



Freemantles School Classroom Assistant Job description

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Freemantles School is a special school for children aged 4-19 with complex social communication needs and autism. The children sometimes display a range of complex behaviors associated with autism and anxiety. These can include rigid behavior patterns; the inability to play imaginatively or to empathise with others; delayed or deviant language development; or irrational fears.

The rationale of the school is to promote the individual emotional wellbeing, communication, social understanding, independence and functional academic achievement of the children and young people, so that they can become active participants in society.

Post Details

Classroom Assistant

Grade: Surrey Pay Grade PS3

Hours: 30 hours per week 9.15am – 3.15pm (Primary) or 8.50am - 2.50pm (Secondary & FE) (Term Time Only – 39 weeks per year, including INSET days)

Salary: £16,901 pro rata (Full time equivalent £23,576)

Essential requirements

To have a current acceptable enhanced DBS disclosure.
(this can be applied for on your behalf)

Job Purpose:

To work alongside Teachers, Lead Assistant and other Classroom Assistants as a member of the class team in order to deliver an appropriate curriculum within a secure, appropriately stimulating and nurturing environment.

Classroom Assistants are responsible to the teacher in the group.

Key Tasks:

1. To recognise the responsibility to Safeguard the children in your care from harm, to report any incidents and concerns quickly and appropriately.
2. To support pupils in all learning activities, within and outside the classroom
3. Delivery of the wider curriculum:
 - Engaging children in play activities at break times.
 - Taking children off site to access community-based activities considering both their safety and independence.
 - Supporting children to participate in all curriculum areas, including, Performance Arts, Sports and PE activities including swimming.
 - Supporting children on residential visits, where possible.
4. To work fully as part of a class team.
5. To support children and young people with their personal care needs as necessary including Toileting (throughout the age range) and Feeding
6. To contribute to the making and setting up of classroom resources to ensure effective classroom management.
7. To be aware of school policies and feel able to contribute towards them.
8. To attend meetings, training (including induction training) and continued professional development.
9. To attend fortnightly class team meetings, contributing to the agenda and discussion as appropriate.
10. To support the administration of Therapies, Carrying out therapy programs provided by the relevant therapist.



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11. To support the Management of Distressed Behavior that staff may find challenging
Use of registered and County approved physical interventions, once trained.
12. To be involved in the Moving and Handling of pupils / student:
 - Positive use of touch to support individuals to transition
 - Hand over hand and gestural support to help children understand the strategies that we are using

For more information visit www.freemantles.surrey.sch.uk