



Bishopswood School

Job Description: Class Teacher

Professional Duties: To undertake the professional duties of a teacher as set out in the School Teachers Pay and Conditions Document 2018 and any subsequent amendments.

To perform in accordance with any directions which may reasonably be given to them by the Headteacher from time to time, such as particular duties as may be reasonably assigned.

The person/s appointed will be expected to:

- ✓ Be responsible for ensuring that all county child protection policies are adhered to and concerns are raised in accordance with these policies.
- ✓ Maintain good order among the pupils, safeguarding their health and safety both on the school premises and during off-site activities.
- ✓ Be responsible for delivering high quality education and ensuring an appropriately high-level of welfare provision for a group of children.
- ✓ Implement behavioural strategies for pupils who show emotional and social adjustment difficulties requiring consistent careful management.
- ✓ Plan, prepare and implement appropriate teaching programmes for the class within the school's curriculum framework including opportunities for appropriate inclusion, and taking into account individual needs and targets.
- ✓ Maintain a well-organised learning environment that promotes autonomous learning and reflects care and concern for the presentation of children's work.
- ✓ Assess, record and report on the development, progress and attainment of pupils, including personal and social needs of pupils.
- ✓ Manage a team of Learning Support Assistants.
- ✓ Communicate effectively with parents and promote home school partnerships.
- ✓ Work effectively with other para-professionals.
- ✓ Be prepared to make the most of opportunities provided by our partner schools to enhance the educational provision of pupils in their care.
- ✓ Participate in meetings relating to pupils, curriculum and organisation of the school.

To be prepared to work at any of the school departments, if required.

Staff should:

Refrain from smoking on the school site in accordance with the Oxfordshire **“No Smoking” Policy** in County Council workplaces.

Believe in the **equal opportunities of children** irrespective of their sex, colour, religion or disability and follow OCC and the school’s policies / guidelines

Take appropriate responsibility for one’s own **health, safety and welfare** and the health and safety of pupils, visitors and work colleagues in accordance with the requirements of legislation and locally-adopted policies; including taking responsibility for raising concerns with an appropriate manager.

Oxfordshire Schools are committed to **safeguarding** and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that requires applicants to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All users are considered confidentially and according to the nature of the role and information disclosed.

This Job Description can be amended at any time with final discussion with the Headteacher and/or Governing Body and the member of staff concerned.

SIGNED: TEACHER

SIGNED: HEADTEACHER

October 2021