



Job Description & Person Specification



Job Title:	Digital Learning Leader
Location:	Godmanchester Bridge Academy
Reports to:	Head of School
Salary:	TLR 3 (1st Sept 2021 – 31st August 2022 £1500)
Contract:	0.5 day release each week.
Responsible for	
The Digital Learning Leader is a leadership in learning role, with a focus on the building of pedagogical expertise in the use of technology to enhance learning. In this role, the post holder will work with staff across the school to support them in using ICT effectively. The post holder will focus on both CPD for staff and on the adoption of new technologies where this is deemed desirable. The post holder will also liaise with other schools to benchmark and share good practice.	
Primary Purpose of Role	
Whole school organisation, strategy, and development	
• Provide educational leadership, expertise and collaborative support in the creation and usage of effective digital learning environments across the School. • Advise on strategic planning of whole school ICT and digital learning direction. • Provide motivational and inspirational leadership for effective use of technology in the classroom • Be informed regarding current developments in ICT and communicate these with the School community. • Support the Headteacher with the implementation of aspects of the ACES digital strategy at GBA.	
Professional Learning	
• Develop sequential digital learning for staff. • Identify skills gaps and assist staff to improve their ICT skills according to need. • Research current thinking in this area to ensure a fuller integration of technology with teaching and learning practice • Work closely with teaching staff to build their capacity and confidence in using technology as a valuable tool to support and enhance their practice.	
Digital Learning	
• Develop sequential digital learning for pupils. • Amend our curriculum design as required to support digital learning. • Encourage and foster the use of technology for interdisciplinary learning and to promote independence and depth. • Develop and strengthen the use of technology for effective evaluation and assessment. • Provide direction and leadership for digital strategies that enables individuals to be supported on their own improvement journeys. • Create an environment where teachers can gain the confidence to experiment, deliver and measure the effectiveness of technology rich learning experiences for pupils.	



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This job description sets out the duties of the post at the time it was drawn up. The post holder may be required from time to time to undertake other duties within the school as may be reasonably expected, without changing the general character of the duties or the level of responsibility entailed. This is a common occurrence and would not justify a reconsideration of the grading of the post.

Signed..... (Digital Learning Lead)

Signed..... (Head of School)

Date.....

Godmanchester Bridge Academy is committed to promoting safeguarding the welfare of all pupils and expects all staff and volunteers to share this commitment



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ACES Academies Trust Person Specification: Digital Learning Leader

Criteria	Desirability
QUALIFICATIONS/KNOWLEDGE	
A Degree level qualification or equivalent	Essential
Understanding of how schools work and some level of technical understanding of IT systems within education	Essential
Understanding of Multi-Academy Trust structure	Desirable
Qualification in IT related subject	Desirable
EXPERIENCE	
Experience within the Education sector	Essential
Qualified Teacher with experience of working in a school	Desirable
Successful management of change in the use of technology in the Education sector	Desirable
PROFESSIONAL COMPETENCE	
Confident user of a range of technologies	Essential
Good with people, including those who are not natural with technology	Essential
Ability to communicate enthusiasm for innovation and creativity in the use of digital technologies	Essential
High level of personal standards and determination	Essential
High expectations of self and others	Essential
Ability to think strategically, tactically and operationally	Essential
Willingness to learn	Essential
Willingness to commit to values and principles expressed by ACES Academies Trust	Essential
Confident user of some of the technologies already in use	Essential
Organised and able to plan strategies that lead to success	Desirable
Ability to monitor, evaluate and report succinctly	Desirable