



Candidate Pack
Experienced KS2
Classroom Teacher
Full time
London Fringe



Tandridge Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to safer recruitment checks, including an enhanced DBS check

As an equal opportunities' employer, Tandridge Learning Trust is also committed to achieving a diverse and inclusive workplace and strongly encourages suitably qualified applicants from a wide range of backgrounds irrespective of personal characteristics.

Headteacher: Mrs D Gregori
Address: Coneybury, Bletchingley, Surrey, RH1 4PP
Telephone: 01883 743337 Email: info@bletchingleyschool.co.uk
Website: www.bletchingleyschool.co.uk

Tandridge
Learning Trust

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April 2022

Dear Candidate,

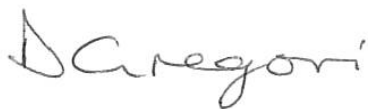
Thank you for your enquiry regarding the exciting opportunity to join our team of friendly, supportive and dedicated staff at Bletchingley Village Primary School.

This candidate pack has been designed to give you, a potential applicant, essential information about our vacancy, the school and the Trust. The aim is for you to be able to decide if this will be the next step in your career and whether you have the right attributes to fulfil our expectations.

The job description shows the tasks which the holder of this post should expect to undertake during the course of his or her work and the person specification outlines the kind of person we are looking for. You should read this information carefully as it will give you the information you will need to decide whether this is a job for which you would be suited.

If you feel that this position is of interest and you have the right experience, skills and ambition to make a real impact, then I look forward to hearing from you.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'D Gregori', written in a cursive style.

Mrs Debbie Gregori
Headteacher

CLASSROOM TEACHER

ADVERTISEMENT

We are seeking to appoint an experienced and ambitious KS2 Classroom Teacher on a full time, permanent basis.

Bletchingley Primary School is a Community Primary School in the village of Bletchingley. We are a 3 – 11 school, with a Nursery class and a specialist Centre for children with speech, language and communication needs.

We believe in a community that has a love of learning and life. We aim to foster a sense of pride in everything we do, aspiring to make school an unforgettable, positive experience, with every child and teacher gaining the maximum possible benefit from their time with us.

You will be joining a forward-thinking Trust at an exciting time in its development and will enjoy our many staff benefits which include: -

- Competitive salary
- Well established and supportive training and development opportunities
- Family friendly policies
- Employee Assistance Programme
- Lifestyle and retail discounts

You will demonstrate a commitment to:

- Promoting the school ethos and expectations at all times with passion and commitment
- Providing a model of 'excellence' as a nursery practitioner, inspiring and motivating all
- Sustaining high expectations and build consistent excellence practice in teaching, learning and assessment
- Accessing appropriate continuing professional development opportunities
- Building positive relationships with staff, pupils and parents
- Team work
- Striving to 'go the extra mile' for the benefit of children's outcomes and
- Working in partnership with other schools where required

If you are looking for a new challenge in a great school, then we strongly encourage you to apply for this role.

Please do not hesitate to contact us if you have any queries. We look forward to receiving your application and welcoming you to our school.

Closing Date: 10am, Monday 9th May 2022

CONTACT DETAILS AND HOW TO APPLY

Designated contact for this vacancy:

- Name Debbie Gregori, Headteacher
- Number 01883 743337
- Email address head@bletchingleyschool.co.uk

Please complete the Trusts **application form** and return this electronically with any requested supporting documentation to: hr@tandridgelearningtrust.co.uk. Please note that CVs will not be accepted.

Closing Date: 10am, Monday 9th May 2022

Please note that applications will be considered upon receipt. Early applications are encouraged as we reserve the right to close the recruitment process once a suitable candidate is appointed.

CLASSROOM TEACHER JOB PROFILE

Job Title: Classroom Teacher (Main Scale, Primary Classroom Teacher)	
Purpose	<ul style="list-style-type: none"> To carry out the professional duties of a Class Teacher. To work in partnership with the Head teacher to create an achievement culture where all children receive high quality education To lead and support staff in developing good practice in all aspects of a curriculum subject in line with school assessment policy with a view to raising standards.
Responsibilities	<ul style="list-style-type: none"> As a Class Teacher, being an exemplar of good practice in terms of your own teaching and organisation and to carry out the duties as laid out in The School Teachers' Pay and Conditions Document and professional standards for teachers. To have a responsibility for promoting and safeguarding the welfare of the children you are responsible for or come into contact with To maintain high standards of teaching and learning following the school's curriculum framework and planning To plan and evaluate learning and teaching for the class Assessment of children in the class for which you are responsible To contribute to the discussion of the school's aims and policies and participate in the implementation of policies, plans, targets and practices. To maintain good relationships with all those involved in the life of the school – staff, parents and governors To participate in the extra-curricular programme To develop, monitor and control resources within the teaching area To attend termly parent consultation meetings As a subject Leader (if applicable) to oversee the development and implementation of a curriculum subject
Non-Contact Monitoring Time	<ul style="list-style-type: none"> Review and draw up policies, schemes of work Monitor progress in a curriculum subject across the key stages using appropriate data ensuring high expectations for achievement and attainment. Ensuring provision of an appropriate curriculum in accordance with the schools aims and policies, leading and developing provision and helping the delivery of high standards of teaching and learning and the well-being of staff and pupils. Oversee the auditing and ordering of resources monitoring expenditure to remain in budget where a budget has been allocated Work alongside colleagues across the school Observe the implementation of a curriculum subject across the school Undertake activities linked to a curriculum subject when they form part of a target in the School Improvement Plan Monitor standards in a curriculum subject across the school and analyse data Prepare school-based In-Service Training (INSET) for colleagues when necessary

Professional Development	<ul style="list-style-type: none"> • Attend courses • Feedback to staff at staff meetings, the outcomes of courses • Lead school-based in-service training sessions in the curriculum subject you are responsible for • Liaise, as appropriate with colleagues, Consultants and governors •
School Improvement Plan	<ul style="list-style-type: none"> • Work with the Senior Leadership Team to monitor and review the progress made on any relevant targets in the School Improvement Plan • Work with the Senior Leadership on the next stage of the School Improvement Plan • Advise the Senior Leadership Team of any particular issues that should be included in the School Improvement Plan
Safeguarding	<ul style="list-style-type: none"> • To communicate and consult with appropriate staff and others, regarding the welfare of individual students • All staff must promote and safeguard the welfare of children in line with the school Safeguarding and Child Protection Policy

CLASSROOM TEACHER PERSON SPECIFICATION

	Essential	Preferred	Evidence
Qualifications	<ul style="list-style-type: none"> Qualified Teacher Status 	<ul style="list-style-type: none"> Evidence of CPD 	<p>Application form</p> <p>Certificates</p>
Experience	<ul style="list-style-type: none"> Teaching experience in a primary school, specifically KS2 	<ul style="list-style-type: none"> Working in partnership with parents Raising standards Experience as a subject leader / co-ordinator 	<p>Application form</p> <p>Interview</p>
Knowledge and understanding	<ul style="list-style-type: none"> Theory and practice of effective provision for all individuals (class organisation, management, use of learning strategies) Statutory curriculum requirements at appropriate Key Stage Monitoring, assessment, recording and reporting of pupil progress Statutory requirements for Equalities, Health & safety, SEND and Safeguarding Positive links necessary with all stakeholders Effective teaching and learning styles 	<ul style="list-style-type: none"> Moderation of assessment Links between schools, especially partner schools Responsibility of a curriculum area 	<p>Application form</p> <p>Interview</p>
Skills	<ul style="list-style-type: none"> Use effective strategies to promote school aims, ethos and values Nurture and develop positive relationships with all stakeholders Communicate effectively – orally and in writing Create a positive and effective learning environment 	<ul style="list-style-type: none"> Develop strategies to create community links 	<p>Application form</p> <p>Interview</p>
Personal characteristics	<ul style="list-style-type: none"> Approachable Committed Enthusiastic Self-motivating Calm under pressure Well organised Positive outlook 		<p>Interview</p>
Safeguarding	<ul style="list-style-type: none"> Ability to form and maintain appropriate relationships and personal boundaries with children and young people in line with the school Child Protection and Safeguarding policy and the Staff Behaviour Policy 		<p>Application form</p> <p>Interview</p>

Tandridge Learning Trust was formed in 2017 by five Tandridge schools. It is a cross-phase Multi-Academy Trust (MAT) comprising one secondary (Warlingham School & Sixth Form College), and four primary schools (Bletchingley Village Primary School, Hamsey Green Primary School, Tatsfield Primary School and Woodlea Primary School).

Tandridge Learning Trust recognises and respects the unique culture and ethos of each individual school and has high aspirations for every child and every school; sharing best practice and inter-school collaboration to improve teaching, learning and outcomes for children.

The Trust provides robust challenge combined with relevant support for each school to ensure that every child, no matter their ability or circumstances, achieves their best possible outcomes. It also provides wider opportunities for students and staff by broadening the curriculum offer, sharing specialist staff and improving professional development. This broader curriculum and opportunities for development and movement within the Trust creates an attractive working environment and aids in staff recruitment and retention.

The structure also provides more possibilities for robust succession planning and encourages the development of school leaders.

Working together as a group of similarly minded schools creates more opportunities for economies of scale, eventual efficiencies in the provision of centralised services and access to additional funding.

By operating as a cross-phase Multi-Academy Trust, the schools can improve the transition between primary and secondary phases and thus raise learning outcomes.

Tandridge Learning Trust is governed by a Trust Board which is responsible for the strategic decision-making and financial prudence of the Trust.

