



Tatsfield Primary School

Classroom Teacher(KS2)

ECT's considered
Mainscale, London Fringe
from September 2023

Tatsfield Primary School
is part of Tandridge Learning Trust.

Tandridge
Learning Trust

Excellent Teaching
Inspiring Leadership
Innovative Training

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Tandridge Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to safer recruitment checks, including an enhanced DBS check.

As an equal opportunities' employer, Tandridge Learning Trust is also committed to achieving a diverse and inclusive workplace and strongly encourages suitably qualified applicants from a wide range of backgrounds irrespective of personal characteristics.

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WELCOME



Dear Candidate,

Thank you for your enquiry regarding the exciting opportunity to join our team of friendly, supportive and dedicated staff at Tatsfield Primary School.

This candidate pack has been designed to give you, a potential applicant, essential information about our vacancy, the school and the Trust. The aim is for you to be able to decide if this will be the next step in your career and whether you have the right attributes to fulfil our expectations.

The job description shows the tasks which the holder of this post should expect to undertake during the course of his or her work and the person specification outlines the kind of person we are looking for. You should read this information carefully as it will give you the information you will need to decide whether this is a job and school for which you would be suited.

If you feel that this position is of interest and you have the right experience, skills and ambition to make a real impact, then I look forward to hearing from you.

Yours sincerely

Kevin Bellinger

Kevin Bellinger
Headteacher



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JOB ADVERTISEMENT

We are seeking to appoint an enthusiastic and passionate Classroom Teacher within KS2.

Tatsfield Primary School is a successful school where we all work together for the best of everyone. Set in beautiful countryside, on the Surrey and Kent borders, our new school building offers a vibrant environment which engages young learners and enthuses teachers. The school is also closely involved with the local village community and enjoys the support of the Governors and Parents and has a thriving PTA.

We believe in a community that has a love of learning and life. We aim to foster a sense of pride in everything we do, aspiring to make school an unforgettable, positive experience, with every child and teacher gaining the maximum possible benefit from their time with us.

You will be joining a forward-thinking Trust at an exciting time in its development and will enjoy our many staff benefits which include: -

- Supportive, talented and forward-thinking colleagues within our school and the MAT as a whole
- Excellent opportunities to further your career development
- Enthusiastic, friendly and well-behaved pupils, willing to learn
- Great facilities and outdoor spaces
- Strong partnerships with all stakeholders
- Lifestyle discounts and staff social clubs & events

You will demonstrate a commitment to:

- Promoting the school ethos and expectations at all times with passion and commitment
- Providing a model of 'excellence' as a primary practitioner, inspiring and motivating all
- Sustaining high expectations and build consistent excellence practice in teaching, learning and assessment
- Accessing appropriate continuing professional development opportunities
- Building positive relationships with staff, pupils and parents
- Team work and working in partnership
- Striving to 'go the extra mile' for the benefit of children's outcomes

CLOSING TIME & DATE: 10am, 7th February 2023

Please note that applications will be considered upon receipt. Early applications are encouraged as we reserve the right to close the recruitment process once a suitable candidate is appointed. Visits to the school are welcome.



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JOB DESCRIPTION

Job Title Classroom Teacher

Phase Primary

Accountable To Headteacher

Responsible For N/A

Grade / Scale / TLR London Fringe

Date January 2023

Job Purpose

To carry out the professional duties of a Class Teacher.

To work in partnership with the Headteacher to create an achievement culture where all children receive high quality education.

To lead and support staff in developing good practice in all aspects of a curriculum subject in line with school assessment policy with a view to raising standards.

Key Accountabilities and Tasks

Key Responsibilities

- As a Class Teacher, being an exemplar of good practice in terms of your own teaching and organisation and to carry out the duties as laid out in The School Teachers' Pay and Conditions Document and professional standards for teachers.
- To have a responsibility for promoting and safeguarding the welfare of the children you are responsible for or come into contact with



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JOB DESCRIPTION

- To maintain high standards of teaching and learning following the school's curriculum framework and planning
- To plan and evaluate learning and teaching for the class
- Assessment of children in the class for which you are responsible
- To contribute to the discussion of the school's aims and policies and participate in the implementation of policies, plans, targets and practices.
- To maintain good relationships with all those involved in the life of the school – staff, parents and governors
- To participate in the extra-curricular programme
- To develop, monitor and control resources within the teaching area
- To ensure effective liaison with parents and to support open evenings and other school events.

Non-Contact Monitoring Time

- Review and draw up policies, schemes of work
- Monitor progress using appropriate data ensuring high expectations for achievement and attainment.
- Ensuring provision of an appropriate curriculum in accordance with the schools aims and policies
- Work alongside colleagues across the school
- Observe the implementation of a curriculum subject across the school
- Undertake activities linked to a curriculum subject when they form part of a target in the School Improvement Plan
- Prepare school-based In-Service Training (INSET) for colleagues when necessary

Professional Development

- Attend courses
- Feedback to staff at staff meetings, the outcomes of courses
- Lead school-based in-service training sessions in the curriculum subject you are responsible for
- Liaise, as appropriate with colleagues, Consultants and governors



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JOB DESCRIPTION

School Improvement

- Work with the Senior Leadership Team to monitor and review the progress made on any relevant targets in the School Improvement Plan
- Work with the Senior Leadership on the next stage of the School Improvement Plan
- Advise the Senior Leadership Team of any particular issues that should be included in the School Improvement Plan

Safeguarding

To communicate and consult with appropriate staff and others, regarding the welfare of individual students

All staff have a responsibility to promote and safeguard the welfare of children in line with the school Safeguarding and Child Protection Policy



PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
QUALIFICATIONS & EXPERIENCE	<ul style="list-style-type: none"> Qualified Teacher Status 	<ul style="list-style-type: none"> Evidence of CPD
KNOWLEDGE & EXPERIENCE	<ul style="list-style-type: none"> Teaching practice in a primary school – Ideally in Key Stage 2 Theory and practice of effective provision for all individuals (class organisation, management, use of learning strategies) Statutory curriculum requirements at appropriate Key Stage Monitoring, assessment, recording and reporting of pupil progress Statutory requirements for Equalities, Health & safety, SEND and Safeguarding Positive links necessary with all stakeholders Effective teaching and learning styles 	
SKILLS & APTITUDES	<ul style="list-style-type: none"> Use effective strategies to promote school aims, ethos and values Nurture and develop positive relationships with all stakeholders Communicate effectively – orally and in writing Create a positive and effective learning environment 	<ul style="list-style-type: none"> Develop strategies to create community links
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> Approachable Committed Enthusiastic & self-motivating Calm under pressure Well organised Positive outlook Team Player 	<ul style="list-style-type: none"> A commitment to all aspects of school life e.g. after school clubs / community
SAFEGUARDING	<ul style="list-style-type: none"> Ability to form and maintain appropriate relationships and personal boundaries with children and young people in line with the school Child Protection and Safeguarding policy and the Staff Behaviour Policy 	

CONTACT DETAILS & HOW TO APPLY

Please complete the Trust's application form and return it electronically together with any supporting documentation requested to HR@TandridgeLearningTrust.co.uk.

CLOSING TIME & DATE: 10am, 7th February 2023

INTERVIEW DATE: Thursday 23rd February 2023

Please note that applications will be considered upon receipt. Early applications are encouraged as we reserve the right to close the recruitment process once a suitable candidate is appointed. Visits to the school are welcome.

Name:	Kevin Bellinger
Job Title:	Headteacher
Phone Number:	01959 577356
Email Address:	Head@TatsfieldTLT.co.uk

Please note that in accordance with our Safer Recruitment practices, CV's will not be accepted.

References will be sought for shortlisted candidates prior to interview, unless a specific request is made to the contrary.



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Tatsfield

Primary School



3 Ship Hill, Tatsfield, Westerham, Kent, TN16 2AH



01959 577356



School@TatsfieldTLT.co.uk



www.TatsfieldTLT.co.uk

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