Information for Applications

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| Post: | Teaching Assistant Level 2 (AM) plus HLTA (PM) term time only |
| Role: | Teaching Assistant Level 2 (AM) plus HLTA (PM) term time only |
| FTE: | Teaching Assistant Level 2 (AM) 16.25 hours per week  8:45am – 12.00pm  Monday, Tuesday, Wednesday, Thursday, Friday.  HLTA (PM) 12.50 hours per week  1:00pm – 3.30pm  Monday, Tuesday, Wednesday, Thursday, Friday. |
| Duration : | Permanent |
| Start date: | 1st January,2022 |
| Salary | Teaching Assistant Level 2 (AM): New SCP3 £18,562 pro rata 16.25/37.00 and term time only  HLTA (PM): New SCP17 £24,491 pro rata 12.50/37.00 and term time only |
| Responsible to : | The class teachers, the Headteacher, the SLT and the Governing Body |

Key duties/responsibilities:

The Governing Body is seeking to appoint a positive, hardworking, caring and skilled HLTA to join our staff team at Warter C.E Primary School. You will be working initially as a team member in key stage 2 with Year 4, 5 and 6.

We are looking for an outstanding caring Teaching Assistant Level 2 / HLTA who can:

* Demonstrate high expectations and ensure every child is supported to reach their potential.
* Build very good relationships with staff, children and parents.
* Create a vibrant learning environment which encourages children to develop as independent thinkers
* Support individual children with their social and emotional needs.
* Be a positive member of the school team.
* Demonstrate excellent communication and interpersonal skills with a commitment to young people, their welfare, education and personal development.

Past knowledge and experience of helping children with SEND is desirable.

In return we can offer:

* A friendly and supportive school
* Pupils with positive attitudes to learning.
* The opportunity to work closely with colleagues.

We would ideally like the same person to do both posts however if you would like to apply for the TA role only or the HLTA role only, please specify this on the application.

Warter C.E Primary School is committed to safeguarding and promoting the welfare of children and expects all employees and volunteers to share this commitment. The suitability of all the prospective employees or volunteers will be assessed during the recruitment process in line with this commitment.

Application closing date: Sunday 28th November,2021

Interview date: Potentially week beginning 6th December,2021.

Arranged visits to the school to meet and discuss the post with Miss Metcalfe are welcome and encouraged. Application forms are available from Mrs Harris, School Business Manager. Receipt of applications will not routinely be acknowledged. If you have not been contacted prior to the interview date, your application will not on this occasion have been successful.

Thank you for your interest,

Miss Alison Metcalfe, Headteacher

On behalf of the Governors of Warter C.E Primary School.