellent learning opportunities in a caring and supportive environment where children are challenged to reach their full potential.

We are looking for someone who has:

- The ability to demonstrate a sound knowledge of the curriculum, assessment and the needs of young learners within primary.
- Drive, ambition and high expectations with a commitment to facilitate excellent conditions for learning
- A proven record as an outstanding creative classroom practitioner and be passionate about education and raising standards across the school
- Play a vital role in securing improvements in teaching across the primary phase and can demonstrate the ability to enhance our strong teaching team
- A desire to be creative and positive whilst retaining a key drive on basic skills development
- The ability to embrace change, reflect and strive for improvement in own professional practice
- The ability to demonstrate a secure understanding of the assessment of and for children's learning and how this drive teaching and learning
- Is flexible and willing to take part in all school activities - have excellent organisational skills and interpersonal skills; experience in establishing and maintaining professional relationships.

INFORMATION ABOUT THE ROLE

We can offer:

- An ambitious and caring school community that will invest and nurture the successful candidate
- Happy, caring children who are enthusiastic and motivated to learn
- Excellent facilities and conditions for learning that are vibrant well-organised and stimulating learning environment.
- High quality resources that support the delivery of the whole curriculum and to enrich learning and engage pupils
- A caring school ethos
- A good level of Teaching Assistant support
- Motivated and very well-behaved children who are keen to learn
- A Governing Body that takes full consideration for work life balance – weekly and dedicated PPA time
- Dedicated non-pupil-facing time to support the role of subject leadership ensuring strong subject leadership and support for all throughout the school
- Opportunities to work within a year group team to share best practice, strengths and knowledge
- A dedicated team of teaching staff, with a broad range of experience to support and nurture
- An exciting challenge to contribute to enhancing our whole school to becoming exceptional

All teachers are required to carry out the duties of a schoolteacher as set out in the current School Teacher's Pay and Conditions Document. Teachers should also have due regard to Teacher's Standards Part 1 and Part 2 2012. Teacher's performance will be assessed against Teacher's Standards as part of the appraisal process as relevant to their responsibilities in this school and career stage expectations.

JOB DESCRIPTION

Academy: Chapelford Village Primary School
Job Title: Class Teacher - Year Group Leader (Initially in upper Key Stage 2)
Grade: MPS-UPS, TLR2A £3,214
Accountable to: Deputy Head Teacher & Headteacher
Contract Type: Permanent

Purpose

The year group leader, under the direction of the Headteacher and Deputy Headteacher, will:

- To provide guidance, support and advice to all teaching staff across all subjects in the curriculum, thus impacting on every educational element of the curriculum.
- Motivate the team and take a lead role in modeling best practice
- Ensure that all teachers and support staff are kept informed and up to date on current theory and practice.
- Monitor the quality of teaching and learning in the year group, in line with school policy. This may include lesson observations, monitoring of planning and scrutiny of pupil's work
- Attend appropriate courses relevant to meeting own identified training needs
- Liaise and work closely with other teams in organising induction and information presentations for parents
- Monitor both standards and progress across the year group
- Attend Leadership and Management meetings and contribute to the decision making for the strategic management of the school
- To lead and take forward pupil voice in all elements of school life to ensure that all pupils are valued and contributes to Chapelford Village primary school
- To inspire and encourage passion and creativity in the year group
- Contribute to moving the school forward and building educational links with parents / carers and the wider community

Job details

- To carry out the duties of a Class Teacher as set out in the Class Teacher Job Description.
- To establish good relationships, encourage good working practices and support and lead teachers and teaching assistants in the Year Group.

- To provide for the pastoral, educational, social, moral, spiritual and cultural development for each individual child in the class and support this across the year group.
- To meet with parents of children across the year group to resolve any concerns.
- To be responsible and accountable for securing the highest standards of pupil achievement across the year group, through a process of effective monitoring, evaluation, reporting and review of learning, progress and teaching outcomes.
- To use relevant assessment information to set targets for improvement across the year group.
- To enthuse, lead, develop and enhance the teaching practices of others across the year group, through mentoring, coaching, evaluating, supporting, guiding and target setting.
- To be accountable for the strategic leadership and management of a year group, within the
 - context of the school's aims and policies.
- To promote the positive ethos and culture of the school to other staff, governors, parents, children and members of the wider community.
- To contribute to and actively support the overall ethos/work/aims of the school.
- To comply with, support and promote all school policies and procedures, particularly those relating to child protection, equal opportunities, racial equality, health, safety and security, confidentiality, behaviour and data protection.
- To keep up to date records of any meetings/actions/outcomes from the meetings, a copy of which must be given to the Head Teacher within 2 weeks of the meeting/action/outcome.
- To take responsibility for understanding the part that one plays in the progress of the School Improvement Plan and contributing to it accordingly.
- Communicate and co-operate with other agencies to support the educational, development/general progress and well-being of individual pupils and to participate in meetings arranged for any purposes described above.
- To safeguard every pupil's health, safety and well-being in line with school Policies.
- To provide reports to parents, pupils, Governors and the Leadership Team with regard to the progress within the specified phase.
- To liaise with the Inclusion Manager to contribute to the planning and organising of the work of the teaching assistants, in order to have a positive impact on pupil progress.
- To keep up to date with current trends and research and to debate as appropriate.
- To liaise with members of the Governing Body enquiring about a particular subject/whole school initiative, to inform them of progression of the Action Plan, quality of teaching and learning and standards in the subject.
- To improve the quality of teaching and learning across the whole school.
- To review planning and teaching methods in order to meet individual pupils needs, including SEN, Gifted and Talented, Looked After Children and children with English as an Additional Language.

- To exemplify good practice in the classroom and provide demonstration lessons for staff/Governors/Parents as appropriate.
- To evaluate assessment data and discuss outcomes with the Deputy Head and Head Teacher.
- To carry out work scrutiny to ensure high standards and continuity across the school, with particular focus in the year group.
- To liaise with other year group leaders to ensure progression and continuity across the school.
- To support, guide and advise staff in all aspects of their work.

Other Activities

- To provide curriculum information for parents such as letters and booklets, in line with school policy and in consultation with the Head Teacher
- To lead parent's meetings/workshops, in consultation with the Head Teacher
- To organise special assemblies, performances, school trips and other events.
- To carry out any other duties reasonably requested by the Head Teacher or Deputy Head. The duties may be varied to meet changed circumstances in a manner compatible with the post held, at the reasonable direction of the Head Teacher.
- This job description does not form part of the contract of employment. It describes the way in which the year group is expected and required to perform and complete the particular duties as set out above.



At Chapelford Village Primary School, I am blessed to have a supportive and encouraging environment that has helped me to grow and develop as a teacher. The school is committed to investing in its teaching staff. I have had the privilege of attending various training sessions and workshops that have broadened my knowledge and skills as an educator. As a result, I feel empowered to experiment with new teaching techniques and methods that have led to improved student outcomes.

I genuinely enjoy my role as a Year Group Lead as it allows me to make a positive difference in the lives of young people. I am proud to foster a love of learning in my students and help them develop the skills and confidence they need to succeed in life.

A Cleary
Class Teacher/Year Group Lead

PERSON SPECIFICATION

Academy: Chapelford Village Primary School

Job Title: Classroom Teacher - Year Group Leader

You should be able to demonstrate that you meet the following criteria which are all essential:

Measured by:
 A=Application Form
 T=Test/Exercise
 P=Presentation
 I=Interview
 R=Reference

E= Essential D=Desirable

QUALIFICATIONS		
E	Qualified teacher status	A
E	Proven suitability to work with children and young people	A
D	Middle leadership qualifications (e.g. NPQ)	A
D	Any further qualifications to support the role	A

KNOWLEDGE/UNDERSTANDING		
E	Have detailed knowledge of the relevant aspects of the National Curriculum	A/I/P
E	Be able to cope securely with subject-related questions which pupils raise and know about pupils' common misconceptions and mistakes.	A/I/P
E	Knowledge of how children learn and how best to engage and motivate all pupils	A/I/P
E	Demonstrate knowledge and understanding and take account of wider curriculum developments, which are relevant to your work.	A/I/P
E	Have a proven track record on subject leadership and the impact on the whole school curriculum	A/I/P

PERSONAL QUALITIES AND SKILLS

E	Demonstrate responsibility for your own professional development and use the outcomes to improve teaching and children's learning.	A/I
E	Set a good example to the pupils in terms of your presentation and personal conduct.	A/I
E	Be able to evaluate your own teaching critically and use this to improve personal effectiveness.	A/I
E	Have an understanding of your professional responsibilities in relation to school policies and practices.	A/I
E	Demonstrate that you are an effective professional who challenges and supports all pupils to do their best.	A/I
E	Demonstrate the ability to work well as a team including resilience, effective communication and flexibility	A/I
E	Open and honest communicator who is self-reflective and will ask for support when required and know how to support others to do this.	A/I
D	Keep up to date with research and developments in pedagogy in the subjects taught.	A/I

ASSESSMENT

E	Use assessment of and assessment for learning to drive pupil attainment	A/I/P
E	Provide effective academic guidance and monitor pupils' class and home learning providing constructive oral and written feedback, setting individual targets for pupils' progress	A/I/P
E	Demonstrate the ability to analyse and interpret pupil data and tracking and apply findings to future learning needs.	A/I/P
E	Be able to secure progress towards pupil targets and whole school objectives.	A/I/P
E	Be able to demonstrate that, as a result of teaching, pupils achieve well relative to pupils' prior attainment, making good progress as good as or better than similar pupils nationally.	A/I/P
E	Ability to moderate learning and identify strengths and next steps	A/I/P
D	Knowledge and experience of statutory assessments	A/I/P
D	Experience of using a tracking systems for pupil data and use this to analyse progress and attainment	A/I/P

BEHAVIOUR		
E	Set high expectations for pupil behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships	A/I
E	Adherence to the schools policy and procedures for behaviour including communication with parents	A/I
E	Reporting concerns and acting swiftly to support and resolve issue	A/I
E	To maintain a calm and positive environment where children feel safe and valued	A/I
D	Have experience and knowledge of supporting individual pupils with SEMH including developing personalised plans and working with other agencies	A/I

EXPERIENCE		
E	Demonstrate an understanding of the importance of a vibrant, well-organised and stimulating learning environment. Be able to identify clear learning objectives, content, lesson structures and sequences according to the subject matter and the pupils being taught.	A/I/P
E	Excellent classroom practice that can be disseminated across the school	A/I/P
E	Understand the benefits of the outdoor environment in developing and enhancing learning.	A/I/P
E	Demonstrate an active contribution to the policies and aspirations of the school.	A/I/P
E	Be able to set clear targets for pupils' learning, building on prior attainment	A/I/P
E	Have experience of working with children with a range of special educational needs and be able to provide positive and targeted support	A/I/P
E	Be able to implement a graduated response for supporting SEND pupil's and keep records effective records	A/I/P
E	Be able to challenge and develop the learning capacity of all children.	A/I/P
E	Be able to ensure effective teaching of whole class, groups and individuals so that learning objectives are met	A/I/P
E	Select and make good use of books, ICT and other learning resources, which enable teaching objectives to be met.	A/I/P
E	Understand the importance and relevance of effective Wave 1, 2 and 3 provision in developing pupil progress	A/I/P

EXPERIENCE		
E	Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources including ICT	A/I
E	Select and make good use of books, ICT and other learning resources, which enable teaching objectives to be met	A/I
E	Demonstrate the impact of leading a team focusing on the whole school priorities.	A/I
E	Demonstrate evidence of self-evaluation and impact planning in an area in middle leadership.	A/I

RELATIONSHIPS WITH PARENTS & WIDER COMMUNITY		
E	Prepare and present informative reports to parents	A/I
E	Understand the need to liaise with outside agencies responsible for pupil welfare	A/I
E	Demonstrate effective communication and building relationships with parents and the wider community	A/I
E	Evidence of further involvement in the wider life of the school including school council, governing body, parent teacher association etc.	A/I
E	Ability to forge positive relationship with governors and the wider community.	A/I

PRE-EMPLOYMENT CHECKS		
E	Positive recommendation from all referees, including current employer	R
E	DBS Clearance post appointment	A

You will be required to safeguard and promote the welfare of children and young people. Candidates failing to meet any of the essential criteria will automatically be excluded.

Your application form must be fully completed and legible and your supporting statement should be clear, concise and related to the specific post. There should be no unexplained gaps in career history.



Having started at Chapelford Village Primary School as a student teacher I was so welcomed and supported in the beginning of my teaching journey. I knew from the moment I began my placement here that this was somewhere I wanted to work because the school has such a welcoming and warm ethos and the love of learning for children is the focal point of all they do.

Having almost completed my ECT years here, I have been given endless opportunities for professional development such as working with staff who specialise in subjects and working with external agencies to further develop my own pedagogy.

As a result, I feel extremely well equipped with teaching strategies and techniques to help children in their own personal learning journeys. Those of which I will carry with me through my career.

C Garty, Class Teacher

THE SELECTION PROCESS

HOW TO APPLY:

Thank you for taking time to read and digest our information. If you wish to apply for this post with Chapelford Village Primary School and Omega Multi-Academy Trust then you should follow the below steps:

- Visits to the school are strongly encouraged and this will be by prior arrangement. This will provide applicants with the opportunity to meet the leadership team and staff at the school. Please email office@chapelfordvillageprimary.co.uk if you wish to make a visit on the date detailed below.
- Download and complete the Omega Multi-Academy Trust application form from the Omega Multi-Academy trust website
- Complete the application form fully, ensuring all details are accurate and all declarations are signed. Please ensure you enclose two professional referees, one being your current employer (with name and email addresses if possible).
- Ensure you fully complete the relevant skills and experience section of the form, addressing the key characteristics and experiences outlined in the person specification, along with details of the unique contribution that you could make to the future success of Omega Multi-Academy Trust. CVs cannot be accepted.
- Email completed application forms to recruitment@omegamat.co.uk by the deadline below

PLEASE NOTE THE REQUIREMENT TO ATTACH YOUR APPLICATION FORM AS A SEPARATE DOCUMENT TO YOUR EQUAL OPPORTUNITIES FORM WHEN EMAILING YOUR APPLICATION TO US.

TIMETABLE FOR THE SELECTION PROCESS

Closing date: Monday 22nd April at 9am

Interview Date: Friday 26th April 2024

Start date: 1st September 2024



Having worked at Chapelford Village Primary School for the past 10 years I can honestly say I still feel as happy as the day I started. Having come back into the workplace after having children, the encouragement I received was immeasurable. This has given me the confidence to grow within my role, learning lots of new skills within the administrative environment and beyond.

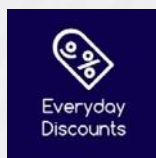
Chapelford is a caring, friendly and supportive environment to work within and I feel so privileged to be part of the team.

E Morrey-Welsh
Administration Assistant

STAFF WELLBEING & BENEFITS

Omega Multi-Academy Trust is committed to attracting, developing and retaining top talent to achieve high performance across all school communities. Vital to pursuing this aim is the recognition of employees for exceptional performance, behaviour and achievements. Our offer encourages such recognition of individuals and teams through a range of formal and informal methods. We are committed to encouraging positive work environments that promote the physical and mental wellbeing of our staff. The capability, capacity and comfort of our colleagues is a priority for us.

Omega MAT Plus+ is an exclusive suite of benefits that is on offer to every colleague across the Trust. This is a gateway to a huge range of exciting benefits, including an Employee Assistance Programme. There is 24/7 health and wellbeing support available for everyone, as well as fabulous discounts against big brands and many high street stores.



Discounts against big brands and high street stores including supermarkets, holidays, leisure activities, cinemas and restaurants



An offer to purchase home technology and personal electronic devices by spreading the cost and also making savings on your Tax and National Insurance contributions via our salary sacrifice schemes



An offer to purchase a cost effective way to get new cycling equipment and bicycles by spreading the cost and also making savings on your Tax and National Insurance contributions via our salary sacrifice schemes.



An offer to purchase an electric car by spreading the cost and also making savings on your Tax and National Insurance contributions via our salary sacrifice schemes.



Discounted corporate memberships access to 3700 gyms, health clubs and leisure centres across the UK



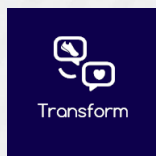
Access to the Health Assured Health Portal. Containing an online library of wellbeing information, including articles, videos, and self-help guides to provide support on a range of health and advisory issues to aid your physical and mental health.



Video or phone consultation with a GP at a time that suits you.



Legal, money advice and personal support and guidance.



Transform brings together a carefully created suite of wellbeing tools, including hundreds of workout classes, motivational messages, mental health support, healthy recipes, tools for a better night's sleep and stress management techniques.





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